



# COLOGNE ACADEMY

|   |         |              |      |
|---|---------|--------------|------|
| <b>School Name</b> Cologne Academy  |         |              |      |
| <b>Charter Number</b> 4188-07   |         |              |      |
| <b>Date</b> November 16, 2021   |         |              |      |
| <b>Address</b> 1221 Village Parkway, Cologne, MN 55322  |         |              |      |
|   | Present | Absent       | Year |
| Board Member Names  |         |              |      |
| Amanda Daniel (AD)  | x       |              | 4/12 |
| Paul Modeen (PM)  | x       |              | 4/12 |
| Laura Oman (LO)   | x       |              | 5/12 |
| Jenna McInnis (JM)  | x       |              | 5/12 |
| Nathan Kells (NK)   | x       |              | 5/12 |
| Melissa Hansen (MH)   | x       |              | 5/12 |
| Sheryl Reddig (SR)  | x       |              | 5/12 |
| ex-officio Lynn Peterson  | x       |              | 5/12 |
| ex-officio Traci LaFerriere   | x       |              | 5/12 |
|   |         |              |      |
| Others Present: Jana Moeller, *see list below   |         |              |      |
| <b>1. Call to Order / Reading of the School Vision &amp; Mission Statement</b>  |         |              |      |
| By AD   |         | Time 7:30 pm |      |
| <p><b>School Vision</b> - Create a content-rich learning environment that prepares K-8 children to achieve their best as students and as people of character who will contribute skill and knowledge to their communities.</p> <p><b>Mission Statement</b> - To prepare students for academic success through excellence in literacy by integrating the Core Knowledge Sequence.</p> <p>Review of mission statement and any applicable updates related to it.</p> <p>Monthly Board Member Testimonial - November - NK - Shared his experience hosting a trunk at the PAVE Trunk or Treat event. Noting the excitement of kids and parents seeing staff outside of school day.</p> |         |              |      |
| <b>2. Public Comment to Agenda Items / Guest Speakers</b>   |         |              |      |
| <p>Public Comment is an open forum portion of the meeting and is an opportunity to present an issue, concern, or other statement to the Board of Directors. Individuals wishing to address the Board must sign up prior to the Call to Order and will be allotted three (3) minutes. Total public comment will be limited to twenty-one (21) minutes.</p> <p>Public Comments - Anna Gesinger, Susan Chapman, Sarah Chellen, and Darci Rothstein</p>   |         |              |      |



**3. Declaration of Conflict of Interest if any**

Board members read the agenda and if they have any real or perceived conflict of interest with any agenda item.  
No conflicts

**4. Approval of the Agenda**

Approval of agenda as submitted including:  
-Consent Agenda including:

- Approval of [October Meeting](#) minutes
- [School Leader written report](#) (including Revised School Calendar for Nov 22 & 23 student E-Learning days)
- Proposed [Revised Learning Plan](#)

-Finance Report, Income Statement, Cash Flow, Balance Sheet

Motion to

|          |              |
|----------|--------------|
| Made by: | Seconded by: |
|----------|--------------|

Discussion:

Vote

|  |     |     |         |
|--|-----|-----|---------|
|  | Yea | Nay | Abstain |
|  |     |     |         |

**School Leader Report and Dashboard Review**

**Discussion** - Dr. Peterson shared items from the School Leader Report. Notably, MDE’s site expansion and proposed change to the 2021-2022 school calendar for November 22 & 23 - changing those dates to E-Learning days for students (no teacher instruction).

**5. Approval of Consent Agenda**

**Discussion** - Proposed Revised Learning Plan with extended discussion on masking protocols through 2021. Also, concern (PM) about having different quarantine requirements for vaccinated vs. unvaccinated staff. LP recommended putting in place metrics for decision making going forward. Board plans to convene a taskforce to address concerns and consider metrics before the next meeting.

