

# APPLICATION FOR CERTIFIED COPY OR COPY OF A VITAL RECORD

## Marriage License

Full Maiden Name of Bride/Spouse:

\_\_\_\_\_

Full Name of Groom/Spouse:

\_\_\_\_\_

Date of Marriage: \_\_\_\_\_

How many copies? \_\_\_\_\_

Applicant Name:

\_\_\_\_\_

Applicant Address:

\_\_\_\_\_

Indicate your Relationship to the person on requested record below:

- Self/Spouse
- Parent
- Guardian
- Descendant
- Attorney of person on record
- Genealogist ID # \_\_\_\_\_

*By signing below, I swear/affirm that the information above is true and correct.*

Applicant Signature:

\_\_\_\_\_

Today's Date: \_\_\_\_\_

**\$15 for 1<sup>st</sup> certified copy, \$6 for each additional  
\$2 for 1<sup>st</sup> photocopy - \$.50 for each additional**

### Proof of identity of applicant:

#### Applicant must provide one of these:

- Driver's License
- Passport
- Government issued picture I.D.

#### OR two of these:

- Utility bills
- Bank statements
- Vehicle registration
- Income tax return
- Personal Check w/ address
- A previously issued vital record
- Letter from government agency requesting record (DHHS, WIC)
- Department of Corrections I.D. card
- Social Security Card
- DD 214
- Hospital; birth worksheet
- License/rental agreement
- Pay stub
- W-2
- Voter Registration card
- Disability award from SSA
- Other \_\_\_\_\_

#### **Establishing eligibility to acquire record:**

- Related applicants must provide proof of lineage.
- Domestic Partners must provide proof of registration of domestic partnership
- Attorneys must provide a signed, notarized release from family
- Genealogists must provide a state-issued card

**Town Clerk's Office Only**

Safety Paper # \_\_\_\_\_

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