

## ADMINISTRATIVE REPORT

**DATE:** January 6, 2022  
**TOPIC:** #5.1 - Policy Review Handbook  
**PRESENTER:** Kelly Jansen, Assistant Superintendent  
**REFERENCE TO POLICY/STATUTE:** Policy 208 Development, Adoption and Implementation of Policies  
Policy 305 Policy Implementation

### A. PURPOSE OF REPORT

- a. Introduce the Policy Handbook that outlines the policy review process.

### B. RECOMMENDATION

- a. Information

