

**MEMORANDUM OF UNDERSTANDING OF COORDINATION BETWEEN
CADDO PARISH DISTRICT ATTORNEY'S OFFICE, LOUISIANA STATE
UNIVERSITY HEALTH SCIENCES CENTER-SHREVEPORT AND LOUISIANA STATE
UNIVERSITY SHREVEPORT**

WHEREAS, La. R.S, 17:3399,14 mandates law enforcement and criminal justice agencies located within the parish of the campus of the institution enter into and maintain a written memorandum of understanding to clearly delineate responsibilities and share information in accordance professional rules of responsibility, applicable federal and state confidentiality laws to include, but not limited to the trends about power-based violence committed by or against students of the institution.

WHEREAS, the Caddo Parish District Attorney, Louisiana State University Health Sciences Center-Shreveport, and Louisiana State University-Shreveport, hereinafter sometimes referred to as the "Parties", enter this Memorandum of Understanding in compliance with La. R.S. 17:3399.14,

WHEREAS, the Caddo Parish District Attorney has criminal jurisdiction over the campus of Louisiana State University Health Sciences Center-Shreveport and Louisiana State University-Shreveport (the "Institution") hereinafter sometimes referred to as the "Parties".

WHEREAS, the purpose of the Memorandum of Understanding includes the delineation and sharing protocols of the criminal justice agency located within the parish of the campuses of the Institution subject to and in accordance with applicable federal and state confidentiality laws.

WHEREAS, the Parties shall agree upon training and requirements related to power-based violence for the purpose of sharing information and coordinating to the extent possible and develop a method of sharing general information about power-based violence occurring within the jurisdiction of the Parties to the memorandum of understanding in order to improve campus safety

The parties agree as follows:

1. The Caddo Parish District Attorney agrees to:

- a. Designate a liaison to serve and work with the Institution and to serve as the agency's contact person;
- b. Maintain communication and contact with the Institution and the Title IX Coordinator at the Institution, to the extent able to do so without jeopardizing a prosecution, to assist the Institution in resolving power-based violence that results in criminal prosecution that occurs on its campuses involving a student as a victim or an accused, and to promote the proper methods of preservation of evidence and to comply with the applicable federal and state confidentiality laws;
- c. Notify the respective Institution, to the extent able to do so, of any report of power-based violence that occurs on its campuses or which involves a student as a victim or an accused;
- d. Coordinate any prosecution with the Institution, to the extent able to do so without jeopardizing the prosecution of a case, to assure that any reported incident involving power-based violence that occurs on their respective campuses or which involves a student as a victim or an accused is fully prosecuted in accordance with the law and the evidence;
- e. Assist in the development and implementation of training for use by the Institution related to sharing information involving a prosecution of power-based, violence that occurs on its campus or which involves a student as a victim or an accused;

- f. Share general information with the Institution about power-based violence that occurs on its campuses or which involves a student as a victim or an accused with the goal of promoting and improving campus safety; and
- g. Develop and support policies and procedures to establish and maintain meaningful communication between all signatories to this Memorandum of Understanding.

2. Louisiana State University Health Sciences Center - Shreveport agrees to:

- a. Designate a liaison to serve and work with the Caddo Parish District Attorney to serve as the Institution's contact person;
- b. Maintain communication and contact with the Caddo Parish District Attorney's Office to the extent able to do so without jeopardizing their own investigation to assist the Institution in resolving power-based violence that may have occurred on its campus that involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;
- c. Notify the Caddo Parish District Attorney where applicable and to the extent able to do so under any federal or state confidentiality requirements, of any report of power-based violence that occurs on its campus or involves a student as a victim or an accused;
- d. Develop and implement training for sharing information and conducting investigations into power-based violence that occurs on their campus or involves a student as a victim or an accused;

- e. Share general information with the Caddo Parish District Attorney, where applicable, about power-based violence that occurs on their campus or involves a student as a victim or an accused, with the goal of promoting and improving campus safety;
- f. Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.

Louisiana State University - Shreveport agrees to:

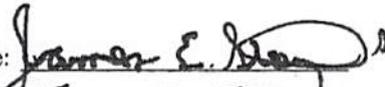
- a. Designate a liaison to serve and work with the Caddo Parish District Attorney to serve as the Institution's contact person;
- b. Maintain communication and contact with the Caddo Parish District Attorney's Office to the extent able to do so without jeopardizing their own investigation to assist the Institution in resolving power-based violence that may have occurred on its campus or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;
- c. Notify the Caddo Parish District Attorney where applicable and to the extent able to do so under any federal or state confidentiality requirements, of any report of power-based violence that occurs on its campus or involves a student as a victim or an accused;
- d. Develop and implement training for sharing information and conducting investigations into power-based violence that occurs on their campus that involves a student as a victim or an accused;

e. Share general information with the Caddo Parish District Attorney, where applicable, about power-based violence that occurs on their campus or involves a student as a victim or an accused, with the goal of promoting and improving campus safety;

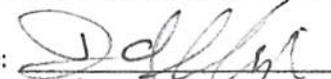
f. Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.

This Memorandum of Understanding is hereby accepted and adopted by the following:

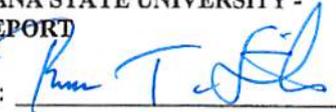
CADDO PARISH DISTRICT ATTORNEY

Signature: 
Name: James E. Stewart, SA
Title: District Attorney - Caddo
Date: 9-17-2024

**LOUISIANA STATE UNIVERSITY
HEALTH SCIENCE CENTER-SHREVEPORT**

Signature: 
Name: David S. Guzick, MD, PhD
Title: Chancellor/Dean
Date: 9/30/24

**LOUISIANA STATE UNIVERSITY -
SHREVEPORT**

Signature: 
Name: Robert T. Smith, Ph.D.
Title: Chancellor
Date: October 25, 2024