

LJSD #272 Operational Plan

2021-22



The Lakeland Jt. School District #272 is committed to providing an exemplary education for families in our District - every student matters! The LJSD Fall 2020 Reopen Plan provided our students the opportunity to attend in-person school 5 days/week all year, or an online Academy for families choosing this schooling option. The 2021-22 LJSD Operational Plan ensures full capacity and operations with continued emphasis on the health and safety of our students, staff, and greater community. We have gathered staff and community input in developing the Operational Plan with the hopes of meeting the needs of our stakeholders while providing the best educational opportunities for our amazing students. The Operational Plan, while comprehensive, is neither exhaustive nor static and will be updated by the Board of Trustees, as appropriate. Should you have any questions, please contact our District Office at 208-687-0431 or look on our website at: www.sd272.org.

Our Mission REMAINS Our Mission

Lakeland Jt. School District's daily mission is to maximize student learning and ensure every learner is growing academically, social-emotionally, and behaviorally every day in all environments !

Levels of Operation

Ideally, we would like to provide the opportunity for all students to attend in-person instruction every day. The LJSD aims to operate under the Green Level of Operation for the 2021-22 school year, except in cases of extreme conditions. The Board of Trustees will consider the Yellow Level of Operation if local community conditions precipitate the necessity and will move to the Red Level of Operation only if dictated by a Governor's Stay at Home Order.

GREEN Level of Operation - Traditional Schedule = Least Restrictive

Level of Operations: LJSD students will attend school full time (5 days/week normal schedule) in all schools. Buildings will continue to undergo daily disinfection protocols and deep cleaning disinfection procedures at least weekly.

District Wide Practices:

- Encourage parents to screen students every morning before attending school and keep symptomatic students home. [Symptom checklist](#)
- Ensure policies and practices don't encourage students/staff to come to school sick.
- The Principal or Designee will send home a notification of a confirmed case of Covid or contagious disease to parents affected, while maintaining confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disability Act (ADA).
- Standard precautions
 - Practice social distancing only if possible and appropriate.
 - Explicitly teach hand hygiene, respiratory etiquette, etc.
 - Hand sanitizer available throughout buildings and in every classroom.
 - Face coverings (masks/shields) are an individual choice. Extras are available in the front office.
 - Individual lockers will be available on a case-by-case basis, as requested by parents.
- Plan for vulnerable students
 - Hybrid Option: REACH Academy
 - Fully Online Option: K-12 IDLA program

Extracurricular Activities: Follow established Idaho High School Activities Association and LJSD Board-approved District guidelines for **all** extracurricular activities, which include athletics as well as band, choir, drama, speech/debate, FFA, BPA, etc. activities.

YELLOW - Traditional Schedule with Additional Precautions = Midrange Restrictive

Level of Operations: LJSD students will attend school full time (5 days/week normal schedule) in all schools, with additional precautions implemented. Precautions will include social distancing to the greatest extent possible within current capacity, additional cleaning protocols, and contact tracing protocols. A full time online option will be available for students.

District Wide Practices:

- Encourage parents to screen students every morning before attending school and keep symptomatic students home. [Symptom checklist](#)
- Ensure policies and practices don't encourage students/staff to come to school sick.

- Each site will have a plan in place to allow for the separation of students/staff who present COVID-19 symptoms at school in an identified isolation/screening room as parents/guardians are contacted.
- Contact Tracing protocols will be implemented to identify close contacts and self-quarantine timelines will be followed.
- The Principal or Designee will send home a notification of a confirmed case of Covid or contagious disease to parents affected, while maintaining confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disability Act (ADA).
- Standard precautions
 - Practice social distancing to the greatest extent possible within current capacity, utilizing additional space, if available.
 - Arrange classroom seating in pods, if appropriate.
 - Limit/avoid mixing of student groups to reduce potential exposure
 - Lunch schedule
 - Drop off and pick up
 - Library usage
 - Release times
 - Student activities with large gatherings in a confined space
 - Explicitly teach hand hygiene, respiratory etiquette, etc.
 - Hand sanitizer available throughout buildings and in every classroom.
 - Face coverings (masks/shields) are an individual choice. Extras are available in the front office.
 - Buildings will undergo deep cleaning protocols daily, with additional cleaning disinfection procedures weekly.
 - Sneeze guards and other protective measures will be implemented in offices.
 - Volunteers/visitors to campus will be modified by building as appropriate.

Extracurricular Activities: Follow established Idaho High School Activities Association and LJSD Board-approved District guidelines for all extracurricular activities, which include athletics as well as band, choir, drama, speech/debate, FFA, BPA, etc. activities.

RED Level of Operation - Remote Online Learning = Most Restrictive

Level of Operations: LJSD will shift to remote online learning for all students, with limited/staggered in-person learning options available, as deemed appropriate for individual students. The Board of Trustees will consider the Red Level of Operation only in circumstances requiring a Governor’s Stay at Home Order.

District Wide Practices:

- Buildings closed to the general public except by special appointment.
- A decision about staff work schedule (home vs school/office) will be made based on factors such as stay at home orders, health conditions, etc.

- Fully remote online learning instruction will provide:
 - Chromebooks at home for all students.
 - Program support for students and parents who need help accessing technology, tools, and online curriculum.
 - Consistent, clear expectations and communication with students and families.
 - Focused instruction on key standards in each grade and content area.
 - Traditional grades and accountability, unless otherwise determined by a school IEP, 504, or educational team.
 - In-person small group instruction or intervention may be scheduled as deemed appropriate for individual student needs.

Supplemental Services:

- Grab-and-go meals at select school sites.
- BASE may be changed or canceled based on guidance from health officials.

Extracurricular Activities:

- Athletics and other extracurricular activities suspended.

Responding To A Confirmed Case of a Contagious Disease

An important part of limiting the spread of a contagious disease in our community is identifying those who may be sick, infected or who have been exposed, and requires all of us working together to maintain a healthy and safe environment for all students and staff.

Student/Family Responsibilities:

- If you have tested positive or have been confirmed to have COVID-19 or a contagious disease:
 - Do not attend school. Students will access their educational program online and will be responsible for the assigned coursework.
 - Notify your school of the positive test and your student’s need to be absent. Follow your medical practitioner’s guidance or see OPTIONAL Isolation Guidance [HERE](#).

Staff Responsibilities:

- If you have tested positive or have been confirmed to have COVID-19 or a contagious disease:
 - Do not attend school.
 - Notify your Principal/Director/Supervisor of the positive test and your need to be absent and follow your medical practitioner’s guidance.
 - Secure a Guest Teacher/Substitute, if needed.

Principal Responsibilities:

- Notify the School Nurse and school staff affected when you have a student or staff member who has tested positive for COVID-19 or a contagious disease.
- Elementary Principals or Designee will send email notification of a confirmed case of Covid or contagious disease to parents of the classroom affected, while maintaining confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disability Act (ADA).
- Secondary Principals or Designee will send email notification of a confirmed case of Covid or contagious disease to parents of the student body, while maintaining confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disability Act (ADA).

District Administration Responsibilities:

- The Superintendent or Designee will maintain proactive communication with the parents and staff of any building and/or classroom in which the possibility of a temporary closure and shift to online learning, due to lack of staffing stemming from increased cases of COVID-19, while maintaining confidentiality as required by the Family Educational Rights and Privacy Act (FERPA) Health Insurance Portability and Accountability Act (HIPAA) and the Americans with Disability Act (ADA).

PLEASE NOTE:

- ❑ The LJSD Operational Plan is a living document and will be updated by Board of Trustee approval, in accordance with new guidance from the CDC, Governor’s office, State Board of Education, State Department of Education, Idaho High School Activities Association, Panhandle Health and other state and local officials.
- ❑ LJSD Crisis Response and Emergency Preparedness plans, as well as the Wellness plan, have been reviewed, updated, and are ready for implementation, as needed.
- ❑ Our facilities have undergone an annual assessment to ensure ventilation systems are operating properly and water systems are safe.

Resources

- [LJSD 2021-22 Operational Plan Comparison Chart](#)
- [Community Input on 2021-2022 Operational Plan](#) - August 2021
- [Community Input on 2021-2022 Operational Plan](#) - July 2021
- [Board Policy 3520: Contagious or Infectious Disease](#)
- [Panhandle Health District: Efforts to provide vaccinations to school community](#)
- [PRIOR LJSD #272 Fall 2020 Reopen Plan as of 4.5.21](#)
- [Current CDC Guidance for Educational Institutions](#) (includes mask, physical distancing, contact tracing, self-quarantine, and diagnostic/screening information)
- [Diagnostic and screening testing](#)

- [Governor Little's Press Release re: Vaccines August 12, 2021](#)
- [Idaho Health & Welfare K-12 Disease Guidance August 2021](#)
- [LEAARP ESSER Use of Funds](#)
- [Safe Return to In-Person Instruction Continuity of Services Checklist](#)
- [Safe Return to In-Person Instruction Continuity of Services Checklist Supporting Documentation](#)
- [OPTIONAL Isolation Guidance](#)

LJSD 2021-22 Operational Plan Comparison Chart	Green	Yellow	Red
Students in school 5 days a week	✓	✓	
All students attend remote learning, with limited/staggered in-person learning options available, as deemed appropriate for individual students			✓
Parents screen students	✓	✓	
Separation plan in place for students showing symptoms (isolation/screening room)		✓	
Contact tracing implemented		✓	
COVID notifications home to parents via email	✓	✓	
Social distancing if possible	✓		
Social distancing & classroom seating in pods, to the greatest extent possible		✓	
Teach hand hygiene, respiratory etiquette	✓	✓	
Limit/avoid mixing of student groups		✓	
Hand sanitizer available in all buildings	✓	✓	
Face coverings are individual choice (available in offices)	✓	✓	
Plan for vulnerable students (Hybrid or fully online option)	✓	✓	✓
Extracurricular activities (follow IHSAA/LJSD guidelines)	✓	✓	
Volunteers/visitors to campus protocol modified		✓	
Grab-and-go meals at select community sites			✓
Weekly disinfecting/deep cleaning protocol in all buildings	✓		

Daily disinfecting/deep cleaning protocol in all buildings		✓	
BASE available to students	✓	✓	