

21-6996-11 SPECIALIZED BEHAVIORAL AND SUPPORT SERVICES

Questions and Answers 12-16-2021

Q: Is this to be a multiple award?

A: The School Board intends to award one or more contracts to qualified firms.

Q: Please clarify if additional assistance in toileting needs, tubes, etc. will be handled by the BA or nurse.

A: Basic toileting needs and regular daily activities will be assisted by the BA. Medical needs will be handled by a nurse.

Q: Data collection- Where should data be sent?

A: Data should be sent to each individual school. It can be provided to the student's case manager or the Instructional Compliance Coordinator (ICC) at the school.

Q: How will BA absences and substitutes be handled?

A: In case of an employee absence, the agency must provide coverage for the identified student and report the employee absence directly to the supervising staff member of the assigned school. Agencies must arrange for and provide substitutes without a delay in services. When notified at least the day prior to an absence, the agency will not be reimbursed for the day/days of service; however, if given no notice of a student absence, the agency will be reimbursed for two (2) hours of service.

Q: Would we have our staffed housed in the school daily?

A: : Yes, students that require a 1:1 Behavior Aide, would require to support daily

Q: What behavioral assessments and interventions plans are currently being used?

A: Functional Behavior Assessments (FBA) are currently used and Behavior Intervention Plans are developed based on the information from the FBA. Students may also have some type of classroom behavior contract.

Q: Would the interaction during the school day be a 1:1 ratio, or higher?

A: It would be dependent upon what is identified in the student's IEP. It could be 1:1, 1:2 or 1:3.

Q: For Personal care needs assistance, do our staff members need to be certified STNA's?

A: No, the personal care assistance that would be provided would not require certified personnel.

Q: How many exceptional students does the school district have that need this care? Due to small case ratio's, how many staff are they predicting?

A: We currently have approximately 120 students requiring a BA support. This number may increase or decrease based on what IEP teams determine for individual students.

Q: Evidence of successful completion of autism training, per the requirements under Va. Code §22.298.3. 2. Will this be offered through the school district or is this something we would need to do on our own?

A: This something that the contractor would need to provide.

Q: Evidence of successful completion of a formal de-escalation and restraint training (MANDT Preferred). IS this offered through the school district or would we need to have this training completed prior to the grant starting.

A: This is something the contractor would need to provide for their staff.

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Q: On page 25 of the RFP, it says that respondents need to submit the Pricing Schedule by “filling out the provided Response Template for this form.” Can you please explain where this template can be found?

A: The pricing structure template is not required.

Q: On Attachment B, the Vendor Data Sheet, question 5 asks about Capacity. Can you please clarify the information you are asking for in the second statement? For example, are you asking for the total number of personnel we have on staff? And, how do you define “skilled technicians”? If the number of staff we assign to each contract varies, how should we answer part two? (“The Company employs _____ skilled technicians and maintains appropriate staffing levels. Number of staff assigned to any resulting contract _____.”)

A: This question provides information necessary for RPS to evaluate whether the offeror has the staffing required to fulfil the scope of work. Offeror should provide information that allows RPS to adequately determine the offerors ability to perform the work contemplated under this contract.