

EDEN PRAIRIE SCHOOL BOARD
2021-2022 ANNUAL WORK PLAN

Board Meetings
Board Workshops
Other Meetings

December 13, 2021

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
*****2021***** Board Meeting Mon, Jul 26, 2021 7:30 AM			Resolution Calling the Eden Prairie School District Election	Finalize DRAFT - Inspiring News Article	<ul style="list-style-type: none"> • Monthly Reports • TASEL Student Handbook • Student Handbooks: <ul style="list-style-type: none"> – High School – Middle School – Elementary Schools (Summary Detail included) – (Included in June 28, 2021 Mtg.) 		
Board Workshop Sat, Aug 21, 2021 9:00 AM							Tools of Cultural Proficiency
Board Meeting Mon, Aug 23, 2021 6:00 PM	<ul style="list-style-type: none"> • EL 2.1 Emergency Supt. Succession • EL 2.2 Treatment of Students • EL 2.7 Asset Protection 		Record of Board Self-Evaluation	2021-22 School Site Visits	Monthly Reports	<ul style="list-style-type: none"> • Debrief DISC Training (Moved to 9/13/21) • Morris Leatherman Presentation – Parent Survey 	
Post Meeting Board Workshop Mon, Aug 23, 2021							School Board Mtg. Self-Assessment
Board Workshop Mon, Sep 13, 2021 6:00 PM							<ul style="list-style-type: none"> • ADMIN Proposals for FY 2021-22 Workshops • 2020-21 Financial Update

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							<ul style="list-style-type: none"> •NEW Policy Development Discussion (Ends & EL Policies) •School Board Webpage Update Overview •Debrief DISC Training •Board Vacancy Conversation •Community Linkage Items: <ul style="list-style-type: none"> - Listen & Learn Feedback - Meet & Greet Events/Dates - Third Grade Reading Metrics Example - Metrics Communication Template •Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3 •Policy Monitoring: GP’s: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 • Confirm agenda for next Board Workshop

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Board Meeting Mon, Sep 27, 2021 6:00 PM	<ul style="list-style-type: none"> •EL 2.3 Treatment of Parents •EL 2.6 Financial Management & Operations <hr/> <ul style="list-style-type: none"> •All BMD Policies •BMD 3.0 Single Point of Connection •BMD 3.1 Unity of Control •BMD 3.2 Delegation to the Superintendent •BMD 3.3 Superintendent Accountability & Performance <hr/> <ul style="list-style-type: none"> •GP 4.4 Officer Roles •GP 4.5 School Board Members Code of Conduct •GP 4.6 Process for Addressing School Board Member Violations •GP 4.7 School Board Committee Principles •GP 4.8 School Board Committee Structure •GP 4.10 Operation of the School Board Governing Rules 		<ul style="list-style-type: none"> •Resolution to Appoint Election Judges •Approval of Preliminary FY 2022-23 Levy -Tax Levy Comparison - Tax Levy Presentation Pay 22 <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation 		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> • FY 2020-2021 Year-end Preliminary Financial Report •FY 2021-2022 Preliminary Enrollment Report •<i>COVID-19 Update</i> 	

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Post Meeting Board Workshop Mon, Sep 27, 2021							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 11, 2021 6:00 PM							<ul style="list-style-type: none"> •Administration: Setting Stage for FY 2022-23 Budget Guidelines •Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 •Metric of the Month Update •Confirm agenda for next Board Workshop
Board Meeting Mon, Oct 25, 2021 6:00 PM	<ul style="list-style-type: none"> •Ends 1.1, 1.2, 1.3 Evidence (FY 2020-21) <hr/> <ul style="list-style-type: none"> •EL 2.4 Treatment of Staff •EL 2.8 Compensation and Benefits <hr/> <ul style="list-style-type: none"> •GP 4.0 Global Governance Commitment •GP 4.1 Governing Style •GP 4.2 School Board Job Products •GP 4.3 Annual Work Plan •GP 4.9 Governance Investment 		Record of Board Self-Evaluation		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> •Enrollment Report as of 10/1/2021 •World's Best Workforce Report •FY 2020-2021 Achievement Integration Summary Report 	

