

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of November 10, 2021
Early Childhood School Boardroom
953 High Street
Victor, New York 14564**

- CALL TO ORDER** President Tim DeLucia called the meeting to order at 5:36 PM.
- Members Present** Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Elizabeth Mitchell, Christopher Parks (arrived at 5:40 PM), Trisha Turner (arrived at 5:41 PM)
- ENTER EXECUTIVE SESSION** A motion was made by E. Mitchell, seconded by K. Elliott, to enter executive session at 5:36 PM to discuss the employment history of specific individuals. The motion was carried. 5 yes 0 no
- REGULAR SESSION** A motion was made by C. Parks, seconded by T. Turner, to return to regular session at 7:06 PM. The motion was carried. 7 yes 0 no
- APPROVE AGENDA** A motion was made by C. Parks, seconded by K. Ballard, to approve the agenda. The motion was carried. 7 yes 0 no
- SUPERINTENDENT'S UPDATE** Superintendent Terranova provided a COVID update. At the Intermediate School there are approximately 11 classrooms quarantined. He said he had a Zoom meeting with the Director and Assistant Director of the Ontario County Department of Health (OCDH). OCDH has determined that when 3-4 positive cases occur per classroom, the whole classroom needs to be quarantined, regardless of the availability of testing. The situation at the Intermediate School will be monitored. At this time the classrooms that are virtual in that building will have live instruction throughout the day and follow a regular schedule. Dr. Terranova then provided a Strategic Planning update. He said there were approximately 35 members on the committee. They have been analyzing trends from focus groups, the survey and interviews. They are now moving to forming categories of critically important areas. Superintendent Terranova thanked all of the Veterans. He honored all of the military members who have served and thanked them for their service. Lastly, a video, which was created by Audio-Visual Technician Aaron Isaacs for Board of Education, was shown thanking the Board of Education for their commitment to students and the District.
- PRESENTATIONS/
RECOGNITIONS
Veterans Day** Board President, Tim DeLucia, said Veterans Day is a time for us to pay our respects to those who have served our country. The Veterans Day holiday started as a day to reflect upon the heroism of those who died in our

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Veterans Day Recognition Continued

country's service and was originally called Armistice Day. It fell on November 11th because that is the anniversary of the signing of the Armistice that ended World War I. However, in 1954, the holiday was changed to "Veterans Day"; in order to account for all veterans in all wars. Mr. DeLucia said the Victor Central School District has many veterans. This year, our Community Relations Department reached out to all staff asking for them to submit their stories on being a veteran. While not all of our District veterans chose to participate in the recognition, those that did represent all of our veterans in their commitment to our country. In the words of former President Harry S. Truman, "Our debt to the heroic men and valiant women in the service of our country can never be repaid. They have earned our undying gratitude. America will never forget their sacrifices." Mr. DeLucia then asked everyone to silently reflect on not only our VCS veterans but all veterans.

PUBLIC PARTICIPATION

Randy Shea, a community member, expressed a concern on certain books being in the Victor Farmington Library. He also raised a concern about the Victor Central School District supporting the Victor Farmington Library by having their tax on his school tax bill.

Jean Jones, a teacher aide, raised a concern about the CSEA ratification vote on November 3rd. She said she fails to understand the lack of transparency through the process and disagrees with the differences in the rates of the hourly rate increases.

CONSENT ITEMS

A motion was made by K. Ballard, seconded by K. Elliott to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the Regular Board Meeting on October 14, 2021 and the Special Board Meeting on October 25, 2021;

FINANCIAL STATEMENTS

Treasurer's Report for the month ending September 30, 2021;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional Probationary Appointments

The probationary appointment of **Thomas Cheevers**, who has certifications as a School Building Leader, School District Leader, Elementary/Childhood 1-6 and Students with Disabilities 1-6 & 5-9 to a probationary position as the Intermediate School Assistant Principal,

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effective January 3, 2022, at an annual salary of \$76,000, leading towards tenure as the Intermediate School Assistant Principal.

The probationary appointment of **Jennifer Grimes**, who has certifications as a School Building Leader, Elementary/Childhood 1-6, English to Speakers of Other Languages K-12 and Students with Disabilities 1-6 to a probationary position as the High School School Assistant Principal, effective December 13, 2021, at an annual salary of \$83,500, leading towards tenure as the High School Assistant Principal.

Appointments: The appointment of **David Condon**, Short Term Substitute Assistant Principal, from October 18, 2021 through approximately December 15, 2021, at a daily rate of \$350.

Long Term Substitute Appointments: The appointment of **Madeline Petell**, who has certification in Childhood Education Grades 1-6, to a long term substitute position as a Teacher Assistant, effective October 25, 2021, and end June 30, 2022, at an annual salary of \$25,600 (Step 1+12) which will be prorated based upon start date.

The appointment of **Keli Walker**, who has certification as a School Psychologist, to a long term substitute position as a School Psychologist, effective October 25, 2021, and end June 30, 2022, at an annual salary of \$53,981 (Step 6M+55 with Counselor’s Index) which will be prorated based upon start date.

