

## Directions for Submitting Vaccination Card / Booster

1. Take a photo of the front and back side of the student's CDC Vaccination Card.
2. Login to the PowerSchool Parent Portal.

URL: <https://princeton.powerschool.com/public>

3. Click on Forms button in the left navigation.



4. Click the link for [VAX] Student Vaccination Status under the form name.

### Vaccination Status

Status	Form Name
Empty	<a href="#">[VAX] Student Vaccination Status</a>

5. Answer a few questions.  
(Only if the student has received a booster shot will an additional booster upload appear)
6. Click the Upload button.
7. Click the Browse button.
8. Select the photo of the student's CDC Vaccination Card.  
(Please select the front side for the student's CDC Vaccination and back side for the booster upload)
9. Click the Upload button.  
(Please note the size of the upload file must be smaller than 5MB to be successful)

#### **CDC Vaccination Card Upload: \***

Please upload a copy of only the front side of this student's CDC Vaccination Card.

Please note the size of the

Upload

**SIS Document Attachment** ✕

Click the Browse button to select a file

Browse

Upload

10. Repeat steps 6 – 9 to upload the back side for the booster upload.
11. Click the Submit Button.

