Public Prep Reopening Plan, Safety, Learning and Community at the Center
School Year 21-22 Pre-K - 8 Safe Reopening Plan

Our plans are designed with guidance from the New York State Education Department, the Centers for Disease Control, and New York City Department of Health. We will respond to changes in public health conditions and any new government guidelines or recommendations.

Our reopening plan honors the commitment and promise that Public Prep makes to its families. Public Prep will ensure our scholars will continue to learn and grow in any academic setting, remote or in person. Our overriding goal will always be to support the health, safety and well-being of our Public Prep community, scholars, staff and families.

We will begin our 21-22 academic year on August 30 with 95% of our scholars across campuses in person. Our remote program will consist of a very limited remote STRIDE program for immunocompromised scholars until January.

Please continue to read on to understand our guiding principles for reopening, an outline of health and safety protocols, the school program choices and sample schedules.

In partnership,
Janelle Bradshaw
Public Prep CEO

Updated: 12/10/2021
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Guiding Principles

- Community Health & Safety. *The wellness of our community will remain at the forefront of all our decisions*
- Equity *We remain steadfast committed to ensuring our scholars have an opportunity for the best education regardless of zip code.*
- Strong Academic Learning *every scholar must grow through a program of academic rigor and joy.*
- Socioemotional and Community Building *We recognize that extra attention must be paid to the social and emotional health of our scholars, staff and families as we all return to in-person learning.*

Operations: Health and Safety

**Public Prep’s Five Components for a Safe and Healthy School Environment**

1. Community Screening and Monitoring
   - Staff and families will complete a daily health screener prior to entering the building
   - Campus COVID Response Team and assigned COVID coordinator on each campus
   - Mandatory vaccination for staff
   - Personal Protective Equipment (PPE) available (disposable) on-site; however it is encouraged that staff do bring their own face mask each day.
   - COVID testing - 25% of the student body will be administered COVID testing each week. Staff will be tested weekly and then monthly if case numbers are manageable
   - Students Only:
     - Per the Department of Health, new and returning students must provide an updated student health and physical record. For new students, this should be submitted to Public Prep’s enrollment team prior to starting. For returning students, this should be provided within the first two weeks of returning to school. Families must comply with immunization and health requirements before their children attend on-campus learning, given COVID-19 related disruptions to accessing healthcare services. Immunizations are legally required and it is more critical than ever that scholars are protected and stay up to date.

2. Clean and Safe Environment
   - Daily deep cleanings performed by the NYC Department of Education for all Public Prep rooms. Public Prep will rely on the NYCDOE custodial engineers and follow directions from NYC Division of School Facilities (DSF) to ensure the safe restart of building systems as well as cleaning and disinfection of the facility.
   - Face Masks: Students will wear a face mask throughout the school day. Public Prep will have a strict no mask/no entry policy. Students must bring their own disposable or cloth mask with them every day. Campuses will have extra disposable masks on-site for those that do not have. It is highly recommended and encouraged that students bring their own mask each and every day
     - Grades PK-4: Students will be encouraged to wear a mask within the classroom. There will be designated mask breaks and specified social distancing routines established.
     - Grades 5-8: Students must wear a mask at all times during the school day. There will be designated mask breaks and specified social distancing routines established.
   - Cleaning supplies available in the building and classrooms with daily protocols

Updated: 12/10/2021
Use of EPA-approved soaps and sanitizers throughout the campus buildings

Classroom-specific cleaning bins consisting of the items below. These items will be checked weekly and replenished by the school Operations team.