Leaves of Absence: The granting of a discretionary leave of absence for **Jennifer Martusewicz**, Elementary Teacher, effective October 21, 2021, and extending through December 31, 2021.

Resignations: The resignation of **Lisa Phillips**, Data Coordinator, effective November 28, 2021.

The resignation of **Jennifer Ocello**, Special Education Teacher, effective December 3, 2021.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
The resignation of Gina Potenza , Boys Swimming and Diving Modified B Coach.				
Swimming & Diving – Boys	Modified B	Lindsay Karl	4	1
Indoor Track & Field	Assistant	Robert Goodell	5	20
Nordic Skiing (Pittsford program)	Volunteer	Brian Lilly	-	-

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Co-Curriculars:

The resignation of **Hannah Martin**, Marching Band Assistant, effective July 31, 2021.

	<u>Music</u>	<u>Name</u>
Strand 2	Marching Band Assistant (shared position)	Ashleigh Carey

Amendments:

The appointment of **Amanda Jorgensen**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as a Teacher Assistant, effective November 1, 2021, and end June 30, 2022, at an annual salary of \$29,594 (Step 5+36) which will be prorated based upon start date. Amended from probationary appointment.

The appointment of **Claire Noonan** at 1/200th of her 2020-2021 salary for summer professional development and curriculum coordination.

**Per Diem
Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Jessica Sullivan	Uncertified
Marie Eichmann	Elementary
Zachary Simmons	Uncertified
Anna Dehm	Uncertified
Ryan Pero	Uncertified

**Non-Instructional
Appointments:**

The appointment of **Ruth Paredes**, Full Time Teacher Aide, effective October 27, 2021, at an hourly rate of \$13.10.

The appointment of **Maria Gonzalez**, Full Time Teacher Aide, effective October 28, 2021, at an hourly rate of \$13.10.

The appointment of **Rebecca Castle**, Network Engineer II, effective December 1, 2021, at an annual rate of \$71,200.

The appointment of **Lindsay Champaigne**, Full Time Teacher Aide, effective November 15, 2021, at an hourly rate of \$13.10.

The appointment of **Kathryn Mandsager**, Full Time Teacher Aide, effective November 15, 2021, at an hourly rate of \$13.10.

Resignations:

The resignation of **Danielle von Hahmann**, Full Time Teacher Aide, effective October 27, 2021

The resignation, due to retirement, of **Deborah Hill**, School Bus Driver, effective November 29, 2021.

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The resignation, due to retirement, of **Lisa Hinman**, Head School Bus Driver, effective November 30, 2021.

The resignation of **Sarah Ricci**, Full Time Teacher Aide, effective October 29, 2021.

The resignation, due to retirement, of **John Grassi**, Information Technology Network Analyst, effective April 29, 2022.

The resignation of **Tonya Burns**, Full Time Teacher Aide, effective November 14, 2021.

The resignation of **Maria Gonzalez**, Full Time Teacher Aide, effective October 29, 2021.

Wage Adjustments Adjusting the bus driver trip hourly rate from \$17.49 per hour to \$20.00 per hour from September 27, 2021 through November 15, 2021.

Adjusting the substitute hourly wage for the School Bus Driver title from \$14.50 per hour to \$20.00 per hour retroactive to September 27, 2021.

Per Diem and Substitute Positions:	<u>Candidate</u>	<u>Position</u>
	Jerry Uttley	Cleaner
	Lilliam Villegas	Teacher Aide
	Fredrick Ginder	Lifeguard
	Raelyn Kazmark	Lifeguard
	Gloria Matamoros-Ramos	Cleaner
	Katelyn Coykendall	Teacher Aide
	Lynne Littlefield	School Bus Driver Trainee
	Harold Alvarez	School Bus Driver

CSE/CPSE RECOMMENDATIONS Recommendations of the Committee on Special Education from the meetings of September 30, 2021, October 13, 14, 15, 18, 19, 21, 22, 25, 26, 27, 28, 2021, November 1, 2, 3, 4, 5, 8, 9, 10, 2021 and from the Committee on Preschool Special Education from the meetings of October 12, 26, 2021;

TAX COLLECTORS REPORT The Victor Central School Tax Collector’s Report for the 2021-2022 school year as submitted;
Mrs. Ballard gave a shout out to Nicole Ritz, the District’s Tax Collector, who was working on the Tax Collector’s Report right up until the last minute.

