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Commitment, Excellence, Community

**PLEASANT HILL SD #1
SCHOOL BOARD MEETING MINUTES**

Monday, November 15, 2021; 7:00 p.m.

Executive Session per ORS 192.660(2)(i)

Stream live at <https://www.youtube.com/channel/UCyjFOvylD3uqPG7QXxub4qQ/featured>

1.0 CALL TO ORDER

The November 15, 2021 board meeting was called to order at 7:00 p.m. Board members present were Vice Chair Stephen Hammond, Wylda Cafferata, Rusty Rexius, and Drew Gottfried. Others present were Superintendent Scott Linenberger, Special Education Director Whitney Connolly, and Board Secretary Courtney Wilson.

Wylda Cafferata read the mission statement.

2.0 ADDITIONS OR DELETIONS TO THE AGENDA

Superintendent Linenberger shared that the Business Manager is not present; the board may table the financial report for the next meeting, or accept it as presented. Superintendent Linenberger provided a brief financial report (See agenda item 6.101).

The 6-12 TAG Coordinator is on leave and was unable to provide documents for reporting. The K-5 TAG coordinator provided a written report. Both coordinators will present their updated plans for next year in the spring.

Career Coordinator Kathy Duval was unable to attend to present the Spotlight on Education Report. The board may opt to table the report for a future meeting or accept the report as presented.

3.0 INTRODUCTIONS & ATTENDANCE AT PREVIOUS BOARD MEETING

Kay Lynn Thomas, Title I teacher, was present

There were 10 online viewers of the November 1, 2021 board meeting and one person onsite.

4.0 APPROVAL OF MINUTES

4.1 Approve November 1, 2021 Board Meeting Minutes (Exhibit 2122.80)

The November 1, 2021 Board Meeting Minutes were approved by consensus.

Rusty Rexius moved to approve the November 1, 2021 Board Meeting Minutes. Wylda Cafferata seconded the motion. The motion passed 4:0.

5.0 CONSENT AGENDA

5.1 Policy Updates (Exhibits 2122.81-103)

- IGBHA – Alternative Education Programs**, *Required*
- IL – Assessment Program, *Highly Recommended*
- DJC – Bidding Requirements, *Highly Recommended*

- BD/BDA – Board Meetings, *Optional*
- BDDH - Public Comment at Board Meetings, *Highly Recommended*
- BBAA – Individual Board Member’s Authority and Responsibilities, *Optional*
- GBNA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements *, *Required*
- GBNA/JHFE – Suspected Abuse of a Child Reporting Requirements, *Required*
- JHFE/GBNA – Suspected Abuse of a Child Reporting Requirements, *Required*
- JHFF/GBNA – Suspected Sexual Conduct with Students and Reporting Requirements *, *Required*
- CM – Compliance and Reporting on Standards, *Highly Recommended*
- AC – Nondiscrimination, *Required*
- JB – Equal Educational Opportunity**, *Required*
- GBA – Equal Employment Opportunity, *Required*
- GBEA – Workplace Harassment *, *Required*
- IB – Freedom of Expression, *Required*
- IIA – Instructional Resources/Instructional Materials, *Highly Recommended*
- IJ – School Counseling Program, *Highly Recommended*
- JECB - Admission of Nonresident Students, *Highly Recommended*
- IKFB – Graduation Exercises, *Optional*
- JFCF – Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or Domestic Violence – Student**, *Required*
- IGBI - Bilingual Education**, *Required*
- JFC – Student Conduct, *Required*

Drew Gottfried moved to approve 5.0 Consent Agenda as listed. Rusty Rexius seconded the motion. The motion passed unanimously.

6.0 REPORTS & DISCUSSION ITEMS

6.1 Quarterly Reports

6.101 Financial Reports (Exhibit 2122.104 a-d)

The board reviewed the financial report submitted by Business Manager Sheri Longobardo. Superintendent Linenberger shared that the District continues to be in good financial standing. PHSD has just had its annual audit conducted by an outside agency. A formal audit report will be presented when it is complete. This is expected to be some time in January, though a date is not confirmed. Superintendent Linenberger commended Ms. Longobardo on her great work diligently making sure the District remains in good standing.

The state of Oregon has 17,000+ fewer students registered than this time last year. With this lower number of registered students, the District receives approximately \$8,927 per student. This is around \$175 more per student.

6.102 TAG Report (Exhibit 2122.105)

The board acknowledged receipt and thanked the TAG Coordinator for submitting this report.

6.103 SPED Report (Exhibit 2122.106)

Special Education Director Whitney Connolly reported that PHSD has started a new classroom program called the Comprehensive Learning Center (CLC). This program is at the elementary school and supports students with Autism and other developmental delays

who otherwise might have been placed out-of-district to receive services. Plans and materials are continuing to be developed.

