

Business and Non-Instructional Operations

Risk Management/Insurance

The Governing Board desires to promote the safety of students, staff, and the public while protecting district resources. The Superintendent or designee shall establish a risk management program that uses effective safety and loss control practices.

The District shall strive to keep its liability at a minimum and its insurance premiums as low as possible while maintaining adequate protection against loss which may occur due to hazards facing the District.

To determine the most economical means of ensuring that the District is consistent with required services, the Superintendent or designee shall annually review the District's options for obtaining coverage, including qualified insurance agents, a joint powers agency, self-insurance or a combination of these means.- Decisions regarding the means of insuring the district shall be based on a careful analysis of past claims records indicating the frequency and magnitude of losses and a prediction of future losses.

The insurance program shall include, but not be limited to:

1. Fire and Damage Insurance (building and equipment)
2. Fire & Property Damage Insurance (buses & automotive vehicles)
3. Workers Compensation Insurance
4. Fidelity Bond Insurance
5. Liability Insurance

To minimize the District's exposure to liability, the Board shall adopt clear policies related to discrimination, harassment, safety procedures, and the timely handling of claims. The Superintendent or designee shall enforce these policies and related procedures fairly and consistently. The Superintendent or designee shall provide safety-related training and protective equipment to staff as appropriate for their position.

The Board of Education reserves the right to remove an insurance agent-of-record or a participating agent whenever, in the judgment of the Board, such action becomes desirable for the best interests of the District.

The Superintendent or designee shall periodically report to the Board on the District's risk management activities, including, but not limited to, the District's property and liability risks and exposures, and the effectiveness of the District's risk management and loss control practices.

Bonding

The Board recognizes that prudent trusteeship of the resources of the District dictate that employees responsible for the safekeeping of District moneys and property be bonded.

The District shall be indemnified against loss of money and property by bonding of employees holding positions which have extensive access to property and money.

Such bonds shall be subsumed under a blanket bond. The Board shall bear the cost of bonding each employee required to be bonded by this policy.

Legal References:

EDUCATION CODE

- 17029.5 Contract funding; board liability
- 17565-17592 Board duties re property maintenance and control
- 32350 Liability on equipment loaned to District
- 35162 Power to sue, be sued, hold and convey property
- 35200-35214 Liabilities, especially:
 - 35208 Liability insurance
 - 35211 Driver training civil liability insurance
 - 35213 Reimbursement for loss, destruction or damage of personal property
 - 35214 Liability self-insurance
 - 35331 Medical or hospital service for students on field trip
 - 39837 Transportation of pupils to places of summer employment
 - 41021 Requirement for employees' indemnity bonds
 - 44873 Qualifications for physician (liability coverage)
 - 49470-49474 District medical services and insurance

GOVERNMENT CODE

- 820.9 Board members not vicariously liable for injuries caused by District
- 989-991.2 Local public entity insurance

LABOR CODE

- 3200-4855 Workers' compensation

ORANGE UNIFIED SCHOOL DISTRICT

Adopted: (7-88 10-93 7-96 2-06 8-18) 8-21

Orange, California