HIGHLINE
PUBLIC SCHOOLS

15675 Ambaum Boulevard Southwest
Burien, Washington 98166
highlineschools.org
206.631.3000

ADDENDUM # 4 RFP 21/22-3 TUTORING

1. What size of small groups are you hoping to have for "small group tutoring"?
   Group sizes should be in alignment with best practices associated with high dosage tutoring.

2. Do you prefer to select a single provider or many?
   A single provider is preferred, should established criteria be met

3. Just to clarify . . . are you seeking only virtual tutoring (with mention of synchronous support)? Or are you also open to in-person and/or a hybrid?
   Open

4. Will the district/school provide district curriculum, supplemental materials, and assessments used in the students' classroom for the tutor to leverage in order to ensure best possible alignment between tutoring and grade-level content and learning objectives—a tutoring best practice as outlined by the National Student Support Accelerator of the Annenberg Institute at Brown University?
   No, we are looking for an established supplementary curriculum that is aligned to grade level standards

5. For virtual tutoring, should the vendor assume that students will have devices and an internet connection?
   Yes

6. If a vendor does not have a technology platform but relies on prescheduled virtual sessions through Microsoft Teams, can that vendor still bid and be considered?
   Yes

7. What maximum student-tutor ratio are you requesting for small groups?
   None established, but interested in both 1:1 and small group options

8. What is the anticipated length of tutoring sessions? What days/times will tutoring most likely be needed?
   Flexibility with scheduling preferred, length and frequency should align with best practices for high dosage tutoring

9. What is the minimum educational requirement for tutors?
   College degree and specific training preferred

10. Will tutoring services be offered to special education students also?
    Yes

11. Will the district take responsibility for coordinating services between awarded vendor(s) and schools or will vendor need to coordinate/market services upon award?
Coordination partnership preferred

12. Our current services provide data and reporting on a predetermined cadence and at this time does not offer our district partners the ability to access and pull data independently. Is this model one in which the district will consider?
Yes, provided that the cadence is such that it allows us to monitor both implementation and impact

13. The "Evaluations" section (Page 8) states that HPS seeks providers who can offer "instruction, 3 or more times per week, to individual and/or small groups of 1000+ students." How many students do you anticipate starting with in 2022?
A minimum of 500 students

14. The "Evaluations" section (Page 8) states that HPS seeks providers who can offer "flexibility with scheduling during and outside of the school day." Is there an anticipated schedule for tutoring (for example, will all students be served on the same days and times)?
Specific times have not been established, and will likely vary by school schedule and family interest

15. Would the district consider an entirely virtual tutoring program?
Yes