Called to approve consent agenda items:

-Motion made by: 1st PM & 2nd JM to Approve [October Meeting](#) minutes  
Unanimous Approval by Vote: Yea 7; Nay 0

-Motion made by: 1st NK & 2nd MH to Approve [School Leader written report](#) (including 2021-2022 calendar change for November 22 & 23 to E-Learning day for students)  
Unanimous Approval by Vote: Yea 7; Nay 0

-Motion made by: 1st LO & 2nd NK to Approve [Board Revised Learning Plan](#)  
Approval by Vote: Yea 6 (AD, LO, JM, NK, MH, SR); Nay 1 (PM)

|  |  |
|--|--|
|  |  |
|--|--|



# COLOGNE ACADEMY

|  |     |              |         |
|--|-----|--------------|---------|
| <b>6. Policy Development, Review, and Revision</b> |     |              |         |
| Motion to  |     |              |         |
| Made by:   |     | Seconded by: |         |
|  |     |              |         |
| Vote   |     |              |         |
|  | Yea | Nay          | Abstain |
|  |     |              |         |

|  |     |              |         |
|--|-----|--------------|---------|
| <b>7. Strategic Plan Update and Review of Progress Toward Contract Goals</b> |     |              |         |
| <b>8. Board Business (old and new)</b>                                       |     |              |         |
| Motion to  |     |              |         |
| Made by:   |     | Seconded by: |         |
| Discussion   |     |              |         |
|  |     |              |         |
|  |     |              |         |
|  |     |              |         |
|  |     |              |         |
|  |     |              |         |
|  |     |              |         |
| Vote   |     |              |         |
|  | Yea | Nay          | Abstain |

|   |  |  |  |
|---|--|--|--|
| <b>9. Board Training</b>  |  |  |  |
| --Develop an Effective Relationship with the Authorizer - December<br>--Negotiate the Charter Contract - December<br>--Conduct Financial Oversight #1 Pupil Units - January<br>--Conduct Financial Oversight #2 Fund Balance - January<br>--Conducting Financial Oversight #3 cash Flow - January<br>--Earn the MDE School Finance Award - February<br>--Meet Requirements for Use of Public Funds - February |  |  |  |
|   |  |  |  |
| Date: Monthly   |  |  |  |
| Trainer: MNCharterBoard.com   |  |  |  |



# COLOGNE ACADEMY

## 10. Identify Items for Next Month's Agenda

## 11. Adjournment

Motion to Adjourn at 9:13 pm

Made by: AD

Seconded by: SR

Discussion

Vote

|  | Yea | Nay | Abstain |
|--|-----|-----|---------|
|  |     |     | 0       |

**Next meeting: December 21, 2021**

**Name and Contact Information of the Charter School's Authorizer:**



**Friends of Education**  
**1405 Xenium Lane**  
**Plymouth, MN 55441**  
**Beth Topoluk**  
**beth.e.topoluk@huntington.com**

Others present at meeting:

- |                         |                       |                     |
|-------------------------|-----------------------|---------------------|
| 1. Laura Krause         | 11. Jackie Touhey     | 23. Karrie Maetzold |
| 2. Catherine Beussman   | 12. Sarah Chellen     | 24. Sam Meloche     |
| 3. Nicole Zupke         | 13. Susan Chapman     | 25. Ally Weinrich   |
| 4. Darci Rothstein      | 14. Anna Gesinger     |                     |
| 5. Beth Muehlenhardt    | 15. John Oman         |                     |
| 6. Lona Hendricks       | 16. Cathy Kerber      |                     |
| 7. Dan Rademacher       | 17. Ali Kennedy       |                     |
| 8. Mary Anne Rademacher | 18. Heidi Lawrie      |                     |
| 9. Margaret Sirolli     | 19. Craig Peterson    |                     |
| 10. Olivia May          | 20. Charlotte Sandeen |                     |
|                         | 21. Dawn Salden       |                     |
|                         | 22. Carrie Pogatshnik |                     |