

ISSAQUAH HIGH SCHOOL CONSTITUTION

ARTICLE 1 NAME

Section 1.

The name of this organization shall be the Associated Student Body of Issaquah High School

ARTICLE 2 PURPOSE

Section 1

The purpose of this organization shall be to provide a student voice, to improve student-teacher relations; to assist in the management of the school; to provide direction of school activities; to promote the general welfare of the school and its students, and to provide good practice in citizenship.

ARTICLE 3 MEMBERSHIP

Section 1.

The Associated Student Body of Issaquah High School shall consist of every student who is enrolled at Issaquah High School.

Section 2.

All members who hold an ASB card shall have the privileges of voting in all major elections and other privileges outlined in the student handbook.

ARTICLE 4 STUDENT ASSEMBLY

Section 1.

The Student Assembly of the IHS ASB shall consist of three branches: Representative, Legislative, and Executive.

Section 2.

The Representative Branch shall consist of the Student Senate. The Representative Branch shall provide for school-wide activities and programs.

Section 3.

The Legislative Branch shall consist of the Student Council and the individual Class Councils. The Legislative Branch shall provide for creation, enactment, and evaluation of school-wide activities and programs.

Section 4.

The Executive Branch shall consist of the Executive Council, appointed officers, committee chairpersons, committees, and other appointed positions.

ARTICLE 5 STUDENT COUNCIL

Section 1.

The Student Council shall be made up of the Class Officers and Class Representatives of the Freshman, Sophomore, Junior, and Senior classes, and the ASB Executive Council.

Section 2.

It shall be the purpose of the Student Council to represent the Student Body in the planning and execution of the overall activity program. It is the responsibility of each Student Council member to represent the views of his/her constituency in the process of planning and executing activities and programs which are fashioned after the goals of the Student Council.

Section 3.

The Student Council's duties shall include, but are not limited to: planning of spirit weeks, Salmon Days, relationships between classes and discussing, debating, and resolving issues of a nature which affects the Class Councils and those elements of the Activity Program which are not under the jurisdiction of the Executive Council or their appointees.

Section 4.

It shall be within the power of the Student Council to plan and carry out, under the guidance and supervision of the Executive Council, Advisor, and Administration, those activities and events which are extracurricular in nature and which serve to further goals set by the Student Council. It shall also be within the power of the Student Council to identify issues, discuss possible solutions, and act to bring about their resolution and/or refer them to committees.

Section 5.

A quorum of two thirds of the Student Council must established for legal transaction of business.

**ARTICLE 6
STUDENT
SENATE**

Section 1.

The Student Senate shall consist of Senators who have been elected by second period classes at the beginning of each semester, Club Presidents, Team Captains and the ASB Executive Council.

Section 2.

It shall be the purpose of the Student Senate to be the principal representative body of the IHS ASB Government. It shall be the responsibility of each Student Senator to fairly and accurately represent the views and beliefs of his/her constituency, and in such a manner shall each member of the Associated Student Body be represented.

Section 3.

The student Senate's duties shall include, but are not limited to: discussion, decision on, and enactment of Constitutional Amendments, dissemination of information regarding Activities, Athletics, Administrative decisions of policies, or other events that affect a large portion of the Associated Student Body, planning and conduction homeroom competitions and activities, and discussing and debating issues of a nature which affects the student body at large and the day to day life of Issaquah High School.

Section 4

It shall be within the power of the Student Senate to pass binding and non-binding resolutions requiring or requesting action of the Executive Council, elements of the Executive Branch, or the Student Council. A binding resolution, requiring action by the body to which it is directed, shall require a 4/5ths vote of the Student Senate. A non-binding resolution, requesting action by the body to which it is directed, shall require a majority vote of the Student Senate.

Section 5.

A quorum of two thirds of the Student Senate must be established for legal transaction of business.

**ARTICLE 7
EXECUTIVE
COUNCIL**

Section 1.

The ASB Executive Council shall consist of the ASB President, the ASB Vice-President, the ASB Secretary, the ASB Treasurer, and the ASB Activity Coordinator.

Section 2.

