

**MRC SBDM Meeting
Regular Session
November 12, 2015**

Darwin Noble made the motion to call the meeting to order at 4:00 PM. Jamie Mullins-Smith seconded the motion with all members voting in favor.

All members were present.

Tammy Keene made a motion to approve the reading of the last meeting minutes. Marlene Hamilton seconded the motion with all members voting in favor.

RTI:

Mr. Noble informed the council that teachers had redone their daily schedules to accommodate RTI. Students have been identified; teachers were working with the students in the different tiers.

Proficiency Quest:

Mr. Noble informed the council that teachers were using proficiency quest to complete lesson plans. Mr. Noble also informed the council that lesson plans were still due on Monday morning. However, some teachers were saying that they were having problems installing the program on their home computers.

Budget Review:

Munis Budget Amendment (see attachment)

Tammy Keene made the motion to accept the budget amendment. Marlene Hamilton seconded the motion with all members voting in favor.

Mr. Noble informed the council that all Secret Stories supplies have been approved and ordered. Office supplies have also been ordered. (See copy of the budget attached)

Leadership Team:

Mr. Noble discussed that the school Leadership Team would be updating the CSIP plan.

Data Team:

Mr. Noble discussed with the council that the data boards in each classroom have been updated. Teachers will be keeping a student assessment notebook to look for progression or regression in the students. He informed the council that MR-C was becoming more data driven to help reduce the number of students scoring novice.

Standard 3 Audit:

Mr. Noble informed the council that Julia Rawlings would be MR-C's person of contact. He also discussed that the parent, student, and staff surveys have been completed and the results have been submitted back to him. He explained that the school's leadership team would need to present the findings/evidence of the audit team requirements.

*See attached schedule.

Annual Christmas Field Trip:

Mr. Noble reminded the council that all teachers that had a class participating in the field trip would be required to attend as well. Tammy Keene stated that she would call to find out the specifics for the trip. Jamie Mullins-Smith stated that she would discuss the trip with the students in the 6th Grade Academy to include them since she is at Sebastian Middle School with her job.

The council decided that a possible date for the trip would be December 8th, if everything can be approved.

Executive Session:

Jamie Mullins-Smith made the motion to go into executive/closed session at 4:39 PM to discuss Gifted Interventionist. Marlene Hamilton excused herself from the meeting at 4:39 PM due to the fact she is an applicant for the position. Mary Kay Caudill seconded the motion, with all members voting in favor.

Mary Kay Caudill made the motion to come out of executive session at 4:57 PM. Tammy Keene seconded the motion, with all members voting in favor.

Action resulted from executive session:

Chris Banks made the motion to recommend hiring Marlene Hamilton as the Gifted Interventionist; Mary Kay Caudill seconded the motion, with all members voting in favor.

Marlene Hamilton came back into the meeting at 5:04 PM.

Other concerns:

No update on family resource at this time due to the fact that Jackie O'Neill has been attending a conference this week.

Adjournment

Tammy Keene made the motion to adjourn at 5:12 PM. Marlene Hamilton seconded the motion with all members voting in favor.

Darwin Noble
Chairperson

Teacher

Tammy Keene
Teacher

Mary Kay Caudell
Teacher

Chris Banks
Parent

Jamie M. Smith
Parent