

**Board of Directors Monthly Meeting
Pine Lake Preparatory, Inc.
Wednesday, November 17 at 6:30 PM**

Attendees: Jessica Bronzert, Ed Haynes, Brie Johnson, Lauren Millowvitsch, Caroline Mones, Bobby Peterson, Fred Shilmover (online), Jason Gianni

Absent: Katie Davidson

School Leadership Present: Tim Hoffman, Sam Ranallo, Jeff Burr, Shelley Sims, Lori Reuter, Lauri Shatz, Andrew Mocerri, Sherry Fletcher, Brant Hyatt, Joe Webb

1. Call to Order and Attendance (6:30 pm)

2. Conflict of Interest Reminder per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts

3. Mission, Vision, and Values Moment (6:32 pm) (Bobby Peterson)

Mission- Pine Lake Preparatory prepares students for college and a purposeful life.

Vision- The Pine Lake Preparatory community fosters an academically rigorous environment that enables everyone to lead a purposeful life founded on equity, inclusivity, and justice.

Community Values- Perseverance, Respect, Integrity, Driven to Excellence, and Empathy

4. Public Comment (6:34)

Lauren Turner

Sharon Cifelli

5. Board Business (6:45)

- a. Approval of Meeting Minutes (Oct. 27, 2021 Board Meeting- Open and Executive Session)

Motion to approve the Oct. 27, 2021 open and closed meeting minutes

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Abstained: Bobby Peterson, Jessica Bronzert (abstained for closed minutes only)

- b. Board Committee Readouts

Academic Excellence- collecting samples of data types for student outcomes for written communication, problem solving, and collaboration; creating questions about student data and outcomes

Community Engagement- joint meeting with Academic Excellence about Global Minds United; firmed up goals for the year
Governance- dress code, student drug testing, and student club policy
Finance and Development- budget forecast, goals, 5 year fundraising recap, refinance meeting

- c. Global Minds United Presentation

6. Financial Matters (7:39)

Monthly Financial Report (S. Fletcher and A. Mocerri)

- a. October 2021 Dashboard
- b. October 2021 Capital Campaign Update
- c. Budget Reforecast 2021-2022
- d. Approval of submission of Esser II amendment

Motion to approve the submission of the Esser II amendment to include \$190,000 to support an additional one time staff bonus during the 2021-2022 school year. Under the plan, PLP employees will receive a \$1,000 bonus payable during January or February.

Move to motion made by: Jason Yanni

Second motion made by: Caroline Mones

Motion passed: Yes

Abstained: none

7. Administrative Matters (7:55)

- a. Annual Meeting Update- Dec. 1 at 6:30 PM
- b. Draft School Calendar 2022-2023 (for Consideration)
- c. COVID-19 Metrics and Operating Update (A. Mocerri and C. Mones)

For Approval: As set forth by North Carolina Session Law 2021-130, the Pine Lake Preparatory Board of Education shall vote at least once a month on whether the masking policy should be modified.

Motion to approve the masking policy as it currently stands (sections A, B, and C) until our next board meeting on December 15, 2021.

Move to motion made by: Jason Yanni

Second motion made by: Jessica Bronzert

Motion passed: Yes

Abstained: none

- d. Annual Operating Plan Quarter I Update (A. Mocerri)

9. Executive Session (8:33)

Motion to move into Executive Session b. § 143-318.11(a)(6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial*

employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Abstained: none

10. Vote as needed on executive session

Motion to approve Laura Mitchiner for the role of Occupational Course of Study Assistant.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Abstained: none

Motion to approve Anna Gordon for the role of Lower School Exceptional Children's Teacher.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Abstained: none

11. Adjourn (9:06)

Motion to adjourn.

Move to motion made by: Jason Gianni

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Abstained: none