

**INDEPENDENT SCHOOL DISTRICT NO. 2711  
MESABI EAST SCHOOLS  
AURORA, MN 55705**

**MINUTES OF REGULAR BOARD MEETING  
July 13, 2021  
Media Center**

CALL TO ORDER: The Regular Board Meeting was called to order by School Board Member Walt Hautala at 5:30 p.m. on July 13, 2021 in the Board Room (204) with the following in answer to roll call.

ROLL CALL:

Present: Directors Amanda Gross, Walt Hautala, Cyndi Worshek, Pamela LaFrenier, Kathy Undeland, Superintendent Burgess

Absent: Director Chris Baudhuin

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Moved by Director Worshek, seconded by Director Undeland to approve the agenda as amended by adding 9.14 and 9.15.

All in favor—-Motion passed.

DISTRICT PATRON AND VISITOR COMMENTS: John Jones - appreciation of Mesabi East Schools  
Teri Radtke - Children's Education

Consent Agenda: Moved by Director Worshek, seconded by Director LaFrenier to approve the consent agenda as presented: Payrolls and Bills in the amount of \$2,331,409.65; Regular Board Meeting Minutes of June 7, 2021 and Special Board Meeting Minutes of June 21, 2021.

All in favor—-Motion passed.

2021-2022 District Insurance Renewal: Moved by Director Gross, seconded by Director LaFrenier to approve the insurance premium with Range Reliable for 2021-2022 in the amount of \$127,647.66 for property, liability, fleet insurance and worker's compensation.

All in favor—-Motion passed.

Education Identity & Access Management Board Resolution: Moved by Director Undeland, seconded by Director LaFrenier to approve the following for the Education Identity & Access. The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOWA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOWA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties,

and will revoke that user's access when it is no longer needed to perform their job duties. The Director recommends the Board authorize Jeff Burgess, Superintendent to act as the Identified Official with Authority (IOWA) for this organization.

Roll Call:

Ayes: Director Hautala, Director Worshek, Director LaFrenier, Director Undeland, Director Gross  
Nays: None - Motion passed.

Farm2School Coordinator and Greenhouse Manager Agreement: Moved by Director Undeland, seconded by Director Hautala to approve the Farm2School Coordinator and Greenhouse Manager Agreement for Rachel Doherty for 2021-2022. Farm2School Coordinator (75% paid by USDA = \$38,197.20 and 25% paid by District = \$12,732.40) and Greenhouse Manager (15 hours x \$25/hour = \$375/week - \$18,000/year paid by district).

Ayes: Director Hautala, Director LaFrenier, Director Undeland, Director Gross  
Nays: Director Worshek --- Motion passed.

10 Year Long Term Facility Maintenance Plan: Moved by Director Undeland, seconded by Director Gross to approve the 10 Year Long Term Facility Maintenance Plan as presented.

All in favor---Motion passed.

Range Mental Health Professional Services Contract: Moved by Director Worshek, seconded by Director Gross to approve the Professional Service Contract with Range Mental Health and ISD #2711 for Children's Mental Health Services. This Agreement shall begin July 1, 2021 and shall continue for a period of one year concluding on June 30, 2022.

All in favor---Motion passed.

Speech/Language Teacher Hire: Moved by Director LaFrenier, seconded by Director Gross to approve Valerie Pepelnjak as .50 FTE Speech/Language Teacher BA, Step 13 effective the 2021-2022 school year with wages and benefits pursuant to the Master Agreement with Education Minnesota Local #1255.

All in favor---Motion passed.

Change of Salary Lane: Moved by Director Undeland, seconded by Director LaFrenier to approve a Change of Salary Lane for Stacey Jaspersen from BA + 12 to BA + 24 effective the 2021-2022 school year.

All in favor---Motion passed.

Paraprofessional Retirement Resignation: Moved by Director LaFrenier, seconded by Director Gross to accept the retirement resignation of Anita Beauregard as Special Ed. Paraprofessional effective June 30, 2021 with appreciation for her years of dedicated service to the district.

All in favor---Motion passed.

Baseball Head Coach Resignation: Moved by Director LaFrenier, seconded by Director Worshek to accept the resignation of Dave Hillman as Head Baseball Coach effective the end of the 2020-2021 season with appreciation for his years of dedicated service to the program.

All in favor—Motion passed.

Signatories: Moved by Director Undeland, seconded by Director Hautala to approve Jeff Burgess as signatory for the following: MN Trust (PMA Financial Network): To authorize Jeff Burgess, Superintendent to make transfers to and from Minnesota Trust (PMA) and serve as signatory; Scholarship: To authorize Jeff Burgess, Superintendent to make transfers to and from Scholarship Account, and serve as signatory; Local Operating Bank: To authorize Jeff Burgess, Superintendent to make transfers to and from the business checking and CD accounts with American Bank, and serve as signatory; Retiree Account: To authorize Jeff Burgess, Superintendent to make transfers to and from the Retiree Insurance Account with American Bank, and serve as signatory; Health Insurance Pool Account: To authorize Jeff Burgess, Superintendent, to make transfers to and from the Wells Fargo checking account and serve as signatory; Payroll Activity: To authorize Jeff Burgess, Superintendent, to make transfers to and from the Northern State Bank checking account and serve as signatory.

All in favor—Motion passed.

Transfer and Borrowing: Moved by Director Undeland, supported by Director Gross, to approve the following transfer and borrowing authorizations: Transfer of Funds: That Jeff Burgess be authorized to make electronic payments of school monies and transfer funds between school accounts; Borrowing Money: That Jeff Burgess, Superintendent be authorized to borrow money to meet bills and payrolls when there are insufficient funds, and that the treasurer be contacted to review same when the occasion arises.

All in favor—Motion passed.

Donations Accepted: Moved by Director Hautala, seconded by Director Gross to accept the following donations: Monetary donation of \$30 earmarked for the Backpack Program.

All in favor—Motion passed.

Postsecondary Enrollment Options Contract: Moved by Director LaFrenier, seconded by Director Worshek to approve the Postsecondary Enrollment Options Contract with Mesabi Range College from August 15, 2021 and shall remain into effect until June 15, 2022.

All in favor—Motion passed.

Computer Systems Technician Resignation: Moved by Director Undeland, seconded by Director LaFrenier to accept the resignation of Ryan Christenson as Computer Systems Technician effective July 8, 2021 with appreciation for his dedicated service to the district.

All in favor—Motion passed.

Health and Physical Education Teacher Hire: Moved by Director LaFrenier, seconded by Director Worshek to approve Allyson DesCamps as 1.0 FTE Health and Physical Education Teacher, BA,

Step 4 effective the 2021-2022 school year with wages and benefits pursuant to the Master Agreement with Education Minnesota Local #1255.

All in favor—Motion passed.

REPORTS: Under Separate Cover

MEETING SCHEDULE: Regular School Board Meeting- Monday, August 2, 2021 - 5:30 p.m. - Board Room (204)

Adjournment: Moved by Director Gross, seconded by Director LaFrenier to adjourn at 6:36 p.m.

ATTEST:

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Chair

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Clerk