

**ROCKFORD BOARD OF EDUCATION
ROCKFORD, ILLINOIS
Meeting Minutes**

**Administration Building
Tuesday, November 16, 2021**

President Jude Makulec called the meeting to order at 5:58 p.m.

Present: President Jude Makulec, Vice President Tim Rollins, Secretary June Stanford, Ms. Kamrin Muhammad, Mr. Michael Connor

Absent: Ms. Denise Pearson, Mr. David Seigel

Motion by Mr. Connor seconded by Mr. Rollins that the Board **hold** an executive session to consider the appointment, compensation, discipline, performance or dismissal of specific employees; student disciplinary cases; the placement of individual students in special education programs and other matters relating to individual students; collective bargaining matters; security procedures, school building safety and security; the purchase, sale or lease of real property; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

Approved: 5-0-2

The Board was in executive session from 5:59 p.m. to 7:00 p.m.

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1. Call to Order – Vice President Tim Rollins called the regular meeting of the Board of Education to order at 7:11 p.m.
 - A. Roll Call
Present: President Jude Makulec, Vice President Tim Rollins, Secretary June Stanford, Ms. Kamrin Muhammad, Mr. Michael Connor
Absent: Ms. Denise Pearson, Mr. David Seigel
Mrs. Makulec thanked Conner Childers who produces the Board’s broadcast on Channel 20, and YouTube Live. She welcomed Dr. Jarrett’s Superintendent’s Student Advisory Committee (SSAC) members Isabel Gonzales and Kawaia Jackson.
 - B. Pledge of Allegiance
 - C. Recitation of Mission Statement: The Mission of Rockford Public School is to collaboratively engage all students in a first-class education for a changing world.
 2. Recognitions
 - A. Fall Sports: State Qualifiers
[Cathy Bayer, Sr. Communications Manager, presented the recognitions.](#)
IHSA Boys Cross Country
Guilford High School sent two runners to the IHSA state cross-country tournament after sophomore Brandon Lawson finished seventh in the three-mile sectional race with a time of 15 minutes and 55.5 seconds, and junior Juan Del Real came in 19th with a time of 16 minutes and 15.4 seconds. They were the only two runners to compete from RPS 205 in the boys or girls Class 3A championship race.
At the state meet in Peoria, Brandon finished with a faster time than his state-qualifying run: 15 minutes, 31.3 seconds to finish 95th overall. Juan also finished with a faster time of 15 minutes, 39.74 seconds and 123rd overall.
IHSA Girls Tennis
RPS 205 sent seven girls to compete in the Class 2A state tennis tournament this year: Five from Auburn High School and two from Guilford High School.
Auburn’s No. 1 singles player Amy Park was the only player to make it to the second day of the tournament and ultimately finished 3-and-2. While this is Amy’s junior year, we’re looking forward to her senior season. Amy also would have qualified for the state tournament last year and her freshman year in doubles play.
Also from Auburn, two doubles teams qualified for the state tournament after finishing in first and second place at the sectional tournament.
Alyssa Trapp and sophomore Addysen Feng won the NIC-10 and sectional doubles titles without dropping single a set. They were also the only area players to win their first-round match at the state tournament. They ultimately finished 2-and-2 at state. Congratulations!
Madeline Harned and sophomore Rebecca Wang finished second in sectionals and finished 1-and-2 at the state tournament.
From that mix of players, Auburn’s seniors – Maddy Harned and Alyssa Trapp – qualified for the IHSA state tennis tournament their sophomore, junior and senior seasons. Congratulations!
From Guilford High School, their No. 1 doubles team of Anju Griffeth and Mackenzie Larson – a senior and a sophomore, respectively – took fourth in the sectional tournament to qualify for state.

Congratulations to all the tennis players on an awesome season!

IHSA Girls Swimming & Diving

Three swimmers represented Rockford Public Schools over the weekend (Nov. 12-13) at the IHSA state swim meet in Westmont -- and one brought a medal back to Guilford High School!

Auburn High School junior Ursula Koch qualified for the state meet in the 500-yard freestyle and ultimately finished 24th in preliminaries.

Guilford High School senior Ella Gasparini qualified for state in the 200-yard medley and 100-yard breaststroke. At state, she finished 24th in the 200-yard medley and 13th in the 100-yard breaststroke preliminaries.

Guilford High School junior Mikayla Durkin qualified for the state meet in the 50-yard freestyle and 100-yard freestyle. Her 50-yard freestyle time in the preliminary was good enough to advance to the finals on Saturday. She ultimately finished ninth in the state in the 50-yard freestyle and earned a state medal to end her season!

Congratulations to Ursula, Ella, and Mikayla!

As always, RPS 205 likes to congratulate not only these student athletes on their accomplishments and hard work, but their families, friends, coaches, and teammates

3. Petitions & Communications

Mrs. Makulec read the guidelines.

- Jeffrey Maney spoke of physical violence at Auburn High School.

4. Board Member Comments

A. Board Member Comments

There were no comments

5. Superintendent's Report

A. Superintendent's Report – Dr. Jarrett

Dr. Jarrett began by with Board Members Recognitions. The District has seven Board members who serve without any monetary compensation. They are public servants trying to improve the quality of education in the community. Dr. Jarrett expressed on behalf of the community and administration team, his extreme gratitude to the Board members for their selfless service to the community.

Dr. Jarrett introduced SSAC (Superintendent's Student Advisory Council) students Isabella Gonzales and Kawaia Jackson who spoke to members. They attended meetings in November and shared their experiences.

Isabella Gonzales, an Auburn student, thanked Board members for allowing her sit in on the meetings. She learned about the business side of the District. She also spoke of the Affinity groups, and how they will be used in the schools in upcoming years.