- Hand sanitizer
- Clorox disinfecting wipes
- Paper towel
- Non-toxic cleaning solution spray bottle

Established Hygiene Routines

- Sanitizing and hand washing throughout the day built into the schedules
- Sanitizer stations located throughout the building and in classrooms

Social Distancing and Contact Reduction

(Please note that this is subject to change based on guidelines from New York State & City, New York Department of Health (DOH), and the Centers for Disease Control. NYDOH defines close contact as being within 6 feet for 10-15 minutes)

- Students and staff will remain in small class pods. Limited interaction across campus. Students will also remain in one classroom at an assigned desk that will be just for that individual student.
- Lunch will be served in the classroom in accordance with social distancing requirements. Staggered recess schedule developed to ensure social distancing between class pods.
- Safe social distancing practices will be established within classrooms to ensure students have adequate space at desks, tables, and on communal rugs.
- Face coverings and masks will be worn to enter and exit and while walking throughout the hallways of the building at minimum. Masks should be readily available for students to put on inside the classroom when needed. Students should be socially distant OR wear a mask within the classroom

Symptom Management and Emergency Protocols:

- In collaboration & partnership with campus DOH nurse staff (trained medical staff will be on site to assess any person(s) showing COVID-19 symptoms)
- Quarantine space with equipment will be established at each campus
- Strict symptom management including isolation, communication with family, tracing, and post-illness protocols will be enforced.
- Tracking student information for future follow-up
- See resources section for case reporting protocol
- Education sessions for staff will be held on identification of clinical systems and the emergency protocols
- Isolation Plan will be shared and posted on each campus
- Tracking student health information and clear follow-up in conjunction with the DOH and the NYC Track and Trace program

Updated: 12/10/2021
Facility Sanitation

<table>
<thead>
<tr>
<th>Facility</th>
<th>HVAC Air System</th>
<th>Cleaning and Sanitation</th>
<th>Facility Improvements</th>
</tr>
</thead>
</table>
| Department of Education (GPBXE, GPBXM, GPLESE, GPLESM) | ● Public Prep will continue to monitor and adhere to the guidance of the New York City Department of Education, Office of Space Planning, and Office of School Facilities  
● All Classroom windows and doors should remain open at all times to ensure proper air flow throughout the room  
● Fans will be purchased for classrooms where additional ventilation and air circulation is needed | ● Quarterly deep cleanings (provided by Public Prep)  
● Work in collaboration with the DOE building custodial staff to ensure classrooms are receiving daily cleanings  
● Monitor internal classroom cleanings (Teachers support with disinfecting down their classrooms) | ● Additional facility improvements provided by the NYC DOE (more information to follow)  
● Hand sanitizer stations set up throughout the school building  
● Clear hygiene and social distancing signage (provided by Public Prep) |
| Private Facility (Boys Prep, GPBXE II) | Public Prep will work with our HVAC system servicer to ensure the Boys Prep facility is updated with state of the art air filtration system to reduce the spread of COVID-19 in our private facility | ● Classrooms will be disinfected daily (internal cleaning company)  
● Deep cleaning schedule will be determined w/ (internal cleaning company)  
● Monitor internal classroom cleanings (Teachers support with disinfecting down their classrooms) | ● Hand sanitizer stations set up throughout the school building  
● Improvement HVAC air filtration system  
● Clear hygiene and social distancing signage (provided by Public Prep) |
# Building Safety

## Building Access

### Expectations for Families and General Guests
- All visitors must complete the daily health screener and show proof of vaccination.
- Family events will be limited during this time to small events and 1:1 meetings.

## Movement throughout the Building
- Physical distancing (at least 3 feet apart) among all persons on school grounds will be adhered to whenever possible.
- **Entrances & Exits:** Wherever possible, there will be separate entrances and exits to ensure that the flow of people goes in one direction. Lobby use will be for entrance and exit only. Lobby floors will be marked with signs designating the direction of traffic.
- We will practice social distancing and containment to the extent possible in classrooms and common spaces across our campuses with updated systems and routines in place. Certain of these systems and routines are highlighted in the above Health, Safety, and School Operations section.
- **Elevator usage:** In applicable buildings, no more than 2 individuals are permitted inside an elevator at a time.