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Post Meeting Board Workshop Mon, Oct 25, 2021							• School Board Mtg. Self-Assessment
Board Special Meeting Mon, Nov 8, 2021 6:00 PM			<ul style="list-style-type: none"> • Canvass Election Results • Vote on School Board Candidate Appointment 				
Board Workshop <u>Mon, Nov 8, 2021</u> 6:15 PM							<ul style="list-style-type: none"> • Welcome Newly Elected & Appointed School Board Members • “New Policy Introductions” • Review of Treasurer’s Annual Report • Discussion: Board Monitoring Process and Communication • Community Linkage: <ul style="list-style-type: none"> - Identify topics for the Inspiring News • Operating Levy Conversation • Measurement that Matters – <i>Draft</i>

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							<ul style="list-style-type: none"> • Staff Appreciation Message - <i>Discussion</i> • Confirm agenda for next Board Workshop
Board Workshop Mon, Nov 15, 2021 6:00 PM							Tools of Cultural Proficiency
Board Meeting Mon, Nov 22, 2021 6:00 PM	EL 2.9 Communication and Support to the School Board		Oath of Office <hr style="width: 50%; margin: 0 auto;"/> Record of Board Self-Evaluation	Inspire News Topic – DRAFT Presented	Monthly Reports	FY 2020-21 Audited Financial Presentation	
Post Meeting Board Workshop Mon, Nov 22, 2021							<ul style="list-style-type: none"> • School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 13, 2021 6:00 PM	<ul style="list-style-type: none"> • EL 2.5 Financial Planning and Budgeting • EL 2.0 Global Executive Constraint 		<ul style="list-style-type: none"> • Approval of Final FY 2022-23 Levy • School Board Treasurer’s Report • Seating of new School Board Appointment • <i>Closed Session:</i> Review of FY 2019-20 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3 	Inspire News Article (DRAFT) Approval	Monthly Reports	Truth in Taxation Hearing	

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			<hr/> <ul style="list-style-type: none"> Record of Board Self-Evaluation 				
Post Meeting Board Workshop Mon, Dec 13, 2021							<ul style="list-style-type: none"> School Board Mtg. Self-Assessment

<p align="center">*****2022*****</p> <p align="center">Annual Organizational Meeting Mon, Jan 3, 2022 6:00 PM</p>			<ul style="list-style-type: none"> 2022 Annual Organizational Mtg. <ul style="list-style-type: none"> Election of Officers School Board Compensation School Board Calendar Resolution for Combined Polling Places for the General Elections School Board Meeting Calendar: Jan 1, 2022 through Jun 30, 2022 Appointment of Intermediate District 287 Representative 		<ul style="list-style-type: none"> 2022 Annual School District Organizational Items: <ul style="list-style-type: none"> School District Newspaper School District Depository/Financial Institutions Money Wire Transfers Early Claims Payment School District Legal Counsel School District Responsible Authority Deputy Clerk & Deputy Treasurer Facsimile Signature Authorization Authorization to Sign Contracts Local Education Agency (LEA) Representative MDE Designation of Identified Official with Authority (IoWA) 		
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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Jan 3, 2022 6:15 PM Convene following the Annual Organizational Meeting							<ul style="list-style-type: none"> 2022 Committees & Outside Organization Discussion Budget: 5-Year Financial Forecast Levy's & Schedule Confirm agenda for next Board Workshop
Board Meeting Mon, Jan 24, 2022 6:00 PM		<ul style="list-style-type: none"> FY 2022-23 Final School Calendar (Draft) FY 2023-24 Preliminary School Calendar (Draft) FY 2022-23 Budget Timelines – First Reading FY 2022-23 Budget Assumptions – First Reading 	<ul style="list-style-type: none"> FY 2021-22 Mid-Year Budget Approval <u>Closed Session:</u> Safety & Security Update (MN Statue 13D.05, Subd. 3(d)) Record of Board Self-Evaluation 	2022 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> Monthly Reports FY 2022-23 Bus Purchase Pay Equity Reporting 	<ul style="list-style-type: none"> EL 2.9.11 Required Reporting Assessment 101: Reading, Understanding, and Using Large Data Sets 	
Post Meeting Board Workshop Mon, Jan 24, 2022							School Board Meeting Self-Assessment
Board Workshop Mon, Feb 14, 2022 6:00 PM							<ul style="list-style-type: none"> Finance 101 Confirm agenda for next Board Workshop
Board Meeting Mon, Feb 28, 2022 6:00 PM			Record of Board Self-Evaluation		<ul style="list-style-type: none"> Monthly Reports Approval of FY 2022-23 School Calendar 	Ends 1.1.1 Update	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
					<ul style="list-style-type: none"> • Approval of Preliminary FY 2023-24 School Calendar • American Indian Education Resolution 		
Post Meeting Board Workshop Mon, Feb 28, 2022							School Board Meeting Self-Assessment
School Board Listening Session Tues, Mar 8, 2022 7:00 PM at CMS - PAC							
Board Workshop Mon, Mar 14, 2022 6:00 PM							<ul style="list-style-type: none"> • Communications • Define Policy under Policy Governance: Ends, EL's, GP's and BMD's • Policy Workshop: Discus Potential Policy Changes • Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 28, 2022 6:00 PM		<ul style="list-style-type: none"> • FY 2022-23 Capital Budget – First Reading 	<ul style="list-style-type: none"> • Final FY 2022-23 Budget Assumptions • <u>Closed Session:</u> <i>Negotiation Strategy (MN Statue 13D.03, Subd.1</i> <hr style="width: 20%; margin: 5px auto;"/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation 	Identify Topic for Inspiring News Article	<ul style="list-style-type: none"> • Monthly Reports • Achievement & Integration Budget • Resolution to Release Probationary Teachers 	Ends 1.1.2 Update	

