

DATA MANAGER



Required ASAP

**Salary: Grade11 Points 33-35 paid pro rata
Actual salary range (£36,989 - £38,878)
Term Time plus 5 weeks – 36 hours per week**

Location South Croydon

Career Opportunity

An opening has arisen for a highly organised and experienced Data Manager, proficient at working to deadlines, and capable of working without supervision. This vital role offers variety of duties where you are responsible for whole school data in line with our Assessment, Recording and Reporting cycle as we build up towards our first full Public Examination series in Summer 2023. We are seeking at least A level standard of education and a good working knowledge and experience of SIMS and school systems.

As our free school grows and takes on its final new student cohorts this September, provision of accurate data, analysis, development and refinement of our systems plays an increasingly vital and integral part in informing how we plan the delivery of our future curriculum. Working alongside our SLT, therefore, there is scope for the successful candidate to develop this remit and maximise use of their skills.

If you are a dedicated worker and an enthusiastic team player ready to join us our dedicated staff, please access further details of the duties, which are listed in the Job Description and Person Specification available for download on: <http://www.cws-croydon.co.uk/Current-Opportunities> Please also read about us in our candidate information pack.

Ethos

Our ethos derives from the theoretical and practical nature of sport with *TEAMWORK, RESPECT, ENJOYMENT, DISCIPLINE and SPORTSMANSHIP* as its core values. All staff are expected to demonstrate and support these in their everyday work. Coombe Wood School teaching and non-teaching staff will work closely together across many different areas of the school to ensure the best possible learning experiences for our students.

Coombe Wood School is part of Folio Education Trust: <http://www.folio-education.co.uk/>. This is a local collaboration of schools, with future possibilities of shared training or working at more than one school, so by becoming part of the team at Coombe Wood School, your career will experience wider benefits.

Location

This is a new secondary fully-inclusive co-educational school, serving the communities of South and Central Croydon, established to meet an urgent rising local demand. The site of the 'new build' school is opposite Lloyd Park in South Croydon, with an excellent Tramlink service to and from East Croydon station (just 5 minutes' journey-time away) and a short walk from several bus routes. Over £35 million has been invested in our state-of-the-art school, including enhanced sports and performing arts facilities, comprising a competition-sized sports hall, a full-size 3G artificial surface, sprung dance floor studios, music rooms and a recording studio.

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Registered number: 07627302 Registered Office: 30 Melville Avenue, South Croydon CR2 7HY

Benefits include:

- Chance to join an innovative and supportive ground breaking team.
- Opportunity of career progression with natural expansion of the school.
- Catchment includes many aspirational, supportive families.
- Working with students who use MyZone technology to track and improve their fitness, as a result increasing their focus and concentration in class.
- Outstanding brand new £35 million buildings opened in January 2021.
- Free access to new sports amenities for staff.

Application Procedure

Please download the candidate information job description, candidate pack and application form or visit <http://www.cws-croydon.co.uk/Career-Opportunities> For enquires relating to the remit of this role, please contact nchoudhury@cws.foliotrust.uk

Please email your completed applications to careers@cws.foliotrust.uk in compliance with safer recruitment guidelines CVs will not be accepted.

Closing Date: 9am 17th January 2022

Interviews: Wednesday 19th January

Safeguarding: *Folio Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The recruitment process will include an enhanced DBS check, medical screening, confirmation of right to work in the UK and all other pre-employment checks in line with safer recruitment requirements.*

The Candidate Privacy Notice ("Privacy Notice") is published on our web site www.folio-education.co.uk

Equal Opportunities

At Folio Education Trust, we believe that all individuals are of equal value and we are committed to equal opportunities for all. All people who work and study in the school have the right to be respected and valued within a safe and secure environment and not to be discriminated against on the grounds of age, class, sex, race, disability, sexual orientation and religion or belief.



a folio education trust school

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