## Common Space Usage
- **Gym, Cafeteria, Library:** In most buildings these are considered shared space. Public Prep school leaders should work with the co-located Department of Education school(s) to have a clear plan of usage of these spaces.
- **Outdoor space:** Whenever possible classes can take place in the school yard and/or outdoor space. School leadership teams are responsible for developing academic schedules. Students must continue to wear a mask when in their class pod and adequate social distancing must be established between multiple class pods.
- **Physical barriers,** such as sneeze guards, will be installed in lobbies and reception areas
- **Co-located (DOE ONLY) Spaces:** Public Prep will collaborate with co-located schools, whether charter or district, through their building councils and shared space committees to follow all health and safety protocols as prescribed by the NYCDOE and NYCDOH while maximizing these spaces for instructional purposes.

## Personal Protective Equipment

<table>
<thead>
<tr>
<th>PPE (Student)</th>
<th>PPE (Adult)</th>
<th>PPE (on Site)</th>
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Updated: 12/10/2021
<table>
<thead>
<tr>
<th>Expectations</th>
<th>Expectations</th>
<th>Available PPE on site</th>
</tr>
</thead>
<tbody>
<tr>
<td>● All scholars are required to wear a mask during arrival, dismissal, and while walking in the school building.</td>
<td>● Everyone — staff, scholars, and families — is required to wear a mask during arrival, dismissal, and while walking in the school building.</td>
<td>Sites will maintain a sufficient supply of PPE and store them in a safe location not accessible to students.</td>
</tr>
<tr>
<td>● When social distancing is not possible, students must wear a mask.</td>
<td>● Staff will follow all protocols for the use of PPE. Staff will minimally receive initial and annual training in the appropriate use of PPE. Additional training will be provided as needed and/or when there are any changes in the policy/protocol for the use of PPEs. All training will be documented and minimally include: The use of PPEs for specific tasks, How to properly put on/remove PPE, Disposal of PPE.</td>
<td>● The supply is checked monthly</td>
</tr>
<tr>
<td>● Grades Pk-4 will be encouraged to wear a mask inside the classroom. Grades 5-8 must wear a mask within the classroom. There will be designated mask breaks with social distancing.</td>
<td>● Staff must wear a face mask while around any other scholar and/or near another adult.</td>
<td>Sites will maintain an adequate amount of supplies which include soap, hand sanitizer with at least 60 percent alcohol, paper towels, tissues, disinfectant wipes, gloves, masks and pedal-activated trash cans.</td>
</tr>
<tr>
<td>● Students must bring their own mask with them every day, as we will operate with a “no mask/no entry” policy. Main offices will have disposable masks on-site to provide however School Leaders will follow up with families to ensure they know where they can obtain a multi-use mask (ex: cloth mask) for their scholar.</td>
<td>● Adults should bring their own face mask each and every day. Public Prep will have some on site but these will only be used in emergency situations.</td>
<td>● KN95 Masks (for suspected COVID-19 situations)</td>
</tr>
</tbody>
</table>

**Information on CDC approved face covering**

- Staff will follow all protocols for the use of PPE. Staff will minimally receive initial and annual training in the appropriate use of PPE. Additional training will be provided as needed and/or when there are any changes in the policy/protocol for the use of PPEs. All training will be documented and minimally include: The use of PPEs for specific tasks, How to properly put on/remove PPE, Disposal of PPE.

- Staff must wear a face mask while around any other scholar and/or near another adult.

- Adults should bring their own face mask each and every day. Public Prep will have some on site but these will only be used in emergency situations. **School Health Offices:** DOH will provide all PPE and supply necessary for outfitting the school health office, including but not limited to eye protection, gloves, gown, and masks.

