



Withdrawing from dual Credit Classes.

If a student wishes to drop a college class from their college transcript, the following guidelines shall be followed.

\*The student must notify the teacher before the college withdrawal deadline which is found on the syllabus.

**Specific Class Guidelines**

\*ENG 100, ENG 200. ENG 161 – The student will receive a schedule change. School staff will determine if the student needs to be placed in English 3 or 4 based on grade level and graduation requirements. Student must complete any work deemed necessary by school staff to receive any credit missing including but not limited to credit recovery or make-up projects.

\*MAT152, MAT 123 – The student must remain in the class for high school credit. Any grades earned will remain in effect. It will still be coded as a high school math credit. OR The student will be sent to credit recovery that period to complete an online math class.

HIS 108, HIS 109 -

CIS 100, CIS 211 – Student will be placed in a high school computer class at the discretion of the school if the credit is needed.

ART 100 - Student will be placed in a high school computer class at the discretion of the school if the credit is needed.

