

JACKSON COUNTY PUBLIC SCHOOLS  
Regular Business Meeting  
December 14, 2021 – 5:45 p.m.  
Central Office

**AGENDA**

**\*\*ALL ACTION ITEMS APPROVED\*\***

- I. JACKSON COUNTY BOARD OF EDUCATION**
  - A. Call to Order (Alison Laird-Large, Chairman)
  
- II. CLOSED SESSION – Pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-321 and (a) (3) to discuss matters protected by the attorney-client privilege.**
  
- III. OPEN SESSION**
  - A. Call Business Meeting to Order (Alison Laird-Large, Chair)
  - B. Pledge of Allegiance – Fairview Elementary School Students Video
  - C. Approve Agenda
  
- IV. SPECIAL RECOGNITION**
  1. Superintendent’s Holiday Card Winners: Izzy Alcantar – 3<sup>rd</sup> Grade, Blue Ridge School – Cover Artist and River Otter – 10<sup>th</sup> Grade, Jackson Community School – Inside Cover Artist
  2. Stacy McNabb, Blue Ridge School – Cashier’s Area Chamber of Commerce 2021 Spirit of Our Community Educator of the Year
  3. Fairview Elementary School: Brandon McDevitt and Melissa Block – Exceptional Children’s Assistance Center “Tell Us Something Good” Award
  4. Hannah Martin, Scotts Creek Elementary School 4<sup>th</sup> Grade Teacher – WLOS Thanks to Teachers
  
- V. CONSENT ACTION AGENDA**
  - A. [Open Session Minutes of Regular Meeting on November 16, 2021](#)
  
- VI. INFORMATION**
  - A. Superintendent’s Report (Dr. Dana L. Ayers, Superintendent)
  - B. Declared Surplus (Jacob Buchanan, Deputy Superintendent)
    1. Surplus Vehicle 8014 – 2003 Mercury Marquis Serial #2MEFM74WX3X640243
  - C. MOU Addendum with Blue Ridge Health for Telehealth (Jake Buchanan, Deputy Superintendent)
  - D. [Unaudited Financial Summary](#) (Kristie Walker, Chief Financial Officer)
  
- VII. OPEN SESSION FOR PUBLIC COMMENTS**

Sign up to speak before meeting. • Designed for school board to listen.  
Time to speak limited to 3 minutes • Complaints about individual employees or students prohibited
  
- VIII. ACTION AGENDA**
  - A. [Budget Resolution](#) (Kristie Walker, Chief Financial Officer)
  - B. [Mountain Projects Board of Directors Appointment](#) (Dr. Ayers, Superintendent)
  - C. Review Mask Mandate (Dr. Dana L. Ayers, Superintendent)
  - D. Calendar Change for February 21, 2022 (Dr. Dana L. Ayers, Superintendent)

- E. Policy Updates (Jake Buchanan, Deputy Superintendent)
  - Technical Changes
    - 1. [Title IX Sexual Harassment – Prohibited Conduct and Reporting](#) Process (1725/4035/7236)
    - 2. [Title IX Sexual Harassment Grievance Process](#) (1726/4036/7237)
    - 3. [Public Participation at Board Meetings](#) (2310)
    - 4. [Bullying and Harassing Behavior Prohibited](#) (4329/7311)
    - 5. [Information Provided by Applicant or Employee](#) (7110)
    - 6. [Job Descriptions](#) (7400)
    - 7. [Family and Medical Leave](#) (7520)
    - 8. [Facility Design](#) (9020)
- F. Field Trips (Dr. Dana L. Ayers, Superintendent)
  - 1. [SCES, Grade 8 – Outer Banks, NC, April 26, 2022 to April 29, 2022, TT7200.](#)