- **Available PPE on site**
  - The supply is checked monthly
  - Sites will maintain an adequate amount of supplies which include soap, hand sanitizer with at least 60 percent alcohol, paper towels, tissues, disinfectant wipes, gloves, masks and pedal-activated trash cans.
  - KN95 Masks (for suspected COVID-19 situations)
  - Disposable 3ply masks
  - Face shields
  - Protective emergency gowns
  - Sanitizer, Disinfectants
  - Digital Thermometers
  - Disposable gloves
  - General cleaning solutions

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**Updated: 12/10/2021**
### Student Meals & Transportation

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<thead>
<tr>
<th>Facility</th>
<th>Student Meals</th>
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</table>
| Department of Education         | ● Public Prep will rely on the NYCDOE SchoolFood to ensure that service personnel follow all appropriate guidelines for safety as recommended by the NYCDOH. The school will train school staff as needed to reinforce the protocols adopted by food service and custodial personnel to ensure healthy, safe meals and least disruption to the instructional day.  
● Scholars will eat breakfast and lunch in their classrooms in support of containment. They can bring a brown bag lunch from home or get grab n go as usual. Hand sanitizer will be given to scholars and surfaces wiped down before and after they eat.  
● If the cafeteria is utilized, students will only be permitted to remain with their class pod  
● UPK Programs: Will no longer be family style meals. Will grab-and-go breakfast and lunch. |
| Private Facility (Boys Prep, GPBXE II) | ● Public Prep will work with our school meals provider, Red Rabbit, to provide in-classroom breakfast and lunch for scholars  
● Scholars will eat breakfast and lunch in their classrooms in support of containment. They can bring a brown bag lunch from home or get grab n go as usual. Hand sanitizer will be given to scholars and surfaces wiped down before and after they eat.  
● UPK Programs: Will not longer be family style meals. Will grab-and-go breakfast and lunch. |

<table>
<thead>
<tr>
<th>Student Transportation</th>
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</table>
| Department of Education         | ● Public Prep will continue to utilize the Department of Education general Office of Pupil Transportation bus service so long as the bus service and bus company provide a safe and healthy environment on the buses for Public Prep scholars.  
● Public Prep will continue to monitor and adhere to the guidance of the New York City Department of Education and Office of Pupil Transportation (OPT).  
● More information and guidelines will be provided when available  
● *GPLESE*- only campus with gen-Ed Bussing. IEP mandated bussing will be provided by the DOE OPT  
● Public Prep will rely on NYCDOE Pupil Transportation to ensure that school bus companies and personnel follow all appropriate guidelines for safety as recommended by the NYCDOH  
● Those families relying on NYC public transportation will be provided with full information and guidance for using public buses, subways, and taxis according to NYCDOH rules |

### Updated: 12/10/2021
## Classroom Cleanliness and Hygiene Procedures

<table>
<thead>
<tr>
<th>Layout &amp; Organization</th>
<th>Cleaning and Sanitation</th>
<th>Student Hand Washing/Sanitizing</th>
<th>Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expectations</strong></td>
<td><strong>Staff Expectations</strong></td>
<td><strong>Expectations</strong></td>
<td><strong>Technology</strong></td>
</tr>
<tr>
<td>Maintain social distancing</td>
<td>Ensure classrooms and the building remain clean</td>
<td>Staff and Students will wash hands and sanitize multiple times throughout the day</td>
<td>We must plan for the need to transition between hybrid and fully remote learning should the need arise for our schools to go remote at any point. We want to make that transition as easy as possible. Public Prep will continue to utilize</td>
</tr>
<tr>
<td>● Physical distancing (at least 3 feet apart) among all persons on school grounds will be adhered to whenever possible.</td>
<td>● Daily cleaning checklist</td>
<td>● Campuses will establish regular routines for scholars to wash their hands for 30 seconds or use hand sanitizer at regular intervals throughout the day, including before and after recess, meals, and any transitions</td>
<td></td>
</tr>
<tr>
<td>● Students can share materials however they should be disinfected throughout the day. Keep students within classroom pods</td>
<td>● Student &amp; staff Hands should be washed prior to entering classroom</td>
<td>● Toy sanitizing between activities - Any items that are shared will be sanitized after use</td>
<td></td>
</tr>
<tr>
<td>Visual cues (i.e. floor markings, wall markings) and other strategies (i.e. alternative cues that are meaningful for students to understand 6 feet spacing) will be utilized.</td>
<td>● Check cleaning and sanitation station (located in each classroom→ contains emergency PPE, Disinfecting Wipes, Sanitizer, Cleaning Spray, and Paper towel)</td>
<td>● Campuses will establish regular routines for scholars to wash their hands for 30 seconds or use hand sanitizer at regular intervals throughout the day, including before and after recess, meals, and any transitions</td>
<td></td>
</tr>
<tr>
<td>● For example, decals and arrows will be placed on floors and sidewalks, and signs will be placed on walls, to ensure that staff and children remain at least 3 feet apart in lines. Also, guides will be used for creating “one-way routes” in hallways and staircases.</td>
<td>● Monitor student health conditions</td>
<td>● Students will take part in ensuring their work spaces remain clean throughout the day</td>
<td></td>
</tr>
<tr>
<td>● Blue tape cues marking off specific working space for students</td>
<td>● Teachers and our operations staff will sanitize high-touch surfaces throughout the day.</td>
<td>● Building Expectations</td>
<td><strong>Ed Tech tools</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Student Expectations</strong></td>
<td>● Google Classroom</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● Face Masks must be worn inside the classroom</td>
<td>● Google hangout</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● Student &amp; staff Hands should be washed prior to entering classroom</td>
<td>● Zoom meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● Students will take part in ensuring their work spaces remain clean throughout the day</td>
<td>1:1 Devices for students will be in place by the start of the school year</td>
</tr>
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**Community Monitoring and Isolation Plan**

