



AUCTION

SUFFIELDACADEMY.ORG/AUCTION

Auction Donor Agreement

***Please provide one form for each individual item**

Item _____

Fair Market Value _____

Auction Item Description *Be creative! Help us sell your donation*

Help us sell your donation. Please describe in detail—include color, size/dimensions, material, length of time available, etc.

Limitations *Number of people, number of days, season, exclusive dates, reservations, expiration date, etc.*

Donors Name _____

Address _____

Email _____ **Phone** _____

How to Submit Your Donation [All items must be received by April 9, 2022]

Please mail or email your donor agreement form to Penn Sullivan.

Send your donation to:

Penn Sullivan Suffield Academy 185 North Main Street Suffield, Connecticut 06078

If you need to make special arrangements, please contact psullivan@suffieldacademy.org or 860.386.4465

This donation becomes the property of Suffield Academy and at the school's discretion is to be offered for sale at auction. Suffield Academy reserves the right not to accept certain items for auction. It is the donor's sole responsibility to comply with all applicable tax regulations.

For Suffield Academy Development Office use only

Order Number _____ Catalog Number _____