

AJH PTO Meeting Minutes

December 3, 2021

9:00 am

Meeting called to order at: 9:15am by President, Darcie Parsons

President: Darcie Parsons (ajhpto1@gmail.com)

- Cleveland Monsters fundraiser with Powers PTO and Nord PTO
 - By phone on November 19, the AJH PTO board discussed and voted on participating in the fundraiser chaired by Nord PTO. Profit split between all 3 PTO's. There will also be 50/50 sales during the game, partially benefitting the PTOs.
 - During the call, Heather made a motion to go in on the fundraiser with Powers PTO and Nord PTO, at the \$2500 option, with Sat Feb 5th at 3pm as the first choice, and Sat Feb 26th at 1pm as the second choice. Elizabeth seconded the motion. Vote all ayes, no nays. Motion passed.
 - Nord PTO will pay upfront, and the other PTOs will pay Nord for their third of the cost. All profits will be split. If paid in full upfront, then PTO's have an option for paper tickets.
 - Recommended to use Cheddar Up for ticket sales, with adult tickets sold at \$20, and student/ youth tickets at \$15 (age 2 and over need a ticket)
- Grant request from Katie Shullick for 8th grade for books for her ELA classroom library which the 125 students take ownership of, as well as ball chairs, and prizes. Because the school gets better pricing, the PTO will be kept updated on purchases on items needed to be ordered.
Elizabeth made a motion to provide \$1000 as a start. Dawn seconded the motion. Vote all ays, no nays. Motion passed.
- Vote to add a Student Gift Fund line in the budget and student gift for December
 - If approved, gifts would fall under the Student Gift Fund.
 - The PTO could provide students with gifts in December, wintergreen mints for testing in the Spring, and around 25 items to have in the office on hand for pick-me-ups for students, with more being made if needed.
 - The end of year award will come from the End of Year Award line in the budget.
 - Vote to provide students with a gift for December - mechanical pencil or pen, and candy for each student. About 425 pens and pencils are in the PTO cabinet and 400 more will be purchased plus full size candy bars. There are about 850 students.
 - Heather Hattan made a motion to provide students with a gift in December and to add a Student Gift Fund line for \$1000. Dawn seconded the motion. Vote all ayes, no nays. Motion passed.
- Vote to add a Recess line to the budget, to purchase balls, games like Yatzee, cards games like Uno, and more. Mr. Gibson will find out from the Recess Aides what items are needed and will let Dawn know for purchasing.
Elizabeth made a motion to add a Recess line to the budget for \$1000. Heather seconded the motion. Vote all ayes, no nays. Motion passed.
- Open Chair positions - Social Media, Spring Apparel, Student Gifts

Principal: Andrew Gibson (andrew_gibson@amherstk12.org)

- Fundraising for Washington DC: Mr. Gibson is looking into magazine sales to provide fundraising support for students for the Washington DC school trip. This will help families offset some of the cost for their students to go on this important trip, and will make it more accessible to everyone.

While there is no PTO association with this fundraiser, Mr Gibson wanted to discuss when the best timing would be to not conflict with PTO fundraising. Darcie also suggested a scholarship account, so people can donate to help students attend this trip.

Darcie made a motion in support of the school's magazine drive with no PTO association. Dawn seconded the motion. Vote all ayes, no nays. Motion passed.

- More information and updates will be coming about the recess area.
- Mr. Gibson is also looking into an organization that sells school supplies, which will be curated for each grade, as a way to make purchasing supplies easier for families for next year.

Vice President: Heather Hatten (heathermhatten@gmail.com)

- Heather will look into Apparel sales for the spring. If she does chair the Apparel Sale, she recommended that each building has a representative, following how the fundraiser was run several years ago.
- Heather also mentioned as an update that Cram the Cruiser will take place during the summer.

Secretary: Elizabeth Fought (ohhappyday789@gmail.com)

- Please sign the attendance sheet.
- Dawn made a motion to waive the reading of last month's minutes, Darcie seconded the motion. Vote all ayes, no nays. Motion passed.

Treasurer: Dawn Clappas (ajhptotreasurer@gmail.com)

- Remember that we are tax exempt; if you need to get any donations or supplies for your committee, please email Dawn for a copy of the form needed.
- Bank Balance: \$22,544.01
- Quickbooks: \$22,150.47
- Outstanding: \$393.54 difference. (+\$438.54 - eSports check has not been cashed)
(- \$45 - Walmart debit - need receipts to record in QB)
- There are Venmo and Paypal deposits pending for WAT and membership
- Quickbooks - cost \$280 March renewal
- Law Enforcement Appreciation Day is on Jan 9th
Dawn suggested doing something special like lunch for the School Resource Officers as a thank you. Darcie said she would talk with the other PTOs, and will look into ordering nice cookies or having lunch delivered.