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<table>
<thead>
<tr>
<th>Community Screenings</th>
<th>Symptom Monitoring</th>
<th>Expected COVID-19 Cases</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>(Based on CDC, DOH, NYS Guidelines)</em></td>
<td>Monitoring &amp; Training: All staff will be trained on the appropriate use of screening questions and understanding of potential symptoms. Screening questions will be utilized when speaking with symptoms exhibiting students and staff. Below are examples of screening questions &amp; list of potential symptoms Screening Questions</td>
<td>Expectations</td>
<td>Transparent and consistent communication with our school community with any additional health and safety updates. Follow all reporting guidelines to the New York State Department of Health and New York City Department of Health and Mental Hygiene. Alert specific family immediately with next steps and guidance</td>
</tr>
</tbody>
</table>
| Persons with COVID-19 like symptoms will immediately be directed to the quarantine room. A designated member of the school medical alert team must be alerted, and will be outfitted with the necessary personal protective equipment to direct the student or staff member to the quarantine room. Early Warning Signs: School will follow all metrics as set by NYCDOH if cases in NYC are increasing beyond an appropriate level and modify in-person instruction as necessary. | ● Do you have a sore throat, fever, body aches, cough or difficulty breathing that is new?  
● Have you visited any relative or nursing homes where there have been known, current, COVID-19 cases?  
● Have you cared for or lived with a person who tested positive for COVID-19?  
● Have you been tested for COVID-19 in the past 14 days? Are you awaiting results or have tested positive? | ● An isolation room will be designated for use for people exhibiting symptoms of COVID-19. The nurse’s office should be used as a backup isolation room should more than one person be exhibiting Covid-19-like symptoms at one time. Whenever possible, only one person exhibiting Covid-19-like symptoms should occupy the isolation room at a time. The isolation room should be cleaned/disinfected immediately after use so it is readily available.  
● If students or staff or visitors exhibit symptoms while physically attending school in-person, they will immediately be sent to an isolation room and will be required to wear a face mask/face covering (if possible), until he/she is able to leave the building which should be as soon as possible. Upon arrival to the quarantine room, the person will be provided with a disposable face mask, further assessed and monitored by the school’s DOHMH nurse while awaiting communication and arrival of a parent, guardian and/or emergency contact. Staff who | | ● Weekly family newsletter and Kinvo, text-based messaging system communication messages  
● Ongoing updates posted to our website and social media channels  
● Continuous opportunities for feedback via Family Town Hall webinar(s)  
● Requirements for notifications will be taken from guidance from the CDC/DOH. These will include, but not be limited to notifications to necessary parties when there is a report of exposure to COVID-19 or a case of confirmed COVID-19 at the school.  
● All emergency plan information will be available on Public Prep’s website [https://www.publicprep.org/publicnotices](https://www.publicprep.org/publicnotices)  
● Student expectations and routines will be shared with parents. Expectations and procedures regarding parent |  
| ● Campus Medical Alert Team (COVID Response Team)                                   |                                                                                     |                                                                |               |
| ○ DOO will be the Covid-19 Response Leader                                          |                                                                                     |                                                                |               |
| ○ Team will be comprised of: Campus DOHMH Nurse, Director of Operations, Principal  |                                                                                     |                                                                |               |
| ○ The COVID-19 Response Leader shall assign a staff member to monitor individuals who are in the isolation room. Students should not be left alone in the isolation room. |                                                                                     |                                                                |               |
| ● Daily Screening                                                                   |                                                                                     |                                                                |               |
| ○ All staff will be trained in recognizing signs and symptoms of communicable diseases. |                                                                                     |                                                                |               |
| ○ Staff testing protocols                                                           |                                                                                     |                                                                |               |
| ○ Daily health screener                                                             |                                                                                     |                                                                |               |
| ● Symptoms and Tracing                                                              |                                                                                     |                                                                |               |
| ○ Collaboration and partnership with the New York State Department of Health, New York City Department |                                                                                     |                                                                |               |
of Health and Mental Hygiene, and New York City Department of Education on quarantine protocols. The school will cooperate with the NYC’s Test and Trace Corp. program and any other mandates required by the NYCDOH.

