

Ferndale School District Executive Team

Responsibility Lists

2021-2022

Mark Deebach Superintendent Business & Support Services	John Fairbairn Executive Director for Human Resources	Kellie Larrabee Executive Director for Teaching & Learning	Faye Britt Executive Director of Teaching & Learning
Supervision of: <ul style="list-style-type: none"> • John Fairbairn* • Kellie Larrabee* • Faye Britt* • Holly Graham* • Jamie Plenkovich* • Celina Rodriguez* • Martina Su* • Tammy Longstaff* • Wendy Lynch • Tammy Linn • Kelly Warner • Carrie Coslick • Jeanie Forwoodson • Jackson Hogan • Lea Morris • Keith Wildermuth • Marc Camacho 	Supervision of: <ul style="list-style-type: none"> • Erin Williams* • Heidi Lindsay* • Nicole Smith* • Shelley Carpenter* 	Supervision of: <ul style="list-style-type: none"> • Rebecca Champagne* • Mishca Burnett* • Kim Hawes* • Joel Francik* • Obadiah Deweber* • Kelly Parsons* • Darlene Imhoff-Patterson* • Julie Carlson • Laura Joseph <p>The following staff are not located at DO but evaluated by Kellie:</p> <ul style="list-style-type: none"> • Amy Neverdahl* • Sulamita Derkach* • All 5 District Nurses* 	Supervision of: <ul style="list-style-type: none"> • Ravider Dhillon* • Heather Leighton* • Christine McDaniel* • Eric Tripp • JJ Jensen • Karli Koning • Ben Goodwin • Tim Keigley • Julia Besola • Lisa Taylor* • Pam Jenkins* • Adam Phillips* • Kim Bunch* • Catalina Boyle* • Christina Bugriyev*
*Evaluator	*Evaluator	*Evaluator	*Evaluator
<p><i>The above supervision lists include (1) all District administrators (with names printed in blue), (2) all staff who work in the District Office, and (3) any other District staff who are evaluated directly by one of the Executives of District Administrators. An asterisk (*) indicates the Executive Team member is the evaluator of that person. Persons on the list without an asterisk following their name are evaluated by another administrator on the same list.</i></p>			
Covid-19 Safety, Logistics, and Communications	Covid-19 LEAD Administrator	Covid-19 Educational Programs	Covid-19 Educational Programs
Oversight of all Business and Support Services	Union Contract Negotiations	Elementary Level Administration	Secondary Level Administration
Executive Team	Union Contract Management	District Improvement Plan	School Improvement Plans -- Secondary
School Board	Labor Relations	School Improvement Plans -- Elementary	Secondary Level Curriculum
District Office Operations	Hiring Practices	Elementary Level Curriculum	District Leadership Team Meetings
Administrative Policies	Harassment, Intimidation, and Bullying (HIB) Officer	Early Learning, including Jump Start (with assistance from Kim Hawes)	School Board's Coherent Governance Policies
Budget Development and Reporting including Enrollment Projection (with Holly)	Professional Development for Classified Staff	Learning Assistance Program (LAP)	District Equity Committee (with assistance from Barbara)
Bond Projects and Bond Oversight Committee (with Jamie)	Safe Schools Training for All Staff	Elementary Deans	Liaison between FSD and the Lummi Nation; Maintenance of the JPPs
Safety and Security (with Jamie)	Staff Recruitment	Assessment -- Elementary	Since Time Immemorial curriculum
Inventory and Surplus	Employee Orientations	Discipline -- Elementary	Native American Support Staff
Donations and Sponsorships	Employee Benefits (SEBB)	Implementation of MTSS and UDL	Title Programs
Impact Aid Application	Employee Handbooks	Comprehensive Coordinated Early Intervening Services (CCEIS) Plan (with assistance from Rebecca)	Athletics and Title IX

Holly Graham	Civil Rights Data Collection	Parent Partnership Program	Student Transfers
Supervision of Wendy Lynch, Tammy Linn, and Kelly Warner	Labor & Industries Regulations	Community Partnerships	Health Education, including Sexual Health Education
Nutrition Services	Unemployment	Libraries	Music Programs
Accounting Services	Primary Liaison with Legal Services	Copyright Compliance	Career & Technical Education
Annual Audit by SAO	Volunteers	School Supplies	Assessment -- Secondary
Assistance with Budget Development and Reporting	Staff Evaluations	Nursing Services	Discipline -- Secondary
Oversight of the Payroll Department	Staff Investigations	Rebecca Champagne	District Behavior Team
Jamie Plenkovich	Staff Discipline	Supervision of Julie Carlson and Laura Joseph	Athletics and Title IX
Custodial and Maintenance Services, including Supervision of Staff	Student Teachers	Special Education	Music Program
Building and Grounds (including Building Rentals)	Development of "Grow Your Own" Program	504 Plans	Threat Assessments
Transportation Services	Annual Staffing of Buildings	Assistance with Comprehensive Coordinated Early Intervening Services (CCEIS) Plan	TPEP Training
Assistance with Bond Projects and Bond Oversight Committee	Volunteers	Safety Net Application	Counseling Program
Assistance with Safety and Security			Positive Behavior Interventions & Supports (PBIS)
Martina Su			Social & Emotional Learning
Supervision of Carrie Coslick, Jeanie Forwoodson, Keith Wildermuth, and Marc Camacho			Threat Assessments
Technology Program, including Coordination with Seitel			Ferndale Community Coalition
Copy Machines and Telephones			Calendar Committee
Celina Rodriguez			Translation Services
Supervision of Lea Morris and Jackson Hogan			Assistance with District Equity Committee
Oversight of District Communications and Community Engagement			Assistance with Translation Services
Levy Election Information Campaign			Programs for English Language Learners
Liaison with Levy Election Promotional Campaign			Migrant Student Services
Public Records Requests			Homeless Student Services
Superintendent Search			Foster Student Services
			Equity Policies