It shall be the purpose of the ASB Executive Council to be the chief administrative body of the IHS Student Government. Each officer shall be responsible for performing the duties outlined in their respective Job Description

of each officer included in the IHS Activity Handbook. These job descriptions shall include the function of each officer as well as his/her duties and powers.

Section 3.

Each member of the ASB Executive Council shall be of Senior or Junior standing, except the President, who shall be of Senior standing. Each member shall also have a 2.5 accumulated grade point average. Members of the ASB Executive Council shall be enrolled in the Leadership ASB Officers class during their term of office.

Section 4.

The Executive Council shall have the power to make decisions of a nature which affects the function of the IHS Activity Program or the relation of the Student Government program to the Administration, Faculty, or Student Body. Only Executive Council Members shall have the power to be student signers of purchase orders.

Section 5. When voting on matters, the Executive Council shall require a quorum in order to vote. A quorum consists of 4/6th or 5/7th voting members present either in person or via text (depending on size of Executive Council), the ASB Advisor (or staff member alternate) must be a part of the meeting. In order to approve a motion, a majority vote of 5/6th or 6/7th (depending on size of Executive Council) either in person or voting via text is required. An absent member who does not respond via text will have their vote considered a “nay” vote. The ASB Advisor can override any decision he/she deems necessary.

**ARTICLE 8
CLASS
COUNCIL**

Section 1.

The Class Council of the Freshman, Sophomore, Junior, and Senior classes shall consist of the President, Vice-President, Secretary, Treasurer, and Representatives elected from each class.

Section 2.

It shall be the purpose of each Class Council to plan activities, fundraisers, and other events of a nature which affects or benefits their individual class.

Section 3.

All Class Officers and Representatives shall have a 2.5 accumulated grade point average. Class Presidents shall be enrolled in the Leadership ASB Officers Class; all other class officers and representatives are recommended to be enrolled in the Leadership Skills class.

Section 4.

Each individual Class Council, in conjunction with the Class Advisors appointed to them by the Activity Director, has the power to make decisions of a nature which affects their class and does not affect or conflict with valid decisions made by other bodies of the ASB, however the two parties can work in conjunction if desired.

**ARTICLE 9
COMMITTEES**

Section 1.

The ASB Executive Council shall, at their discretion or at the recommendation of the Student Senate, Student Council, Activity Director, or Principal, have the power to establish committees of a temporary (ad-hoc) or permanent nature for resolution of identified problems, planning and execution of specific activities or types of activities, or perform other necessary functions.

Section 2.

Each committee shall be established by a majority vote of the Executive Council.

Section 3.

Each committee shall consist of a chairperson chosen by a majority vote of the Executive Council, and members chosen through a process established by the committee chairperson, Activity Director, and Executive Council.

Section 4.

It shall be the responsibility of each committee chairperson to lead his/her committee in such a way as to properly and effectively carry out the purpose of the committee as stated by the Executive Council. The chairperson shall also be responsible to make regular reports to the Executive Council regarding the progress of the committee, and to inform the Executive Council in a timely manner of any problems or needs.

Section 5.

It shall be within the power of the Executive Council to adapt or amend the committee structure in any manner which meets the best interests of the ASB but does not conflict with the stipulations included herein.

Section 6.

Committees which shall essentially follow the same structure indicated above, but shall also follow additional constitutional guidelines shall include: Assembly Board, Student Budget Planning Committee, Student Budget Control Committee, and Traffic Court.

Section 7.

Ad-hoc Committees may include, but are not limited to: Interhigh, Communications, Dance, Campus Climate, and Publicity.

**ARTICLE 11
ASB BUDGET**

Section 1.

The ASB Budget for each year shall be planned the _____ preceding year by the Student Budget Planning _____ Committee.

Section 2.

The Student Budget Planning Committee shall consist of the Executive Council, the Activity Director, the Athletic Director and the Book Keeper

Section 3.

If any Group in the ASB foresees an expenditure that exceeds the amount budgeted by ASB, a representative, coach, or advisor must present specified needs to the ASB Budget Control Committee.

Section 4.

Any account which exceeds budgeted amount is responsible for clearing debts which occurred prior to May of the school year. A representative of the club, sport, or activity will be asked to appear before the Budget Control Committee to explain excess expenditures and outline a plan for repayment.

