

PARKLAND SCHOOL DISTRICT



Graphic Design Internship

Gain great experience!

Mid-May - Mid-August
10 hours per week
FLEXIBLE HOURS

Design the District Calendar

Tour a printing press company to learn
how the printing process brings projects to
life for its clients

Design print pieces for your portfolio

Graphic Design Intern

Essential Functions

1. Design the District's printed calendar, using In Design, around a theme and design/lay out ads for vendor sponsorships.
2. Design other items such as, Parkland Foundation Brochure, newsletter ads, invitations for events, and alumni outreach mail pieces and posters.
4. Update design of the Parkland High School Annual School Profile.

Minimum Qualifications:

1. Proficient in Adobe's Creative Suite including Photoshop, Illustrator and In Design.
2. Excellent communication and interpersonal skills.
3. Ability to prioritize multiple projects.
4. Ability to handle information in a confidential, objective and professional manner.
5. Work a minimum of 10 hours per week in the office (between the hours of 9 AM and 5 PM, Monday - Friday).

Intern days/hours are flexible and can be determined based on candidate's schedule and any school credit requirements. This is an unpaid internship. To apply for this position, send your resume and letter of interest along with your start/end dates of availability to Nicole McGalla via email: mcgallan@parklandsd.org.