

Quality Improvement Plan
 Englewood ECE at Maddox
 Last Revised: 09/01/21
 12/07/21

Goal 1:	After reviewing the data from the Fall 2020 Family Survey, The Preschool Advisory Committee and Head Start Policy Committee members suggested that it would be more beneficial to provide families with small snippets of information rather than large narratives about how good nutrition, physical activity, and sleep affect children, and how families can easily incorporate these into their daily routines. (Indicator 2.6)
Action Steps:	<ul style="list-style-type: none"> ● Culture of Wellness in Preschool Newsletters will go home monthly ● Parent Square updates will be sent home with health information ● Resources will be available in the parent resource center
People Needed:	School Health Assistant Family Liaisons Director Classroom Staff
Potential Barriers and Solutions:	Getting feedback from all families
Evidence of Accomplishments	Family Survey Results will indicate parents have received information about how good nutrition, physical activity, and sleep affect children, and how families can easily incorporate these into their daily routines
Timeframe	Monthly newsletters from September - May Spring Family Survey
Date Completed:	

Goal 2:	Signs and other forms of written print are in families' home languages in and in English (classroom shelves, welcome signs, bulletin boards in multiple languages) as noted as an area of need by the NAEYC Program self assessment. (Indicator 4.6b)
Action Steps:	<ul style="list-style-type: none"> ● Language surveys and preference form completed at Home Visit Transition Meetings ● Committee created to make master list of labels ● Translation provider translate all labels and signage ● All signage and labels replaced
People Needed:	Classroom Staff EL Teacher Family Liaisons Director Education Coordinator
Potential Barriers and Solutions:	Time for physical relabeling - Extra duty pay for committee to complete labeling during the summer
Evidence of Accomplishments	Signs and other forms of written print are in families' home languages in and in English
Timeframe	By August 2022, all building signage and labels will be displayed in multiple represented languages in the school population.
Date Completed:	

Goal 3:	Every child and family will feel welcome in our program and will see themselves reflected over the course of the year in materials, stories, and learning opportunities that are relevant to them.
Action Steps:	<ul style="list-style-type: none"> ● Cultural Responsiveness and Family Engagement: Our next step for creating a collaborative system is to involve children and families as partners within the collaborative structures and increase our awareness of self and others. <ul style="list-style-type: none"> ○ Policy Council and Preschool Advisory Committee review intake forms and outreach materials ○ Staff self assess to determine the number and type of materials that represent each student in their class. ○ Purchase books, toys, and visual materials that balance the representation of every child in each class. ○ Review unit books and materials for culturally appropriate messages and representation
People Needed:	Advisory Council All teaching staff Family Liaisons Director Education Coordinato
Potential Barriers and Solutions:	Time, resources, a systematic way to determine cultural relevance Solution - ensure all stakeholders are represented throughout the process, meetings are scheduled and held, locate experts and professionals in the Culturally Responsive Educational Practices field.
Evidence of Accomplishments	Inventory of all materials demonstrates representation of all students and families within the program.
Timeframe	Year 1 - 2021-2022 Priority: Investigate all aspects of our programming to increase our use of effective, non-culturally-biased measures and ensure that we are not devaluing some people while valuing others. Year 3 - All units of study will be updated with materials that represent and value all people. Year 5 - Reevaluate and update all aspects of programing to maintain the latest understanding of cultural responsiveness.
Date Completed:	