**ARTICLE 12
STUDENT
TRAFFIC**

Section 1.

It shall be the purpose of the Student Traffic Court to screen all traffic cases involving students of Issaquah High School which are referred to it by the District Court or other Law Enforcement Bodies. It shall then be the option of the Student Traffic Court to try the cases which it feels suits its jurisdiction.

Section 2.

The Student Traffic Court shall consist of Judge, a Judge

Pro-tem, a clerk, and three representatives from each of the Sophomore, Junior, and Senior classes.

Section 3.

The Judge, Judge pro-tem, and Clerk shall be the ASB Vice president, President, and Secretary, respectively. The selection of the new jurors shall be from the student body at the beginning of each school year. The three jurors shall be selected from a three year term by the existing Judge, Clerk, and Advisor.

Section 4.

If a juror has three unexcused absences from court sessions in one year, he/she will be replaced by an alternate chosen by the Judge, Clerk, and Advisor.

**ARTICLE 13
ORGANIZATION
CHARTERS**

Section 1.

To identify approved ASB clubs and organizations, there shall be a screening process to approve proposed organizations.

Section 2.

The IHS Screening Committee shall consist of the ASB Executive Council and the Activity Director.

Section 3.

To receive official recognition, each organization must have its charter and Constitution screened and approved. In place of a charter or Constitution, the group must prepare a proposal for the Screening Committee which fully explains the purpose, goals, structure and plans of the proposed organization. These articles shall be submitted to the ASB Secretary, who will present them to the Screening Committee, which shall approve or reject them. If the proposal is rejected, the committee shall state fully the reasons.

Section 4.

Upon approval by the Screening Committee, the charter, Constitution, or proposal shall be put before the Student Senate for approval. A majority vote for approval shall permit that organization to have official status within the ASB activity program and budget. Only authorized clubs shall be eligible for financial assistance from the ASB budget, and only authorized organizations shall receive approval of Activity applications.

Section 5.

The members of any ASB recognized organization belong to the ASB and go into the ASB fund in that organization's account. Each club shall have a designated member responsible for an accurate record of financial activities of the organization.

Section 6.

Any organization can withdraw, with approval of faculty advisor, an ASB officer, and the Activity Director, for expenditure any amount which does not exceed its current balance from its ASB account without the necessity of a special ASB appropriation. Any organization which exceeds its allocated amount will be called to appear before the Budget Control Committee.

Section 7.

A club or organization may dissolve itself at any time after it has been determined that no debts are owed to the ASB.

**ARTICLE 14
ACTIVITIES
AND
ATHELTICS**

Section 1.

Activities and athletics, for example but not limited to Cheer, Band, Orchestra, Choir, and Dance, shall not be required to have a Constitution or take Meeting Minutes.

Section 2.

The Constitution requirement for Activities is met as they are included in the ASB Constitution and their activity and sport expectations and guidelines are outlined in their individual handbooks

Section 3.

Meeting Minute authorizations for purchases for Activities will occur during ASB Executive Council meetings.

Section 4.

Activity student authorization signatures will be required on Purchase Orders which are submitted to the ASB Executive Council for review and approval.

**ARTICLE 15
ASB CARDS**

Section 1.

All students who participate in activities that are sanctioned or subsidized by the ASB must have an ASB card. The ASB Treasurer and the Activity Director shall monitor the eligibility of card holders.

Section 2.

The price of the ASB card shall be determined by the Budget Planning Committee.

Section 3.

An ASB Card admits the holder to all home athletic contests, entitles him/her to a reduction in price at KingCo contests away from home, eligibility to participate in all ASB sanctioned activities and sports, reduced prices for admission to dances, dramatic events, and musical events, and a reduction in the price of the yearbook.

**ARTICLE 16
ELECTIONS**

Section 1.

General elections shall be held to elect the ASB Executive Council, Student Council Officers, and Student Council Representatives, during the second semester of every year.

Section 2.

The elections shall be scheduled, organized, publicized and carried out by the current Executive Council or their appointees with the guidance and direction of the Activity Director.

