



Head of School

SEARCH PROSPECTUS



ST. PAUL VI CATHOLIC HIGH SCHOOL

CHANTILLY, VA

www.paulvi.net

START DATE – JULY 2022

Partners in Mission School Leadership Search Solutions, LLC



MOTTO

***Grow In
Grace And
Wisdom***



ABOUT

St. Paul VI Catholic High School (PVI), established in 1983 with 350 students, is a Diocesan Catholic college preparatory school for 1,092 co-ed students in grades 9-12 in Chantilly, Virginia, seeking to help students Grow in Grace and Wisdom. One of four high schools in the Diocese of Arlington, PVI offers an inclusive community focused on spiritual and leadership formation, rigorous academics, distinguished performance and fine arts programs, wide-ranging extra-curricular activities, and a proud athletic tradition featuring nationally renowned programs competing in the Washington Catholic Athletic Conference and the Virginia Independent Schools Athletic Association. The school maintains accreditation with the Virginia Catholic Education Association (VCEA) and the Southern Association of Schools and Colleges (Cognia).

History

When Paul VI opened in 1983 as a diocesan high school, the community was ministered by the Oblates of St. Francis de Sales along with lay faculty. The Oblates remained here through 2000. After the canonization of Pope Paul VI in October 2018, the school was renamed St. Paul VI Catholic High School to further honor its patron and namesake. In a move that had been planned years earlier, the high school relocated from nearby Fairfax to Loudoun County, amid the COVID-19 pandemic in 2020. Today, its founding charism permeates all aspects of the PVI culture.

Mission Statement

The mission of St. Paul VI Catholic High School is to provide an excellent Catholic education to young men and women by affording them the means to achieve spiritual, intellectual, personal, social, and physical development according to the teachings of the Gospel and St. Francis de Sales. St. Paul VI Catholic High School is committed to graduating responsible, moral, service-oriented young adults who will continue to “grow in grace and wisdom.”

Vision Statement

St. Paul VI Catholic High School – a caring, Catholic community where we inspire the extraordinary in one another.

Governance Structure

The Bishop of Arlington charts PVI's School Board to support and advise the Head of School in designated areas of responsibility such as planning, policy formulation, operations, and advancement activities including public relations and marketing.

Members are selected and its officers are elected according to the Board's Constitution and By-Laws, which are approved by the Diocese. The Board establishes committees to conduct studies and collect information permitting the Board to make informed judgments.

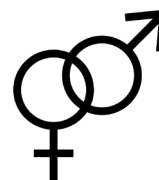
The Board is comprised of nine voting members and seven non-voting members. Standing committees include Finance, Facilities and Security, Marketing and Enrollment, Advancement, and Faculty and Academics.

Capital Campaign

Building On Extraordinary is an ambitious \$5,000,000+ campaign to offer access to an affordable Catholic education at Paul VI, financing the construction and operations for a 68-acre campus, and building the financial stability of the school. The campaign is nearing completion, with 90% of its goal secured.

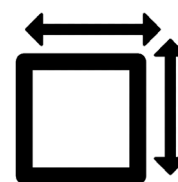


FAST FACTS



1092

Co-ed Students



68

Chantilly Campus Acres



16.7

Average Years Faculty
Teaching experience

FAST FACTS



28

Interscholastic Athletic Programs



77

Zip Codes represented in the Student Body



82%

Students who identify as Catholic (from 41 Parish Communities)

FAITH LIFE

PVI gives students opportunities to deepen their individual relationship with God. They learn what their faith means to them through worship, meaningful service, and opportunities for retreats and missions.

Worship

There are numerous opportunities for worship. Mass is celebrated twice daily with school-wide Masses conducted twice monthly. Confessions are offered at any time. Adoration takes place weekly, and a Rosary Procession occurs once each month during the school day.

Retreats

All students attend a retreat during their junior year as a prerequisite to register for senior year classes. Students may fulfill retreat requirements at the school, at a local parish, or on a mission trip with Campus Ministry.

Service

Whether they work with the very young, the very old, the hungry, the sick, or anyone else in need, PVI student volunteers stretch beyond their comfort zone to make a difference. It is one of the critical ways students learn to live out the Gospel and come to see Christ in the poor and marginalized.

Students are afforded a variety of service opportunities that better themselves and the community by volunteering a minimum of 10 hours per academic year. They work with at-risk kids, feed the hungry or the homeless, help in their parishes, serve as peer mentors in the Options program, or other with other spiritual, social, and charitable initiatives.

Mission Trips

PVI believes that helping others is essential to Grow in Grace and Wisdom. In recent years, more than 275 students have traveled domestically and globally to focus on serving communities in need.



ACADEMIC PROGRAM

PVI students get hands-on with their education, taking their lessons out of the textbook or classroom and into the real world. They know that critical thinking and intellectual curiosity are not just skills needed for college but are essential to become lifelong learners. Students put what they learn into practice, whether it is speaking Mandarin on a trip to China, building an entrepreneurial business plan, or testing a hypothesis in the lab.

