

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, November 8, 2021** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster.
Absent: Thompson.
Ex-Officio: Dr. Wayne Kazmierczak
3. Pledge of Allegiance
4. Beloyed moved and Newmaster seconded to approve the agenda as presented.
Voice vote: Ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster. Nays, none. Motion carried.
5. Arcand moved and Chapman seconded to approve the consent agenda consisting of:
 - a) Approval of minutes for regular Board meeting on October 11, 2021, and October 25, 2021;
 - b) Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - d) Approval of field trips;
 - e) Passage of resolution to approve personnel items to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF**

ASHLEY CLARK – Extended Day - Hugo Elementary

Employed by District 624 since 06/10/2020

Effective Date: 09/28/2021

CANDACE DANIELS – Lunchroom/Playground Supervisor - Willow Lane Elementary

Employed by District 624 since 09/06/2021

Effective Date: 10/08/2021

CANDACE DANIELS – Nutrition Services Assistant - WBLAHS - North Campus

Employed by District 624 since 09/09/2021

Effective Date: 10/08/2021

REID JOHNSON – Paraeducator - Sunrise Park Middle School

Employed by District 624 since 03/16/2020

Effective Date: 10/28/2021

BILLIE NOVOTNY – Administrative Assistant Early Childhood - Normandy Park

Employed by District 624 since 10/18/2021

Effective Date: 11/12/2021

RICHARD RED – Paraeducator - Central Middle School

Employed by District 624 since 10/04/2021

Effective Date: 10/05/2021

PANG VANG – Early Childhood Assistant - Birch Lake Elementary

Employed by District 624 since 09/13/2021

Effective Date: 11/12/2021

➤ **RESIGNATION/TERMINATION/NON-RENEWAL –
NON-AFFILIATED**

SAYSAMONE PHOMPHENE – Human Resources Specialist - District Center

Employed by District 624 since 12/13/2017

Effective Date: 10/15/2021

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CABINET**

MARCELLUS DAVIS – Director of Equity and Engagement - District Center

Employed by District 624 since 07/01/2020

Effective Date: 11/02/2021

➤ **RETIREMENT – CLASSIFIED STAFF**

MARY SELBY – Nutrition Service Assistant - WBLAHS - North Campus

Employed by District 624 since 01/05/2004

Effective Date: 10/01/2021

➤ **EXTRA ASSIGNMENT– CERTIFIED STAFF**

JESSE BENNIG – .2 Math Teacher - WBLAHS - North Campus

BA + 60, Step 8 \$3,683.83

Effective Date: 09/24/2021 - 12/17/2021

DENISE CALLEN – .2 FTE Academic Advisor - Distance Learning Academy

BA, Step 3 \$5,787.64

Effective Date: 10/20/2021 - 01/28/2022

CALLY CAMPBELL – .2 FTE Health Teacher - WBLAHS - North Campus

MA + 60, Step 12 \$3,320.63

Effective Date: 10/06/2021 - 11/23/2021

CALEB HARDACRE – .2 Math Teacher - WBLAHS - North Campus

BA + 30, Step 10 \$3,788.39

Effective Date: 09/23/2021 - 12/17/2021

JESSICA JONES – .1 FTE Art Teacher - Distance Learning Academy

BA, Step 1 \$2332.24

Effective Date: 09/28/2021 - 01/27/2022

JULIENNE KIRSCHLING – .2 FTE Academic Advisor - Distance Learning Academy

MA, + 60 Step 13 \$7,802.28

Effective Date: 09/27/2021 - 01/28/2022

KELLY KNUTSON – .2 FTE Academic Advisor - Distance Learning Academy

BA + 45, Step 11 \$5,434.83

Effective Date: 09/28/2021 - 01/27/2022

RICARDO LOPEZ – .2 Math Teacher - WBLAHS - North Campus

BA + 60, Step 4 \$3,341.06

Effective Date: 09/24/2021 - 12/17/2021

CASSANDRA LYDON – .2 FTE Academic Advisor - Distance Learning Academy

MA + 60, Step 13 \$7,802.28

Effective Date: 09/27/2021 - 01/28/2022

ABIGAYIL OLSON – .2 FTE Academic Advisor - Distance Learning Academy
BA, Step 3 \$4,154.90

