

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION/REGULAR MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY, DECEMBER 13, 2021  
MT. LEBANON HIGH SCHOOL FINE ARTS THEATRE  
7:30 P.M.

*Public Participation will be available via Zoom*

***(Face Coverings are required)***

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**AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes: RESOLVED, That the Board approves the minutes of the Policy Committee held on November 8, 2021; the Discussion Meeting held on November 8, 2021; the Diversity, Equity and Inclusion Committee Meeting held on November 15, 2021, and the Regular Meeting held on November 15, 2021.
5. Board President's Report
6. Superintendent's Report
7. Board Reports
8. Comments from Residents and Taxpayers Concerning Action Items for This Meeting Who Have Previously Requested to Speak—Presentations or comments are limited to four (4) minutes.
9. Comments from Residents and Taxpayers Concerning Action Items for this Meeting—Presentations or comments are to be limited to four (4) minutes.
10. Unfinished Business for Board Consideration or Action.
11. New Business for Board Consideration and Action.
  - A. Financial Items

- (1) Treasurer's Report – The treasurer's report reflects cash transactions for the month of November, 2021. All activities are typical for this time of year. The Superintendent recommends approval of this report.
- (2) Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between November 11 and December 8, 2021. All checks are typical for this time of year and have been reviewed by the administration. The Superintendent recommends approval of the list for payment.
- (3) List of Tax Refunds – The list of tax refunds totals \$80.26 for one refund. The list has been reviewed by the Solicitor's office, which recommends its approval. The Superintendent recommends approval of the list for payment.
- (4) List of Unuseable Equipment - The list of unusable equipment includes small, LCD flat screen monitors in fair condition. The Superintendent recommends approval of this list.

**Financial Reports: RESOLVED, That the Board approves, ratifies and accepts the following financial reports:**

- a. **Treasurer's Report dated November 30, 2021,**
- b. **Monthly List of Bills dated November 30 and December 8, 2021**
- c. **List of Tax Refunds dated November 30, 2021,**
- d. **List of Unusable Equipment dated December 1, 2021.**

B. Personnel Items

- \* (1) Personnel Report – The Personnel Report details personnel appointments, changes of assignments, leaves of absence, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this list.

**Monthly Personnel Report: RESOLVED, That the Board approves the December 9, 2021 list of personnel changes, as revised December 10, 2021.**

C. Other Items

- (1) 2022-2023 District Calendar - The 2022-2023 Mt. Lebanon School District calendar is presented for the Board's consideration. The calendar establishes the first day of school as August 29, 2022, and the last day of school, weather dependent, as June 7, 2023.

**Approval of 2022-2023 School Calendar: RESOLVED, That the Board approves the 2022-2023 school calendar as presented by the administration.**

- (2) Equity Leadership Institute Memorandum of Understanding 2021-22 School Year - The administration requests to participate in the Teach Plus Equity Leadership Institute until December 31, 2022. The Equity Leadership Institute (ELI) is an evidence-based approach to improving teacher diversity and utilizing the established Teach Plus program model of exploring and implementing both policy and

practice-based solutions through teacher leadership. ELI will provide Mt. Lebanon School District's team with support and resources as they work to increase teacher diversity in their schools. There is no cost to participate in the program. The Superintendent recommends approval of participation in this program.

**Approval of Equity Leadership Institute Memorandum of Understanding:**  
**RESOLVED, That the Board approves participation in the Equity Leadership Institute and authorizes the Superintendent to sign the Memorandum of Understanding.**

- (3) Appointment of Parkway West Career and Technology Center Committee Member - The Parkway West CTC Jointure Agreement requires public action on a representative and alternate.

**Appointment of Parkway West Joint Committee Member:** RESOLVED, That the Board appoints Annamaria A. Johnson to serve as a member and Claire B. Guth as an alternate of the Parkway West Career and Technology Center Joint Committee for a three-year term beginning December 2021.

- (4) Approval of Attendance and Expenses for Board Members at National, State, and Local Conferences and Workshops – This is an annual request to approve attendance and expenses for School Board members at national, state, and local conferences and workshops for 2022. The Superintendent recommends approval.

**Approval of Attendance and Expenses for Board Members at National, State, and Local Conferences and Workshops:** RESOLVED, That authorization be given for attendance and appropriate expenditures of Board members at national, state, and local conferences and workshops for 2022.

- (5) ESL Translation Service Agreement – The Board is asked to enter into an agreement of services with the Allegheny Intermediate Unit for TransPerfect Remote Interpreting to provide telephone voice interpretation, video translation, and document translation for non-English speaking students and parents. The annual cost is \$120 plus .90 per minute for all languages for telephone translation services and \$3.25 per minute for video translation services. The Superintendent recommends approval of this agreement.

**ESL Translation Service Agreement:** RESOLVED, That the Board approves an agreement with the AIU for Translation Services provided by TransPerfect Remote Interpreting to provide telephone voice interpretation and document translation for non-English speaking students and parents in the form presented.

- (6) Acceptance of Ice Melt Bid - The District accepted bids on October 29, 2021 for the purchase of ice melt for the next four years. The lowest bid meeting the specifications was from Pitt Specialty Supply with a low bid of \$6.37/bag in 2021-22, \$6.42/bag in 2022-23, \$6.47/bag in 2023-24 and \$6.52/bag in 2024-25 school years. The Superintendent recommends approval of this agreement.

**Acceptance of Ice Melt Bid: RESOLVED, That the Board approves the acceptance of the Ice Melt Bid from Pitt Specialty Supply for school years 2021-2022 through 2024-2025.**

12. Questions or Comments from Residents—Presentations or comments are to be limited to five (5) minutes.

13. Upcoming Public Meetings

January 10, 2022 – 7:30 p.m.	Board Discussion Meeting <i>TBD</i>
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January 24, 2022 – 7:30 p.m.	Board Regular Meeting <i>TBD</i>
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14. Adjournment

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