There are numerous leveled courses designed to meet the specific needs of each student at his/her ability. Levels include dual enrollment, advanced placement, honors, college prep, and general. Paul VI students seeking academic support may enroll in the Academic Center for Excellence (ACE) or the DeSales Learning Center (DSLC). These centers provide classes where students can learn efficient study strategies and improve academic skills necessary for success.

PVI OPTIONS

Every student deserves the best education, no matter how they learn. That's why PVI offer Options. The Options program provides students with intellectual and/or developmental disabilities access to an individualized inclusive, student-centered Catholic education while promoting the inherent dignity of ALL human persons.

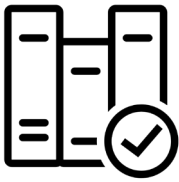
The Options program supports the greater school community in carrying out the school mission by providing all students the means to achieve spiritual, intellectual, personal, social and physical development according to the teachings of the Gospel and St. Francis de Sales.

THE ARTS

At Paul VI, students can develop a deep appreciation for the visual and performing arts and develop their talents and interests in different forms. Students have the opportunity to take part in band, strings, choir, acting, or art. As their talents and interests develop, they can seek instructor approval to take more advanced courses in the Fine Arts. There are also a number of elective options for further study, including studies in public speaking, guitar, art history, music theory, and piano.



FAST FACTS



71

Dual Enrollment, AP, and
Honors Courses



12:1

Student to Teacher Ratio



22

Average Class Size

ATHLETICS

The outstanding and widely recognized athletic program is an extension of the school day. The values and structure that personifies the spiritual and academic life of the school is promoted and practiced daily in the schools' athletic programs. Sports include cheerleading, cross country (boys and girls), dance team (fall and winter), field hockey, football, soccer (boys and girls), tennis (boys and girls), volleyball (boys and girls), basketball (boys and girls), ice hockey (co-ed), indoor track (boys and girls), swimming and diving (boys and girls), wrestling, baseball, golf (boys and girls), lacrosse (boys and girls), softball, tennis (boys and girls), track (boys and girls). Paul VI's Options Program participates in Special Olympics basketball and soccer, competing at the local and state levels. Athletic events are strongly supported by the famous "PVI 6th Man" - the school's spirited and high-energy student body!

CLUBS AND ACTIVITIES

Whether it's caring for their soul, sharpening their intellect, developing a talent, or serving others, PVI students Grow in Grace and Wisdom beyond the school day by participating in an array of activities and clubs. With nearly 60 different clubs and activities, PVI students have every opportunity to become the confident, well-rounded leaders they are called to be. Extra-curricular categories include spiritual, honor societies, publications, service, academic, leadership, special interests, and fine arts.

THE POSITION

The Head of School plays a critical role in realizing the mission of PVI's Catholic education by fostering community among faculty and students. S/he understands and sees Paul VI as a part of a larger community, religious and secular, and will establish norms and procedures of accountability and



evaluation within the school, and in relation to the larger community. The Head of School is appointed by the Bishop of Arlington upon the recommendation of the Superintendent of Schools. The Head of School reports directly to the Superintendent of School in all matters pertaining to the administration of the school. The Head of School is supported and advised by the School Board as they work to further the mission of the school. As the senior administrator of the school, the Head of School has both the authority and the responsibility for the following domains:

Catholic Identity

Faithful to the teachings of the Church and to the directive of the Diocesan Bishop, the Head of School, in cooperation with the entire staff, promotes the essential characteristics and fundamental values of a Catholic school.

Leadership

The Head of School shares with the Principal a responsibility for providing personal and visible leadership for the school faculty, staff, students, and families on issues related to the mission and goals of the school.

Planning

The Head of School oversees the development and directs the implementation of a strategic long-range plan that is consistent with the mission of the school and the policies of the Office of Catholic Schools.

Fiscal Management

The Head of School's primary responsibility in the area of finance is compliance with Diocesan policy and oversight of all school funds as they relate to the approved school budget. The Head of School has the authority to enter into legal agreements and serve as the institutional representative in all such negotiations. In addition, the Head of School provides for the safe operation and maintenance of the school property and facilities.



FAST FACTS



78

Extracurricular Activities



12

Fine and Performing Arts
Programs Produced Annually



\$163,580

Dollars Raised 2021
Day-of-Giving



School Advancement

The Head of School, in conjunction with the Office of Catholic Schools and the School Board, will establish specific goals and objectives in the area of development. In serving as PVI's chief advancement officer and public face, the Head of School directs marketing efforts, recruitment strategies, development programs and alumni activities. All public relations, including press and media contacts, are coordinated, and approved by the Head of School in his/her capacity as spokesperson for the school. The Head of School also represents the school in the public forum and personally meets with selected constituencies to improve school-community relations.

