

Committees**Committee of the Whole**

The Bethany Board of Education (Board) shall act as a Committee of the Whole in final consideration of all matters.

Standing Committees

The Chairperson of the Board shall biennially appoint the following standing committees, which include but are not limited to:

1. Curriculum
2. Facilities
3. Finance
4. Negotiations
5. Policy
6. Transportation

Board members shall indicate their preference for assignment to committees. It is expected that every Board member will belong to at least one (1) standing committee and will actively participate in the work of that committee.

Ad Hoc Committees

Ad hoc committees may be created for special assignments. The same rules shall apply to special committees as apply to standing committees, except that they shall be dissolved immediately upon completion of an assignment.

Duties of the ad hoc committee shall be outlined at the time of appointment and the committee shall be considered dissolved when its final report has been made to the Board.

Committee Guidelines

No committee shall have power other than to make recommendations to the Board unless specially authorized. No committee or member of a committee is authorized to make any contract or enter into any agreement unless such contract or agreement is authorized by the Board either in a regular or special meeting.

Each committee may make a report through its chairperson at each regular meeting of the Board.

Meetings of standing or ad hoc committees shall be posted in accordance with the Freedom of Information Act. A record shall be maintained by the committee chairperson or his/her designee of each committee of each meeting, which shall include the names of committee members in attendance, a listing of topics discussed, and committee recommendations.

The Superintendent or Recording Secretary shall notify all Board members of committee meetings.

The Board Chairperson and the Superintendent shall be ex-officio members of all standing and ad hoc committees.

Committees as Public Entities

All Board committee meetings are public meetings unless the committee is composed entirely of non-Board members and the Board successfully has petitioned the Freedom of Information Commission prior to the committee formation for such committee to be exempt from this requirement.

All committees of the Board shall follow the provisions of the Freedom of Information Act as required by statute.

Legal Reference: Connecticut General Statutes § 10-200
 Connecticut General Statutes § 10-218
 Connecticut General Statutes § 10-226
 Freedom of Information Act §§ 1-7 to 1-8 and 1-200 to 1-241

Bylaw adopted: September 9, 1991
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