Kawaia Jackson gave a presentation on Gender Stereotype Threat. She conducted a two-year study tracking the correlation between female performance and female minority in a classroom. In majority, female students excelled an average of 81.2%. in a male dominated classroom, performance decreased by 5.7%. She urged staff training on more equitable classroom and have long-term systems to protects rights of students.

Dr. Jarrett and Mr. Matthew Zediker presented the System Wide Framework to Board members. The presentation began with statements every student deserves success, every staff member deserve clarity in role, and everyone deserves to have the support needed. The 2021 for Third Grade Literacy, Third Grade Math, and Middle School on Track numbers will be used as baseline goals, with the 2024 target of five points. The baselines for Freshman on Track are 67% (2020-2021 school year) and Graduation Rate is 64% (2020-2021 school year), with the 2024 target of 75%. The intertwining circles of continuous improvement, productive relationships, and clear expectations were reviewed. Each school will have its own scorecard. An example of the elementary scorecard was shown to members. The Standards of Service were introduced. Standard 1: The District follows established processes, timelines, and systems so that teachers, support staff, and students have the resources and materials they need, when they need them. Supporting departments are: Education Services, Financial Services, Human Resources, IT/IS, Schools Team, and Security. Standard 2: Faculty and staff have defined roles in the district's Multi-Tiered Systems of Support plan connected to the success of the Whole Child and in alignment with the district's Universal Goals. Supporting departments are: Education Services, Human Resources, and Schools Team. Standard 3: Our schools are clean and well-maintained, with all work orders addressed in a timely manner. Supporting departments are: Education Technology, Facilities, IT/IS, IT Security, and Security. Standard 4: Professional Learning is: available for all staff who support students, aligned to the Universal Goals and Standards of Practice, and accessible and easy to navigate. Supporting departments are: Education Services, Human Resources, and Schools Team. Standard 5: Surveys and other data collection tools drive both customer service improvement and school improvement. Supporting departments are: Communications, Human Resources, and Schools Team. Standard 6: Access to high quality and diverse staff members throughout the district but with special attention to schools and classrooms. Supporting departments are

Equity, Human Resources, and Schools team. Standard 7: Accurate, timely, and relevant reports, dashboards, and corresponding systems will be delivered to all schools and meet the needs of end users. Supporting departments are: Human Resources and Information Services (IS). Standard 8: Three times per year, the central office learns about and responds to the needs of each school during School Improvement Cycles to target deficit or high priority items aligned to the universal goals. Supporting departments are: Education Services, Equity, and Schools Team. Shared Accountability consists of Standards of Service/Customer Service survey taking twice annually that will measure how well central office staff are delivering the 8 Standards of Service, and central office staff providing good customer service to the field. In December, Standards of Service will be completed and presented to Board members. By June 30, 2022, all job descriptions and evaluation instruments will be aligned to standards of practice and/or service including Cabinet goals. In addition, data systems will be aligned to Systemwide Framework to provide needed data and reports. All of this will be in a final Framework Handbook and shared with Board members. Finally, the Board will determine the support structures within the Framework for 3, 4, and 5 year school designations. In November 2022, Special Programs, charter, and neighborhood school will be reviewed for expansion, replication, and evaluation. To view the presentation, please click on this link: [Systemwide Framework](#).

6. *Consent Items – Performance and Monitoring Committee

- A. Purchase Orders
- B. Construction Pay Request Log
- C. RPS Managed Work Change Order Logs – Scott Jensen Director of Design
- D. Fiscal Year (FY) 2022 First Quarter Treasurer’s Report – Ms. Michelle Jahr, CPA – Chief Financial Officer
- E. IFB 22-02 CNA/DSP/BT/RN Staffing Coverage – Revised
- F. RFP 22-17 Asbestos Consulting and Design Services
- G. Recurring Contracts: Smart Learning License Renewal

7. *Consent Agenda – Planning and Development Committee

- A. Bond Refunding, Ms. Michelle R. Jahr, CPA, Chief Financial Officer

8. *Consent Items – Governance Committee

- A. Contract Purchase Orders
- B. Workers’ Compensation Settlement Agreement – SY
- C. Closed Session Minutes Release
- D. Freedom of Information Log

Motion by Mr. Connor seconded by Mr. Rollins **approve** Consent Items not pulled.

Yeas: Mr. Rollins, Mrs. Makulec, Mr. Connor, Ms. Stanford, Ms. Muhammad

Absent: Ms. Pearson, Mr. Seigel

Approved: 5-0-2

9. *Closed Session Consent Items

- A. Appointment of Gregory Brown as 12 Month Chief Financial Officer
- B. HR Organization Report & Addendum

10. *Closed Session Consent Items Student Discipline – EIAs –

- A. GDM-8308-22
- B. GDM-8309-22
- C. GDM-8310-22
- D. GDM-8311-22
- E. GDM-8312-22

Motion by Mr. Connor seconded by Ms. Rollins to **approve** Closed Session Consent items not pulled.

Yeas: Ms. Muhammad, Mrs. Makulec, Mr. Connor, Ms. Stanford, Mr. Rollins

Absent: Mr. Seigel, Ms. Pearson

Approved: 5-0-2

11. Other Business/New Business/Agenda Recommendations

- A. Board Member Action Steps

President Makulec stated her appreciation for the participation of Isabelle Gonzales and Kawaia Jackson for attending the Board meetings and their presentations. She requested to email their email addresses to Board members. On behalf of the Board President Makulec thanked everyone who contributed to the fruit they received as recognition for Board Member Day.

12. Adjournment

Motion by Mr. Connor second by Mr. Rollins to **adjourn**.

Adjournment: 7:57 p.m.

Approved: 12/14/21

President: *Jude B. Makulec /s/*

Secretary: *June Stanford /s/*