

WHO DOES WHAT IN FINANCE

Adam Steele adam_steele@iss.k12.nc.us	Finance Officer 704-924-2056	Questions in General State and Local budgets, Grants
Faith Lambeth faith_lambeth@iss.k12.nc.us	Assistant Finance Officer 704-924-2031	Federal Budgets, Grants, Account & LINQ Security Issues Bank Questions/Password Help Technology Fee Spreadsheet Collections Questions in General
<u>ACCOUNTING</u>		
Debbie Perry dperry@iss.k12.nc.us	Finance Assistant 704-924-2033	All Request for Payment, Voucher, Travel, etc. Federal & Grant Budget Transfer Requests Purchasing - Requisitions and vendor set up Direct to correct person to help with other issues
<u>ACCOUNTS PAYABLE/OTHER</u>		
Kayla Chapman kayla_chapman@iss.k12.nc.us	Accounts Payable Accounting Specialist 704-924-2040	Accounts Payable A - L State & Local Budget Transfer Requests Fixed Assets School Funds Vendors A-L School Fund Questions
Theresa Collins theresa_collins@iss.k12.nc.us	Accounts Payable 704-924-2043	Accounts Payable M - Z Copier POs (Toshiba) Utilities & Phones School Funds Vendors - M-Z
<u>PAYROLL</u>		
Maggie Becker maggie_becker@iss.k12.nc.us	Payroll Supervisor 704-924-2022	Payroll
Bobbie Shoemaker bshoemaker@iss.k12.nc.us	Payroll Specialist 704-924-2017	Payroll
Misty Keiger misty_keiger@iss.k12.nc.us	Payroll Specialist 704-924-2021	Payroll
<u>PURCHASING/PAYROLL</u>		
Michelle Cassidy michelle_cassidy@iss.k12.nc.us	Purchasing/Payroll Specialist	All Requisitions/Purchase Order Questions Payroll