



Cathedral Preparatory School

225 West 9th Street
Erie, PA 16501
p: 814-453-7737
f: 814-453-6180
www.prep-villa.com

Villa Maria Academy

2403 West 8th Street
Erie, PA 16505
p: 814-838-2061
f: 814-836-0881
www.prep-villa.com



Cathedral Preparatory School is an all-boys Catholic college preparatory campus grades 9-12 and Villa Maria Academy is an all-girls Catholic college preparatory campus grades 9-12. Competitive salary and benefits. Cathedral Preparatory School and Villa Maria Academy is now accepting applications for the following positions for the 2021-2022 School Year

French Language Teacher (Prep and Villa Campuses)

Purpose: Prep-Villa is looking for someone with a passion for French Language Education, a desire to embrace the mission of our school, and a high standard of academic excellence.

Main responsibilities: Teach 6 sections of French (all levels)

Essential job functions:

1. Work collaboratively with a department team (campus and cross campus) focused on student achievement and developing data-driven interventions.
2. Plan, evaluate, and revise curricula, course content, and course materials and methods of instruction to address departmental standards.
3. Be present at all staff meetings, retreats, and campus/school celebrations.
4. Prepare lessons, grade student work, maintain digital gradebook, use school software, and program coordination.
5. Build and maintain positive relationships with students, fellow faculty members.
6. Communicate effectively with families.
7. Help with vigilance at school assemblies, prayer services, masses and other class or school gatherings.
8. Assist with additional duties around the campus/school as assigned by administration.

Required qualifications:

1. Bachelor's Degree in Secondary Education – French Language or Higher Education Degree in French Studies
2. PA Certification in French (Grades K-12) or ability to transfer certificate from another state (Higher Education Degree exemption option).
3. All Applicants must be able to obtain Act 34, 114, 151 and 168 clearances before hire.

Preferred qualifications:

1. Be a practicing Catholic.
2. Master's degree in education or content area.
3. Experience in teaching at all levels of high school or college/university.

Salary range: DOE. Benefits included. Position is open until filled. Start date: as soon as possible.

Cover letter, resumé with references, and letters of recommendation (clearances if possible) should be sent to:

Mr. William G. Pituch
Vice-President of Academics and Student Affairs
Cathedral Preparatory School, Villa Maria Academy, & Mother Teresa Academy
225 West 9th Street Erie, PA 16501
william.pituch@prep-villa.com