Section 3.

For the ASB Executive Council and Student Council Officer positions, candidates must receive signatures of fifty (50) students

Section 4

For the ASB Executive Council positions, the election committee shall interview each candidate running for ASB office. Interview scores will be worth 35% of overall score. The remaining 65% will come from the tallied votes of the student body.

Section 5.

For the Student Council Officer positions, the candidate scores will come 100% from the tallied votes of the student body.

Section 6.

In the event of a tie for either ASB Executive Council or Student Council Officer positions, the tied candidates will be presented to the student body for a second vote. 35% of the overall score will come from the original interview score, and the remaining 65% from the tallied votes of the student body from the second vote.

Section 7.

In the event a position is not filled for either ASB Executive Council or Student Council Officer positions, a written application shall be announced and made available to interested parties. All submissions will then be presented for blind scoring using a rubric by the rising ASB Executive Council and Activity Coordinator or rising Class Council and Advisor (depending on the open position). The submission with the highest score will be elected.

Section 8.

The election Committee shall have the power to make any regulations or criteria for candidacy and elections that they see fit, providing that these do not in any way conflict with the guidelines contained herein.

Section 9.

Members of the following year's Freshman Council will be elected in the spring at the middle schools. Candidates for these positions must follow all Constitutional guidelines, and any additional guidelines set up by the Executive Council for the Freshman elections.

**ARTICLE 17
ACTIVITY
REGULATION**

Section 1.

Any activity designated, under the criteria enumerated herein, as needing to apply for approval, must do so before any of the following may take place:

- a. On-campus promotion
- b. Use of school facilities and personnel
- c. Use of ASB equipment, facilities, resources, personnel.
- d. Off-campus promotion or action affiliating said activity, directly or indirectly, with the IHS student body or subgroups thereof.

Section 2.

If any of the actions listed in Section 1 take place without the proper prior approval of the Executive Council, the Executive Council may cancel the activity and/or require reparations and/or restrict use of all resources under its jurisdiction. In all cases, if the group wishes to continue with the activity, proper application procedure must be followed.

Section 3.

Any appeal of this process shall be made to the IHS Principal.

**ARTICLE 18
POWERS OF
THE
PRINCIPAL**

Section 1.

All the powers included herein are delegated by and subject to veto by the principal of Issaquah High School.

**ARTICLE 19
RIGHT OF
INITIATIVE**

Section 1.

Decisions of the Student Senate, Student Council, or Executive Council may be appealed by a petition signed by 10 percent of the ASB members.

Section 2.

Upon validation of the petition, the issue contested shall be presented to the Student Senate for final decision.

**ARTICLE 20
RECALL AND**

Section 1.

An officer who is not contributing properly or sufficiently to the

REMOVAL OF OFFICERS

group of which he/she is a member of or who is not serving his/her constituency may be removed from office if constitutional procedure is followed.

Section 2.

A recall of any officer may be proposed by a petition of 25% of the group the officer represents, or a majority of the Student Senate. From there a majority vote of the group of the officer represents is necessary for recall.

Section 3.

- a. An officer who is not contributing properly to a group shall be brought to the attention of the Activity Coordinator by an advisor or other adult.
- b. The Activity Coordinator shall schedule a conference with the officer in question and the group advisor.
- c. The Activity Coordinator shall schedule a conference with the officer in question and the group advisor.
- d. The officer in question shall be asked to sign a contract following this meeting, promising to improve behavior.
- e. If problems persist, a second conference shall be scheduled between the Activity Coordinator, Principal, Advisor, the student in question, and his/her parents.
- f. If it is deemed necessary by the Activity Coordinator and the Principal, the student officer may be removed following this conference.

Section 4.

An officer who is recalled shall be immediately removed from office, and an election to replace that officer shall be held within the next three weeks.

**ARTICLE 21
CONSTITUTIONAL
QUESTIONS**

Section 1.

All questions of interpretation of this constitution will be decided by the Executive Council.

Section 2.

Any matter not covered in the Constitution will be delegated to the Executive Council for resolution.

Approved by Student Senate on 5/11/2020

_____ ASB Vice-President

_____ Activity Coordinator