

<i>Policy</i>	<i>Title</i> EMERGENCY PLANS	<i>Code</i> EBC
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HOLLISTON

Advance planning for emergencies and disasters is essential to provide for the safety of the students and staff. It also strengthens the morale of all concerned to know that plans exist and that students and staff have been trained in carrying out the plans.

The Superintendent will develop and maintain plans that meet the requirements of state law for preparedness in case of fire, civil emergencies, and natural disasters. Building principals will meet all requirements for the formulation of plans for the protection and evacuation of all persons in the event of fire or other emergencies. Building principals will conduct drills to give the staff practice in carrying out their assigned roles and responsibilities, and students practice in evacuation, relocation, and sheltering.

Also, the Superintendent shall develop, in consultation with school nurses, the school physician, athletic coaches, trainers and local police, fire and emergency personnel, an Emergency Medical Response Plan for each school in the district. Each plan shall include:

1. A method establishing a rapid communications system linking all parts of the school campus, including outdoor facilities, to local Emergency Medical Services (EMS) along with protocols to clarify when EMS and other emergency contacts will be called.
2. A determination of EMS response times to any location on the campus.
3. A list of relevant contacts with telephone numbers and a protocol indicating when each person shall be called, including names of experts to help with post-event support.
4. A method to efficiently direct EMS personnel to any location on campus, including the location of available rescue equipment
5. Safety precautions to prevent injuries in classrooms and on the school campus.
6. A method of providing access to training in CPR and first aid for teachers, athletic coaches, trainers, and other school staff.
7. A list of the location of all available Automated External Defibrillators (AEDs), whether they are fixed or portable, and a list of personnel trained in their use.

The Superintendent shall annually review the response sequence with local police and fire officials. Plans shall be submitted to local police and fire officials and the Department of Elementary and Secondary Education (DESE) at least every three years by September 1st, or when changes occur. Plans should be updated in the case of new construction or other physical changes to the school campus.

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Legal References:	M.G.L. 69:8A; Section 383 of Chapter 159 of the Acts of 2000
Policy Cross Reference:	EBBB (Defibrillation Program School Based Public Access; EBCD (Emergency School Closing; JLC (Student Health Services and Requirements; JLCE (School Nurse Management of Potential Life Threatening Opioid Overdose)
Procedure Reference:	

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