Committee Chairs:

Apparel Sale (Fall): (chair: Nicole Waddel, Powers and Jen Denn)

- Items have been shipped and should have been received.
- If there are any issues with items, please contact Fan Cloth directly at 866-897-3349 or via email at service@fancloth.com. If you email them, it will help to send pictures and include your order #.

Apparel Sale (Spring): (chair position open)

- If interested, please contact Darcie (ajhpto1@gmail.com)
- District wide - split profit 3 ways between 3 PTO's
- Tie-dye shirt possibility - if so in charge of covering own screen setup and receive profit from ONLY AJH sales, will still work with Powers PTO though

- Heather is considering being the chair, and recommended that each building has a representative, following how the fundraiser was run several years ago.

Community Support, General:

- Link Amazon Smile through Powers Elementary; Coke rewards- you can enter them yourself on Coke's website, under Powers Elementary. All money earned is split evenly between Powers, Nord, and AJH PTO's.
- \$36.63 was recently received through Amazon Smile.

Community Support, Donation Drives: Teri Burich (teri@danbinford.com)

- In the Spring, before Easter, there will be a food drive for Good Shepherd Baptist Church, with collection boxes in the school office. More details to follow.

End of School Reward: Elizabeth Fought (ohhappyday789@gmail.com)

- Elizabeth will meet with Karen from Sugar Buzz after the holidays to discuss options and pricing for treats for students at the end of the school year.

Fundraisers:

- **Dances:** no dances, due to Lorain County Board of Health guidance and vote on by Mr. Sayers and Principals
- **Kalahari:** due to Lorain County Board of Health guidance and vote on by Mr. Sayers and Principals this is a "no go" for this year at this time.
- **Walk a Thon: Teri Burich/ Elizabeth** complete for the 2021/2022 school year
- **Mama Joe Pies: Teri Burich** (teri@danbinford.com)
 - Teri will give updates and a timeline in January
 - Mama Joe's will need a 2-3 week timeframe. The PTO receives \$2.50 for every \$10 gift card sold.
 - Possibly sell gift cards for 3 weeks in March, then distribute around April 1st.

Membership: Dawn Clappas (dclappas@gmail.com)

Families: 49

Staff: 53

Newsletter to paid PTO members: Elizabeth Fought (ohhappyday789@gmail.com)

- A monthly newsletter will be emailed out mid-month to paid members to inform of upcoming events and news.

Social Media: (chair position open)

- If you need anything posted for Social Media, please let the PTO know.

Staff Hospitality: Elizabeth Fought (ohhappyday789@gmail.com) **and Dawn Clappas** (dclappas@gmail.com)

- December: On Friday, Dec 17th, the PTO will provide donuts and Box o' Joe's, suggested by Mrs. Neuhoff, along with hot chocolate, tea, bananas and clementines, and a gift for the staff.
 - Kiedrewski's Bakery kindly offered \$3 off each dozen, so each dozen will be \$12 instead of \$15, and the PTO will order 8 dozen.
 - Box o' Joe is \$18.99 and serves 10 people; Mr. Gibson suggested 3 boxes.
- January: door hangers, suggested by Mr. Gibson, with selection options like water, pop, chips, and candy so staff can order snacks
- Possible future month: Personalized notebooks, suggested by Mrs. Neuhoff, and pens
- For future November hospitality planning, the PTO can pre order pies at Walmart in September.

Student Gifts: Dawn Clappas (dclappas@gmail.com) and Elizabeth Fought (ohhappyday789@gmail.com)

- For December, each student will get a mechanical pencil or pen, and candy. About 425 pens and pencils are in the PTO cabinet and 400 more will be purchased plus full size candy bars. There are about 850 students.
- In April, for testing dates, the PTO will purchase wintergreen mints
- Additionally, the PTO will provide around 25 goodie bags so the office has items on hand for students who could use a pick-me-up

Sunshine Fund: Mrs. Aufdenkampe

Other Business: Any new business?

Next AJH PTO meeting will be Friday, January 7th, 2022, at 9 am

Meeting adjourned: 11:13 am by President, Darcie Parsons

Attendance: Mr. Andrew Gibson, Valerie Neidert, Darcie Parsons, Heather Hattan, Dawn Clappas, and Elizabeth Fought