



Online Lunch Order Set up

EFFECTIVE: January 4th, 2022

Dear Parents/Guardians,

The Briarwood School and Road Runner Foods will be using a national web-based school lunch ordering service to make ordering, tracking, and paying for your child's lunch easy and convenient! This online lunch payment system www.LunchDirect.com is already in use at The Briarwood School and should make for an easy transition to our new caterer, Road Runner Foods!

A complete meal will include an Entrée, Side(s), Fresh Cut Fruit & Drink. For children with a healthier appetite, you can select a large lunch online. A complete meal will cost \$5.75 per lunch. A large will be a \$1.25 more @ \$7.00. Each day you can choose the Main Entrée, Vegetarian Entree, Grilled Cheese Sandwich, Cheesy Chicken Broccoli & Rice Casserole or Oven Baked Chicken Tenders! The Briarwood School features 100% organic fresh cut fruit and vegetables for all lunch selections!

If you are already signed up with LunchDirect, through the previous caterer (Charlie's), you are good to go and do not need to change a thing! Start ordering on December 15th, 2021 for January 4th, 2022.

New to LunchDirect? Signing up is free and easy to use!

Instructions:

1. Visit www.lunchdirect.com.
2. Use the Registration Key specific to The Briarwood School - **122071**
3. Fill in your information/children's information under the right class and teacher's name.
4. Begin selecting the days you wish to have lunch delivered and complete Checkout!

Important Information:

You will be able to order on a weekly basis or for the entire month at once. Please keep in mind that the cutoff for weekly orders is every **Wednesday** for the following week. Please take this time to set a recurring reminder on your computer/smartphone for **Wednesday** of each week. **We are not able to take late orders.** The first day of service will be on January 4th, 2022. New lunch menus are posted on the 15th of each month for the following month. Please place orders by **Wednesday December 29th, 2021**, to receive lunch on the first day of lunch service.

For any help with LunchDirect ordering or cancellation policy, please visit the "Contacts" tab on their website at www.lunchdirect.com. For any other questions regarding food service or our allergen policy, please contact Road Runner Foods @ 281-565-7902 or info@roadrunnerfoodservice.com

Thank you!