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SURPLUS

The following are declared as surplus:

- Epson perfection V350 Scanner with VCS tag # 04361;
- Monroe PM215 Shredder with VCS tag # 014325;
- Smart and NEC Projectors with VCS tag #s 02593, 010078, 012059, 012060, 012067, 012074, 012691;

**INSTRUCTIONAL
MATERIAL REVIEW
COMMITTEE**

Appoint Brian Siesto as part of the Instructional Material Review Committee for the 2021-2022 School Year;

**PROFESSIONAL
LEARNING PLAN**

Appoint Curriculum Council to review/revise the Professional Learning Plan for the 2022-2023 school year;

**BUDGET DEVELOPMENT
CALENDAR**

Adopt the 2022-2023 Budget Development Calendar as submitted;

**MEMORANDUM OF
AGREEMENT**

Approve the Memorandum of Agreement between the Civil Service Employee's Association, Inc. and the Victor Central School District as submitted;

**FACILITIES COMMITTEE
RECOMMENDATIONS**

Approve the Facilities Committee Recommendations from August 2021 to use additional Capital Project funds as submitted in a memo from Derek Vallese, Assistant Superintendent for Business dated 11/3/21;

Mrs. Ballard asked why this report is just coming to the Board when the Committee met in August. Mr. Vallese explained the process and having to figure out what the cost of the renovations would be.

INCOMPLETE TEAM

Approve the Nordic Skiing Incomplete Team with Pittsford Central School District for the 2021-2022 School Year.

The motion to accept the foregoing consent items was carried.
7 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS Administrators summarized campus news and events.

**2021-2022 PROFESSIONAL
LEARNING PLAN**

Director of PreK-12 Science and Mathematics Karen Finter and Director of PreK-12 Humanities and Professional Development Kristin Williamson presented the current year's Professional Learning Plan. The plan is developed with the Shared Decision Making Team, Curriculum Council. It is designed to improve the quality of teaching and learning. It also ensures that teachers and leaders have substantial opportunities for professional growth and remain current with their profession in order to meet the needs of students. The plan provides

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2021-2022 PROFESSIONAL LEARNING PLAN Continued

information regarding substantial, need-based professional development. It sets expectations for educators' participation in professional learning, aligns professional learning to New York State standards and student needs. It also explains how the impact of professional learning will be measured. The plan aligns to the Victor Central School District Blueprint for Educational Excellence. The three goals are improving academic achievement and performance for every student, continuing to promote equity and excellence in educational programming for every student, and promoting the social, emotional and physical development of every student. Ms. Finter and Ms. Williamson talked about the first goal being around curriculum. They said there is some work to be done. One objective is to develop and implement a guaranteed and viable curricula aligned to the Next Generation Learning Standards. All teachers and administrators will be trained in a curriculum development process that leads to depth of understanding. Establishing a process in all future curriculum development and revision will start in the spring of 2022. Another objective is to train teachers in the most effective instructional strategies according to current research. There will be a PreK-12 focus on Learning Targets and the PreK-6 faculty will also focus on the Science of Reading. An objective for the second and third goals is to leverage technology as a means to accelerate student learning for all subgroups. A Technology Summit and additional workshop sessions have been held to focus on the purposeful integration of technology to accelerate learning. Another objective for these two goals is making sure that there are multiple systems of support in place and aligned across all grade levels to support student learning and social emotional development. District and building level teams are learning about Multi-Tiered Systems of support. A third objective for these two goals is to provide students with lessons designed to support the NYS Social Emotional Learning Benchmarks. The District has a Comprehensive Guidance Plan and is currently unpacking the New York State Social Emotional Learning Benchmarks. The last objective is to provide students with lessons aligned to the 2020 New York State Physical Education Standards. The District quickly started unpacking those standards and is a little ahead of the implementation timeline. The Professional Learning Plan is an annual plan that is updated and brought to the Board for approval.

A motion was made by E. Mitchell, seconded by C. Eckhardt, to approve the 2021-2022 Professional Learning Plan. The motion was carried. 7 yes 0 no

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APPROVE TRIP

A motion was made by C. Eckhardt, seconded by T. Turner, to approve the following field trip:

- SEAS Club to the Florida Everglades & Florida Keys from 4/9/22 – 4/13/22;

The motion was carried. 7 yes 0 no

MEETING REPORTS

**Standing Committee
Updates**

Dr. Parks spoke about the Visual and Performing Arts Hall of Fame meeting he attended today, November 10th. One of the items they discussed were the by-laws.

**Monroe County School
Boards Association
Committee Reports**

Mrs. Elliott recognized two very important people at Monroe County School Boards Association who will be retiring. Executive Director Sherry Johnson and Program Director Beckie Schultz will be retiring this year. Mrs. Elliott thanked them for all they have done and wished them well in their retirement on behalf of the Victor Board of Education.

PUBLIC COMMENT

Claire Noonan, community member and retired teacher, raised a concern about the money being spent for renovation in the Early Childhood School. She said the Boardroom space in the Early Childhood School that is only used 5-8 times a month. She suggested thinking outside of the box before moving ahead with the Early Childhood School office renovation.

UPCOMING EVENTS

**Next Regular Board
Meeting**

The next regular Board meeting will take place on Thursday, December 9, 2021 at 7:15 PM.

ADJOURN

A motion was made by C. Parks, seconded by C. Eckhardt, to adjourn the meeting at 8:33 PM. The motion was carried. 7 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk