

# GERMAN IMMERSION SUMMER CAMP 2022

## Location

You have registered for the GISSV summer camp taking place at 310 Easy Street in Mountain View.

## Enrollment

Enrollment for Summer Camp is on a first come, first served basis. Once capacities for sessions are reached, we cannot guarantee desired schedules or camp availability. Enrollment from the waitlists when possible. Due to Covid Safety Regulations and Procedure, once enrolled in a level, students must remain in this level for the entire 2 week session. We might have to cancel a class if not enough students are enrolled.

## Withdrawal

If you need to change your summer plans, email us at [camp@gissv.org](mailto:camp@gissv.org). If you withdraw your child, you will *not* be refunded the \$50 registration fee, or the \$20 late registration fee, but you may be eligible for tuition and extended care refunds:

Withdrawal 4 weeks before your weekly camp starts: 95% refund

Withdrawal 3 weeks before your weekly camp starts: 75% refund

Withdrawal 2 weeks before your weekly camp starts: 50% refund

Withdrawal at later point: no refund

Refunds will not be given if a student is asked to leave Summer Camp due to disciplinary issues. Although we do not expect it and if the guidance requires it, a distance learning possibility will be made available for classes that need to be in quarantine due to covid. Refunds will not be granted if the summer camp has to switch to a distance learning scenario.

## Lunch, Snacks, and Hydration

All students should pack two snacks and lunch in a cooled lunch box. There will be no snack offered other than occasional popsicles since it can get very hot in the summer. Parents have the option of purchasing a lunch delivery service through *my green lunch*. Students in Preschool should additionally bring food for the communal breakfast each morning. Please send all students with a refillable water bottle every day!

## Nut-free School

The GISSV is a nut-free campus. Please ensure that food never contains any nuts, nut butters, or nut flours.

## Materials

All Materials are included in the tuition. That includes any books, art supplies, and materials used in afternoon activities. The only thing parents might pay for additionally after registration is *my green lunch*.

## What to bring

All students should wear clothes that can get dirty, and bring an extra shirt and shorts/pants each day. Please wear closed-toed shoes/sandals. Wear sunscreen to camp, and bring extra to re-apply. A wide-brimmed sun hat is a must. Preschoolers should additionally bring a sheet, pillow, and blanket for nap time. All students must wear a face mask at all times! Therefore, it would be good to bring multiple masks to school.

### Drop off and Pick up

For drop off and pick up rules please visit our webpage and read our regulations under covid carefully.

CITs sign themselves in and out each day on a separate list.

### Contact

Parents' first point of contact for all questions or concerns are the camp managers, who can be reached at [camp@gissv.org](mailto:camp@gissv.org). Camp managers are happy to communicate with parents in German or English.

### Responsibility for Minors

Instructors and camp managers are responsible for students from the moment they have been dropped off at camp until they are picked up. If a student has not been picked up on time, the camp manager will continue to supervise.

### Late Pick-up Fee

A student who has not been picked up when his/her camp option ends will stay with the camp manager until picked up. A late fee of \$30 for every started 10 minutes applies.

Students who are not registered for Extended Care cannot "drop in".

### Emergencies & Injuries

In the case of an emergency, instructors and camp managers are expected to follow the guidelines they have been provided with by the Head of Camp Administration. Students are expected to follow the instructor's instructions. The camp managers and Head of Camp Administration issue all commands in an emergency.

Instructors are required to read through their class lists, and to make note of any reported allergies or health conditions. Parents are asked to contact camp managers in advance of camp to personally discuss any important health concerns.

Instructors and camp managers may not administer any medication to students, unless the parent has given notice of the medical condition during enrollment, *and* has provided the camp managers with a doctor's note about dosage for the specific student. Parents and camp managers must agree on a safe space to store the medication that is inaccessible to young students.

Instructors and camp managers *always* tell parents about *any* injury or potential injury.

For small cuts, scrapes, and similar minor injuries, instructors and camp managers may wash injuries with soap and water, and will provide band-aids, but will *not* administer medications like Neosporin.

If a student has a concerning or potentially concerning injury (e.g. larger fall in playground, any injury to head or neck), camp managers will complete an Injury Report, file it with the Head of camp administration, and provide parents with an electronic copy.

If a student becomes seriously ill during camp, the instructor or camp manager will:

1. **If necessary, call 911.**
2. Call the camp managers or Head of Camp Administration for immediate support.
3. Call the student's parents using the contact information provided during registration.
4. Stay with the student and the rest of the class until help arrives.