Supervision of Programs and Personnel

The Head of School consults with the Superintendent of Schools concerning the appointment of the Principal. In addition, the Head of School conducts the professional evaluation of the performance of other Directors in their charge. The Head of School approves all school policies and programs and verifies that they are consistent with diocesan policies and the stated mission of the school.

QUALITIES AND CHARACTERISTICS

We seek candidates who are mission-driven leaders with a demonstrated capacity to think strategically while inspiring and motivating teachers, students, parents, alumni, and stakeholders to advance the school's vision of excellence.

While the Head of School must have a demonstrated capacity for broad institutional leadership, it is possible prospective candidates could have attained this experience through a variety of different career paths including secondary or higher education; non-profit management; or work in the corporate or public sector.

The next Head of School of Paul VI is required to be a practicing Catholic in communion with the Church who is a faith-filled and Christ-centered servant leader that embraces, models, and champions the traditions and values of Catholic education. The successful candidate is expected to exhibit many of the following qualifications:

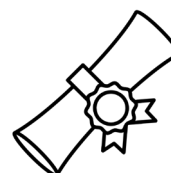
- Advanced degree in an education or business-related field with a full understanding of the challenges and opportunities facing Catholic education. Five or more years in instructional and executive administrative experience in a Catholic college preparatory environment preferred.
- Proven capacity in leading mission-critical functions of budget and financial management, institutional growth and development, and high-level fundraising and philanthropic efforts.
- Executive presence that inspires confidence, passion, and persistence amongst all stakeholders in an ambitious, fast-paced, and results-oriented period of cultural change and institution-building.
- Accomplished visionary able to lead this distinguished school community while ensuring success for all students, based on high standards of excellence.
- Exceptional communication, interpersonal, and public speaking skills while serving as the highly visible public face of the PVI community in building constructive relationships with all stakeholders that inspire crucial support in its fundraising and enrollment management initiatives.
- Accessible and approachable leadership style, with the capacity to relate to all internal and external constituents while being extremely visible and interactive on campus and at school sponsored events.
- Well-versed in creating the conditions for market leadership in a highly competitive college preparatory environment, familiarity with the Northern Virginia/Washington, D.C. metropolitan market is a plus.
- Inspirational, humble, and authentic mentor who instills leadership in others.
- Must be able to establish immediate rapport and trust with learning, parent, alumni, and civic communities.
- Skilled at identifying, attracting, developing, and retaining high-quality and mission-driven professionals with a commitment and passion for delivering a transformational Catholic educational experience.
- Fair, fun, and compassionate executive who embraces collaboration while leading with missionary zeal.

FAST FACTS



3

Class of 2021 National Merit
Finalists



8

National Merit
Commended Students



27

Class of 2021 Student-Athletes
Playing in College

FAST FACTS



14,530+

Class of 2021 Hours of Service
Over 4-Years



\$20M

Class of 2021 College
Scholarships Offered

ABOUT THE AREA

For more than two centuries, agriculture was the dominant way of life in Loudoun County, which had a relatively constant population of about 20,000. That began to change in the early 1960s, when Dulles International Airport was built in the southeastern part of the county. The airport attracted new businesses, workers, and their families to the area.

At the same time, the metropolitan Washington, D.C., area began a period of rapid growth. Major road improvements made commuting from Loudoun County much easier, attracting more and more people to the eastern part of the county. In the last three decades, the population of Loudoun County nearly quadrupled while becoming more diverse across many demographics.

Today, Loudoun County is a growing, dynamic county of over 400,000 people. Loudoun is known for its beautiful scenery, rich history, healthy diversity of expanding business opportunities, comfortable neighborhoods, and high-quality public services.

APPLICATION PROCEDURE

- To apply, please submit the following four documents, confidentially, and as separate PDF attachments.
 - » Letter of Interest that aligns your experiences and skill sets with the current needs of the school as you understand them.
 - » Statement of Catholic educational philosophy.
 - » Current resume with all appropriate dates included.
 - » List of five references with names, phone numbers and email addresses. No references will be contacted without your knowledge and approval.
- Please include St. Paul VI Catholic High School in the subject field.



Assemble all of the application materials in one email to:

Michael Furey, Partner
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Partners in Mission School Leadership Search Solutions, LLC
8 Nicklaus Way | Mashpee, MA 02649
570-730-2655 (Cell) | 877-738-4810 (Office)
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Partners in Mission School Leadership Search Solutions is the retained search division of Partners in Mission, the nation's leading full-service consulting firm focused exclusively on developing excellence in Catholic school advancement and leadership. As partners among ourselves and with our clients' missions, we value, understand, and embrace the importance of Catholic education in our personal and professional lives — and remain committed to ensuring its strength and vitality for years to come. Engaged by religious and school communities, boards and dioceses, our team of dedicated search consultants have identified and secured mission-driven professionals to serve in a myriad of diverse Catholic school and diocesan leadership positions from Massachusetts to Hawaii.

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