



Pepper Tree School Site Council

Minutes

1/8/20

1. Call to Order at 3:02 on January 8th

2. Roll call & Introductions
SSC council members present: Henry Porrero, Jaylene Marotte, Vanessa Fahey, Robyn Rishoff, Jennifer Underwood, Becki Moderager, Michele Brooks, Tony Rivas

3. Review agenda
 - a. Call for additions/deletions to agenda
Rivas motioned to approve minutes from meeting on 11/13/19
Jalene seconded that motion
Rivas suggested we add secretary name on notes
Rivas suggested to write words out for NHS and to change SSC members and not board members
Rivas had to addend motion
Jalene seconded that motion
SSC all in favor

4. Review/Correct/Approve minutes

5. Public Comment- Mr. Rivas shared about the Superintendent's Retirement. Dr. Kelly will be retiring and the incoming Superintendent's transition will begin July 1, 2020. Parents need to respond to the survey that was sent to all parents. We need to spread the word and encourage parents to take the survey. Mrs. Modereger will send out link for parents. Monday, Jan. 13th at 5:00 in the community room at district is an open forum for parents to voice what they would like to see in a superintendent.

6. Standing Committee Report
 - a. Teacher reports- Michele Brooks shared out about Science standards training and reviewing expectations at Pepper Tree
 - b. Principal report-Inservice day Jan. 29th content will include PBIS, behavior data. Focus is on literacy, numeracy. Modereger creates a game

plan for inservice day- one page reference. PTA would like to help with that. Modereger cleaned out the storage unit and donated centers and supplies to Kindergarten and first grade.

- c. PTA report- this month puts together our nominating committee. Any PTA member can be considered to be on this committee. Need 5 members and 2 alternates. Very important we get members. January 24th is when these members get voted in. Honorary service awards- received in February. Nominees go to a banquet. Needed- Art day committee person. Information table for parents. Give handouts to them.
- d. Daycare- reteaching rules for PBIS and focusing on social and emotional, for inservice suicide prevention
- e. PBIS- won silver award at Pepper Tree. Team (TFI) comes to Pepper Tree and ranks us to make sure we are implementing procedures.
- f. Unfinished Business-
 - Parent Nights need to be planned- PBIS information night (March- last week of March or first week we come back from spring break)- take away sheet for parents
 - Any questions about SSC Video

7. New Business

- a. Robert's Rules of Order(handout)- Rivas explained what Roberts' Rules are. A motion is an action on the table. Robert's Rule of Order is how to make a motion. Only discuss items that have been seconded.
- b. Bylaws- the SSC has a copy of bylaws. If you feel like something needs to be amended you put it on the agenda and motion must be on the floor. Worthy as a review and put on agenda for next month and reapprove bylaws.
- c. School Mission and Vision statement- Modereger is going to include this in game plan
- d. Comprehensive School Safety Plan-**Due February 3, 2020- Pamela Glaspell (PT safety committee lead) reviewed safety plan with team.** SSC received a copy of the document. Glaspell shared how teachers have assignments. All students have emergency cards. Each teacher/staff has walkie talkies. Teachers/staff have been trained on Active Shooter drills. Safety will have an opportunity to present at staff meeting about upcoming drills and make sure some drills are during non-instructional times. Change of command- who is in charge when Principal and VP are gone.? Parent night for safety plan suggestion. SSC looks through the safety plan and team to give feedback if there is anything to include. After we read the plan what are the key takeaways from the safety plan. District wants the SSC input. On page 9- Approximately 53% of our students are listed living with others- that % is from last year. Mrs. Modereger will get SSC the new percentage. SSC team read over the safety plan and per via

email will respond if Team members would like to change something. Jalene made a motion to email about any changes in safety plan. Rivas seconded that motion. All were in favor.

- e. Review of 2019-2020 Single Plan for Student Achievement (SPSA) will share out. Modereger made a 1 page and goals
 - f. Pepper Tree Homepage and Website
 - PBIS Link- "Explanation of PBIS Link"
 - Posting of SSC Minutes
8. Future Meeting Dates: Feb 19 Mar 18, Apr 22, May 20
9. Adjournment @ 4:42 p.m.

Recorded by Michele Brooks