- **Confirmed/Suspected Cases Policy**
  - Confirmed COVID-19: NYSDOH will provide guidance. Students/Staff with a confirmed case must quarantine for 10 days.
  - Suspected/Exposed COVID-19: Unvaccinated Staff/Students that have not formally tested positive but were exposed or showing COVID-19 symptoms must be quarantined for a period of 10 days.

- **Drive to Campus**
  - The individual in isolation must go home and follow CDC guidance for caring for oneself and others and seek medical guidance with documentation. Student materials will be provided to the family prior to the student leaving. For students, the parent/guardian will be given instructions to go home and contact their primary medical doctor/urgent care for further guidance.
  - If the symptoms warrant emergency intervention an ambulance should be called and 911 should be alerted that the person may have COVID-19.

**Staff Expectations**
- Continue to utilize Kinvo and direct calling to follow-up with families.
- All calls should be logged in Powerschool contact log
- Supervisors will follow-up and review communication cadence and logs
- Staff will receive regular communication and guidance about safe practices in school settings.

**Communicating COVID-19 Case**
The school will immediately alert the New York State Department of Health, New York City Department of Health and Mental Hygiene, co-located school Principal & Operations leadership (if applicable), custodial staff, and building school safety.
- If a student or staff members report they are COVID-19 positive, immediate action will be taken to ensure the safety of all students and staff.

Updated: 12/10/2021
positive, Public Prep will maintain the confidentiality of the individual at all times while the situation is being mitigated and investigated. All cases will be reported to the proper health authorities and building partners. Families and staff members who have had “close contact” with that student or staff member will be immediately notified.

- Notification: Kinvo alert message, letter home to family, school leadership communication via individual phone calls.

**Exposed Individuals:** If a case is identified in a class, target testing will be performed immediately following the identification of the positive case. If there is determined to be spread within the classroom, a decision may be made to close the classroom for 10 days.
**School Closure Protocol**

**Infected Individuals:** Students or staff that test positive for COVID-19 will be required to stay out of the school for 10 days or until symptoms end per the guidance of the NYCDOH.

**Exposed Individuals:** Students or staff that have been exposed to COVID-19 will be required to stay out of school for 10 days if they have not been fully vaccinated. Schools will consult with NYCDOH or NYC Trace to determine who is “exposed” individual and must stay out of school.