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Post Meeting Board Workshop Mon, Mar 28, 2022							School Board Meeting Self-Assessment
Board Workshop Mon, Apr 11, 2022 6:00 PM							<ul style="list-style-type: none"> •Agenda Items: Sample Agenda & Discussion of Agenda Elements •Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline •FY 2022-2023 Annual Work Plan Calendar Discussion •Review DRAFT of Inspiring News Article •Discussion/Review all items in Placeholder area on “Work Plan Changes Document” •FY 2022-2023 School Board Meeting Calendar Discussion •FY 2022-2023 School Board Budget Discussion

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							<ul style="list-style-type: none"> •Mechanics of Monitoring •Confirm agenda for next Board Workshop
Board Workshop Wed, Apr 20, 2022 4:00 PM							Tools of Cultural Proficiency - Final
Board Meeting Mon, Apr 25, 2022 6:00 PM		<ul style="list-style-type: none"> • FY 2022-23 School Board Work Plan – First Reading • FY 2022-23 School Board Budget – First Reading 	<ul style="list-style-type: none"> •Approval of FY 2022-23 Capital Budget •Approval of FY 2022-23 School Board Meeting Calendar • <i>Closed Session:</i> Negotiation Strategy (MN Statue 13D.03,Subd.1) <hr/> <ul style="list-style-type: none"> •Record of Board Self-Evaluation 	Approve Inspiring News Article DRAFT	Monthly Reports		
Post Meeting Board Workshop Mon, Apr 25, 2022							School Board Meeting Self-Assessment
Board Workshop Mon, May 9, 2022 6:00 PM							<ul style="list-style-type: none"> •Strategic Plan •Confirm agenda for next Board Workshop

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Board Meeting Mon, May 23, 2022 6:00 PM		FY 2022-23 Budget – First Reading	<ul style="list-style-type: none"> • Approval of FY 2022-23 School Board Work Plan • Approval of FY 2022-23 School Board Budget <hr style="width: 20%; margin: 5px auto;"/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation 		<ul style="list-style-type: none"> • Monthly Reports • Approval of FY 2022-23 School Meal Prices 		
Post Meeting Board Workshop Mon, May 23, 2022							<ul style="list-style-type: none"> • School Board Meeting Self-Assessment
Board Workshop Mon, June 13, 2022 6:00 PM							<ul style="list-style-type: none"> • General Fund Budget Q&A • All Ends OI's • Confirm agenda for next Board Workshop
Board Meeting Mon, June 27, 2022 6:00 PM	All Ends OI's (FY 2022-23)		<ul style="list-style-type: none"> • Approval of FY 2022-23 Adopted Budget • ISD 287 10-Year Facilities Maintenance Resolution <hr style="width: 20%; margin: 5px auto;"/> <ul style="list-style-type: none"> • Record of Board Self-Evaluation 		<ul style="list-style-type: none"> • Monthly Reports • EPS 10-Year Facilities Maintenance Plan • Q-Comp Annual Report • Annual Review of District Mandated Policies • Summary Update of General District Policies • Approval of Updated District Policies • MSHSL Resolution for Membership 		

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Post Meeting Board Workshop Mon, Jun 27, 2022							•School Board Meeting Self-Assessment