Effective Date: 09/27/2021 - 01/28/2022

STEPHANIE ROLOFF – .2 FTE Academic Advisor - Distance Learning Academy

MA + 60, Step 10 \$6,055.12

Effective Date: 10/04/2021 - 01/28/2022

JOANNA TRUDGEON – .2 Math Teacher - WBLAHS - North Campus

MA + 60, Step 13 \$5,804.13

Effective Date: 09/22/2021 - 12/17/2021

MOLLY VADNAIS – .1 FTE Art Teacher - Distance Learning Academy

MA + 60, Step 13 \$4,043.86

Effective Date: 09/22/2021 - 01/28/2022

➤ **CHANGE IN ASSIGNMENT – NON-AFFILIATED**

NICOLE OSWALD – Out of School Time Inclusion Specialist - District Center

To Out of School Time Coordinator - District Center

\$95,716

Effective Date: 10/13/2021

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

SUSAN BOWEN – From NS Assistant - WBLAHS - South Campus

To NS Assistant Manager - WBLAHS - South Campus & ALC

Effective Date: 10/25/2021

PATRICIA EGEMO – Early Childhood Assistant - Birch Elementary

From 5.9 hrs To 7 hrs

Effective Date: 10/29/2021

HEIDI FASHINGBAUER – From NS Production Lead - Sunrise Park Middle School

To NS Assistant - WBLAHS - South Campus

Effective Date: 10/25/2021

RISA KNOCHE – Extended Day Program Assistant - Oneka Elementary

From 6 hrs To 8 hrs

Effective Date: 08/30/2021

DANIELLE MADDEN – Early Childhood Assistant - Hugo Elementary

From 5.9 hrs To 7 hrs

Effective Date: 10/25/2021

EMILY MOUQSETE – Extended Day Program Assistant - Birch Lake Elementary

From 7.5 hrs To 8 hrs

Effective Date: 08/30/2021

TARA PANKRATZ – Instructional Assistant - Lakeaires Elementary

From 4.5 hrs To 4 hrs

Effective Date: 09/06/2021

TARA PANKRATZ – Lunchroom Assistant - Lakeaires Elementary

From 2.5 hrs To 2 hrs

Effective Date: 09/06/2021

CORISSA PERRON – Early Childhood Assistant - Lakeaires Elementary

From 29.9 hrs To 32.5 hrs

Effective Date: 10/25/2021

LAURA POORE – Extended Day Program Assistant - Lakeaires Elementary

From 7.4 hrs To 8 hrs

Effective Date: 08/30/2021

JENNIFER RINTA – Paraeducator - Hugo Elementary

From 6.5 hrs To 7 hrs

Effective Date: 09/08/2021

CHERYL SETTNER – Extended Day Program Assistant - Oneka Elementary

From 7.5 hrs To 8 hrs

Effective Date: 08/30/2021

DIANE SMITH – Extended Day Program Assistant - Willow Lane Elementary

From 6 hrs To 8 hrs

Effective Date: 08/30/2021

➤ **RETURN FROM LEAVE OF ABSENCE – CERTIFIED STAFF**

DANIEL BARRETT – 4th Grade Teacher- Oneka Elementary

Employed by District 624 since 08/2/2016

Effective Date: 11/15/2021

➤ **TEMPORARY CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

KYLE AANENSON – Paraeducator - Normandy Park

Increase in hours, from 24 hrs to 27 hrs week

Effective Date: 10/25/2021 - 06/10/2022

MARY VOSS – Nutrition Service Assistant - WBLAHS - South Campus

Increase in hours, from 3.75 hrs to 4.75hrs

Effective Date: 10/14/21 through 02/08/2022

➤ **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**

DANIEL BARRETT JR. – 4th Grade Teacher - Oneka Elementary

Employed by the District 624 since 08/22/2016

Effective Date: 09/29/2021 through 11/12/2021

➤ **NEW PERSONNEL – NON-AFFILIATED**

JACQUINE GRIFFIN – Preschool Teacher - Normandy Park

\$31,226.68

Effective Date: 11/09/2021

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

MICHAEL ALTENDORFER – Bus Driver - Bus Garage

\$20.22 per hr., 30 hrs. per wk., \$17,834.04

Effective Date: 10/25/2021

ELIN HARVEY-CARLSON – Administrative Assistant - Director - District Center

\$22.49 per hr., 40 hrs. per wk., \$27,302.72

Effective Date: 10/18/2021

JENNIFER HEROFF – Paraeducator - Sunrise Park Middle School

\$19.53 per hr., 32.5 hrs. per wk., \$19,168.69

Effective Date: 10/18/2021

HAILEY LACHINSKI – Student Supervisor - Central Middle School

\$19.53 per hr., 37.25 hrs. per wk., \$21,138.27

Effective Date: 10/27/2021

JOEY KUNZA – Assist Head Custodian Build B -Lincoln Elementary

\$23.09 per hr., plus \$0.30 shift differential 40 hrs. per wk., \$31,810.39

Effective Date: 11/04/2021

HAILEY MALMSTEDT – OST Program Assistance - Vadnais Heights Elementary

\$15.50 per hr., 27.5 hrs. per wk., \$14,663

Effective Date: 11/01/2021

HAILEY MALMSTEDT – Lunchroom/Playground Supervisor - Vadnais Heights Elementary

\$18.34 per hr., 12.5 hrs. per wk., \$6,189.75

Effective Date: 11/03/2021

EILEEN MCCONKIE – Early Childhood Assistant - Willow Lane Elementary

\$19.07 per hr., 29.5 hrs. per wk., \$14,176.63

Effective Date: 11/03/2021

SARAH MILLER – Health Assistant - Willow Lane Elementary

\$22.50 per hr., 35 hrs. per wk., \$27,180

Effective Date: 10/18/2021

BILLIE NOVOTNY – Administrative Assistant Early Childhood - Normandy Park

\$20.81 per hr., 40 hrs. per wk., \$27,302.72

Effective Date: 10/18/2021

MADISON NYSTEL – Early Childhood Assistant - Normandy Park

\$19.07 per hr., 29.5 hrs. per wk., \$15,751.82

Effective Date: 10/05/2021

ERICK OLSON – Nutrition Service Assistant - WBLAHS - South Campus

\$15.70 per hr., 18.75 hrs. per wk., \$9,302.25

Effective Date: 10/07/2021

LISA SIKICH – Paraeducator - Sunrise Park Middle School

\$19.53 per hr., 32.5 hrs. per wk., \$18,280.08

Effective Date: 11/03/2021

ARISTOTLE TRINITY – Custodian - Vadnais Heights Elementary & WBLAHS - South Campus

