

APPEALS POLICY FOR PUBLIC EXAMINATIONS

Owner: MJW
Reviewed: October 2021
Next Review: October 2022

Each awarding body, in our case AQA, Edexcel, Cambridge International, Eduqas and OCR, publishes procedures for post-results services, including appeals against its decisions, as does the Joint Council for Qualifications (the regulatory body). Candidates/parents should make themselves aware of these procedures. The school is bound by the policies and regulations of awarding bodies and the JCQ and cannot divert from these.

Externally assessed papers

Candidates may request a Review of Marking or Clerical Re-check with respect to externally marked assessments, but the school advises that the opinion of the subject department may prove valuable to obtain before proceeding, as may seeing copies of their examination script (where available). A written request and payment must be made before the application can be processed.

Appeals against outcomes of reviews of marking must be made by the school and will only be made where the school believes there is adequate supporting evidence to substantiate the grounds for the appeal.

If candidates/parents remain dissatisfied with the school's decision with respect to submitting an appeal, parents should follow the school's complaints procedure which can be found [here](#).

Internal assessments of Non-examination Assessments (NEAs) and Coursework

Pupils can request a review of marking in accordance with the LEH Procedure for Review of Internal Assessment of Work, as published to all students and available on the Parent Portal.

Internally assessed work for external qualifications is also moderated by the Examination Board to ensure consistency between centres. Such moderation may change the marks awarded for internally assessed work. This is outside the control of LEH and is not covered by the above procedure. Review of examination board moderation can only be requested for the entire cohort by the school. The exam boards will not review the moderation of an individual candidate's NEA/coursework.

If candidates/parents remain dissatisfied with the school's decision with respect to requesting a cohort review of (examination board) moderation, parents should follow the school's complaints procedure which can be found [here](#).