<table>
<thead>
<tr>
<th></th>
<th>Vaccinated</th>
<th>Unvaccinated</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Steady State</strong></td>
<td>● Does not need to provide negative COVID test prior school</td>
<td>● Must provide negative COVID test prior school</td>
</tr>
<tr>
<td></td>
<td>● Come to school, wear a mask.</td>
<td>● Come to school, wear a mask.</td>
</tr>
<tr>
<td></td>
<td>● Health screener</td>
<td>● Health screener</td>
</tr>
<tr>
<td></td>
<td>● Tested at least once a month</td>
<td>● Will be tested prior to school, and at least once a month</td>
</tr>
<tr>
<td></td>
<td>Learning: 5 days a week</td>
<td>Learning: 5 days a week</td>
</tr>
</tbody>
</table>

**Experience COVID Symptoms or generally sick**

If students are feeling ill, an excused absence will be granted without a doctor’s note, if the parent communicates with the school on the same day. Up to three consecutive days, with daily communication, will be granted as excused. A doctor’s note must be provided beyond three days, otherwise.

Learning: Scholars are responsible for assignments and missed work.

**Positive COVID cases via Mirimus Testing at PPN or PCR test outside of Public Prep.**

- Quarantine for 10 calendar days and excused absence
- Mark C in Powerschool so we know it is an excused COVID absence
- Unvaccinated siblings of COVID positive students should also isolate since they presumably were without a mask around positive student; they will also have excused absence for ten calendar days
- Vaccinated siblings will not isolate and come to school as normal and will be added to targeted testing for the week

Learning: Student accesses and submit assignments via Google Classroom from home, if well enough to do so. In the rare event that an entire classroom is required to quarantine, we will pivot to remote instruction.

**New**

**Student in positive case**

- If a parent communicates to Teachers or Main Office staff that they would like to keep their scholar home due to a positive case in their scholar’s classroom, they should be redirected to speak with the DOO or Principal. An excused absence at the
<table>
<thead>
<tr>
<th>classroom</th>
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| discretion of the DOO or Principal can be granted for up to 3 consecutive schools days, with daily communication.  
  ○ A negative Covid19 PCR test must be presented if a scholar is absent and missed on-site mirimus testing after exposure to the positive case in their classroom.  
| ● **Learning:** Students will be provided with school work missed upon their return, as with any other unplanned absence  
  ● Mark C in Powerschool so we know it is an excused COVID absence, after the 3rd day the absence is unexcused |
Mental Health, Behavioral, and Emotional Support Services and Programs

Public Prep strives to ensure our schools are providing all scholar’s with the social emotional and mental support they will need upon returning to campus. Public Prep will also craft a Welcome Week for all scholar’s - in lieu of our traditional home visits, Public Prep will have virtual meet and greets with all families. When possible, these will take place via video to begin to forge a relationship with the teacher, check in on emotional wellness and ease the transition back to school.

Advisory / Morning Meeting

- Our school day will begin with an Advisory / Morning Meeting for all scholars. These meetings will take place at the start and end of the school day and provide students with the time to reflect and discuss their feelings, emotions, and well-being.
- Public Prep will utilize the RULER emotional intelligence framework from Yale Center for Emotional Intelligence to support students understand and provide healthy ways to regulate their own emotional feelings in order to create a safe and healthier school environment.

On-site Support

- Each school will have a licensed social worker or school counselor trained in recognizing signs of distress and helping students during on-campus and remote learning.
- At Risk Case Management in addition to “Robust” Case Management System which requires all families to have a school based contact.
- All staff will participate in a trauma informed professional development that will highlight specific ways to support and respond to student needs.

Family Support and Partnership:

- School teams will continue to keep an open line of communication between families and school leaders, staff, and teachers.
- Family town halls and “chat chews” will be places for families to voice their needs so the school can address them. These will take place in a virtual setting.

Updated: 12/10/2021
ARE YOU SHOWING YOUR CORE VALUE OF RESPONSIBILITY?
WEAR A MASK!

YOU CAN SHOW SCHOLARSHIP AT HOME, TOO!
STAY HOME IF YOU'RE SICK!

SHOW COMMUNITY ... FROM A FAR
MAINTAIN 6 FT WHEN POSSIBLE