\$19.09 per hr., plus \$0.30 shift differential 40 hrs. per wk., \$26,835.73

Effective Date: 11/01/2021

KAYLA VOSLER – Early Childhood Assistant - North Oaks Preschool

\$19.07 per hr., 29.5 hrs. per wk., \$14,739.20

Effective Date: 10/25/2021

LINDSY WADDELL – Paraeducator - Central Middle School

\$19.53 per hr., 32.5 hrs. per wk., \$22,977.04

Effective Date: 09/06/2021

➤ **NEW PERSONNEL – CERTIFIED STAFF**

MARA BORGES GATEWOOD – .5 FTE ELL Teacher & .5 Full time Reserve - Central Middle School & Hugo Elementary

MA + 60, Step 12, \$45,650.65

Effective Date: 11/01/2021

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

JANE EDGELL – .4 FTE Special Education Teacher - Normandy Park

MA, Step 7, \$8,159.24

Effective Date: 10/25/2021 – 01/28/2022

CORY HAZARD – Physical Education Teacher - Birch Lake Elementary, Matoska International and Distance Learning Academy

MA, Step 2, \$43,264.14

Effective Date: 10/25/2021 – 06/13/2022

LISA HOUCHINS – .3 FTE Science Teacher - Distance Learning Academy

MA, Step 5, \$14,022.68

Effective Date: 10/25/2021 – 06/13/2022

BRIDGET SMITH – Social Studies Teacher - Sunrise Park Middle School

BA, Step 1, \$3,662.46

Effective Date: 10/26/2021 – 11/12/2021

Voice vote: Ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster. Nays, none. Motion carried.

Thompson arrived at 5:32 p.m.

B. PUBLIC FORUM - Cassidy Johnson

C. INFORMATION ITEMS

1. Student Recognition - Participants in the 2021 MNJBN State Tournament for Fishing, the State Meet for Boys Cross Country and the State Meet for Girls Cross Country were recognized and congratulated by Dr. Kazmierczak.
2. Art, Culture, and Education (ACE) Study - Rita Trapp from HKGi Planning reported on the results of a study that the district engaged in with the City of White Bear Lake, the White Bear Lake Center for the Arts, and Hanifl Performing Arts Center to look at the potential of an Arts, Culture, and Education District.
3. Superintendent's Report - Dr. Kazmierczak spoke about a district COVID-19 update, Veterans Day programs, the Fall Musical, and Coffee with Dr. K. He concluded with information about November recognitions, and employment opportunities.

D. DISCUSSION ITEMS

1. Update on Sale of 2021B Alternative Facilities Refunding Bonds - Greg Crowe, Senior Municipal Advisor with Ehlers, reported on the sale.
2. First Reading of School Board Policies; a) Policy 503, Student Attendance, b) Policy 533, Wellness, c) Policy 541, Tutoring of Students, d) Policy 805, Waste Reduction and Recycling, and e) Policy 806, Crisis Management Policy. The policies listed above will be on the December 13, 2021 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Chapman moved and Newmaster seconded to approve the action on Resolution Canvassing Returns of Votes of the School District General Election. ***Roll call vote: Ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
2. Beloyed moved and Thompson seconded to approve the action on Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties. ***Voice vote: Ayes, Arcand,***

Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.

3. Arcand moved and Chapman seconded to approve the action on Resolution Designating Polling Precinct Locations for the 2022 Elections. ***Voice vote: Ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
4. Newmaster moved and Beloyed seconded to approve the action on 2022-23 Secondary Course Proposals. ***Voice vote: Ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
5. Chapman moved and Ellison seconded to approve the action on Acceptance of Ryan Art Grants. ***Roll call vote: Ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
6. Beloyed moved and Newmaster seconded to approve the action on Resolution Ratifying the Sale of General Obligation Alternative Facilities Refunding Bonds, Series 2021B, in the Original Aggregate Principal Amount of \$8,280,000. ***Roll call vote: Ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
7. Ellison moved and Beloyed seconded to approve the action on Health Insurance Rates. ***Roll call vote: Ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
8. Beloyed moved and Arcand seconded to approve the action on School Board Policies, a) Policy 514, Bullying Prevention. ***Voice vote: Ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***

F. BOARD FORUM

- G. ADJOURNMENT** - Arcand moved and Beloyed seconded to adjourn the meeting at 6:37 p.m. ***Voice vote: Ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***

Submitted by: Jessica Ellison, clerk