The SPED Department is currently working on developing a scope and sequence of academic math intervention and behavior intervention materials for grades K-12. These would include resource libraries at each building.

Before the end of the year, Ms. Connolly intends to begin developing a scope and sequence for transition activities. This will include support for students determining what life after school will look like. For example, developing transition assistance for students who would like to attend college or trade school, technical program, or military service. The department intends to begin working with students as early as middle school to help plan for post-secondary plans.

The board would like to continue to address the idea of bringing more students back on-campus as possible. This would mean adding physical space to accommodate these students.

6.104 Facilities/Safety Report (Exhibit 2122.107)

Superintendent Linenberger highlighted a few projects within the Facilities/Safety Report. Katie's Garden is undergoing general landscape beautification. The District is in the process of replacing nearly 400 broken bleacher seats. HVAC filters are to all be replaced by December 2021.

The biggest piece is the High School Shop Wing HVAC Replacement Project. Older HVAC equipment is to be replaced for the Art Room, Classrooms 21-23, Woodshop, and Metal Shop. Proposals are due by November 22, 2021. This project is anticipated to be complete by June 30, 2022.

6.2 Spotlight on Education (MS/HS) (Exhibit 2122.108 a-i)

The board acknowledges receipt of the Spotlight on Education Report from Career Coordinator Kathy Duval. Her work is appreciated and the report was very thorough.

6.3 Superintendent's Report

6.301 Monthly Enrollment – November (Exhibit 2122.109)

Current enrollment is at 933 students. Last year this time the district had 993 students enrolled. At the beginning of the 2021-22 school year, there were 966 students enrolled.

This school year PHSD received 30 inter-district transfers from neighboring districts. This is much less compared to last year's 80 students.

Students requesting to transfer out of PHSD to neighboring districts is the same this year as it was last year, at 29.

This year, 30 students requested enrollment in an online/charter school.

6.302 Covid-19 Update

Cases onsite have been trending downward. The last positive on-site case was reported during the week of October 25-29.

Dates for hosting pediatric vaccination clinic are still being discussed.

Lane County is 75% vaccinated (ages 18+).

The biggest shift that would take place after the latest mandate shift on Wednesday, November 10, would involve quarantine time. As of now, a person who tests positive for Covid-19 must stay home for 10 days. If a person is deemed a “close contact” with a positive case on school grounds they must remain home for 14 days. With new mandates, these close contacts may test on the fifth day and return on the eighth day if negative and asymptomatic. The new mandates only apply to close contacts with at-school positive cases. If a person is considered “close contact” with a positive case outside of the school day, they must remain home for 14 days.

A possible option for “Test-to-Stay” may be available soon. If/when these tests are available to use, close contacts may be tested on-site or at home and remain in school if the test is negative. The quantity and availability of these tests is limited at the moment. Details are still being determined.

6.4 Policy Discussion

- JFCJ – Weapons in Schools,** *Required* (Exhibit 2122.110)
- KGGB – Firearms Prohibited, *New, Conditionally Required* (Exhibit 2122.111)

Agenda Item 6.203 was tabled for the December 6, 2021 board meeting in order to have all board member present for the discussion.

7.0 PUBLIC FORUM –

Individuals who are onsite: During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Individuals who are viewing online: PHSD posts the upcoming agenda on our website www.pleasanthill.k12.or.us the Friday before regularly scheduled Monday school board meetings. This will allow for public comment prior to the board meeting. Please click on the tab provided to share your comment(s) for the school board to consider at the upcoming meeting.

Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

No public comments were made at the meeting,

8.0 BOARD ACTION ITEMS

8.1 New Business

- 8.101 Approve Hiring of Stephanie Black, PHES Counselor – Temporary (Exhibit 2122.112)
- 8.102 Approve Hiring of Nathan Bofto, PE Teacher K-5 (Exhibit 2122.113)
- 8.103 Approve Policy JFCJ – Weapons in Schools,** *Required* (Exhibit 2122.110)
- 8.104 Approve Policy KGGB – Firearms Prohibited, *New, Conditionally Required* (Exhibit 2122.111)

Wylde Cafferata moved to approve Agenda Items 8.101, hiring of Stephanie Black, PHES Counselor – Temporary, and 8.102, hiring of Nathan Bofto, PE Teacher K-5. Drew Gottfried Seconded the motion. The motion passed unanimously.

9.0 FUTURE BOARD MEETINGS

- Board Meeting – December 6, 2021; 7:00 p.m.

10.0 ANNOUNCEMENTS/OTHER

The board recessed to Executive Session at 7:49 p.m.

Executive Session – To review and evaluate performance of the chief executive officer or any public officer employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing ORS 192.660(2)(i).

The board returned to Regular Session at 8:05 p.m.

11.0 ADJOURNMENT – 8:06 p.m.

Signed:  , this 6 day of Dec , 2021.

John Oldham, Board Chair