## **IX. PERSONNEL ACTION AGENDA**

### **Employee Recommendations:**

1. Ashe, Brandon – Basketball and Cheer Bus Driver, FES
2. Bennett, John Maxwell – Activity Bus Driver, SMHS
3. Brown, Tabitha – Teacher Assistant, CVES
4. Bryson, Amy – Custodian, SMHS
5. Cabe, Pamela – Media Coordinator, FES
6. Crews, Megan – Project ACTIVATE Coach/Clinician, CO
7. Cumbie, Matthew – Technology Technician, CO
8. Evans, Kayla – School Nutrition Assistant, CVES
9. Geary, Erika – Project ACTIVATE Evaluator-Clinician, CO
10. Hall, Gregory – Band Tutor, BREC
11. Holloran, Misty – Student Support Assistant-ISS Tutor, JCS
12. Holloran, Timothy – Teacher, JCS
13. Hooper, Mark Keith – Activity Bus Driver, All Schools
14. Houtzer, Deborah – Afterschool Tutor, BRS
15. King, Mary – Instructional Support Assistant, CVES
16. Larch, Catherine – Instructional Support Assistant, SMES
17. Madison, Paige – EC Teacher Assistant, SCES
18. Massey, Garrison – Teacher and Substitute Bus and Activity Bus Driver, SMHS
19. McGhee, Logan – Bus Monitor, CVES
20. McGhee, Logan – EC Teacher Assistant, CVES
21. Owens, Tammy – Teacher Assistant, BRS
22. Schenk, Hailey – PE Teacher Assistant, CVES
23. Setzer, Ronald – Custodian and Bus Driver, SMHS
24. Stewart, Donna – EC Teacher, BRS
25. Tallent, Natasha – Instructional Support Assistant, SMES
26. Watkins, Susan – Afterschool Tutor, BRS

### **Employee Resignations:**

1. Draper, Samantha Brooke – Instructional Support Assistant, SMES
2. Greenwood, George – Bus Driver, FES
3. Greenwood, Jane – Bus Driver, FES
4. High, Rachel – SEL Support Assistant, CVES
5. Medford, Taylor James- Teacher, CVES
6. Passmore, Kevin – Custodian and Bus Driver, SMHS
7. Young, Lyndsi – EC Teacher Assistant, CVES

**Separations:**

1. Shepard, Tracy – School Nutrition Assistant, CVES

**Staff, Non-Staff and Returning Coach Recommendations:**

1. Arnst, April – Assistant Coach MS Girls Basketball, BREC, New Non-Staff
2. Ashe, Brandon – Head Coach Boys Basketball, FES, New Staff
3. Bell, Tasha – Head Coach Cheer, SMES, Returning Staff
4. Bumgarner, Mary – Assistant Coach Cheer, SMES, Returning Staff
5. Capps, Zeb – Head Coach Men’s Golf, Returning Staff
6. Dezarn, Megan – Head Coach Women’s Track, Returning Staff
7. Dillard, Morgan – Head Coach Varsity Softball, SMHS, Returning Non-Staff
8. Ellenburg, Jeremy – Head Coach Varsity Baseball, SMHS, Returning Staff
9. Frizzell, Nathan – Head Coach JV Baseball, SMHS, Returning Staff
10. Gribble, Corina – Head Coach JV Women’s Soccer, SMHS, Returning Staff
11. Hackler, Carol – Head Coach Cheer, CVES, New Non-Staff
12. Hawk, Derrick – Assistant Coach Varsity Baseball, SMHS, Returning Staff
13. Miller, Scott – Assistant Coach Girls Basketball, SMES, Returning Staff
14. Mitchell, David – Assistant Coach JV Baseball, SMHS, Returning Non-Staff
15. Nicholson, Rachel – Assistant Coach Varsity Softball, SMHS, Returning Non-Staff
16. Parsons, Jonathan – Assistant Coach Varsity Soccer, SMHS, Returning Staff
17. Parsons, Stephen – Head Coach Varsity Women’s Soccer, SMHS, Returning Staff
18. Patterson, Virginia – Assistant Coach Cheer, CVES, New Non-Staff
19. Rhoads, Emory – Assistant Coach Men’s Basketball, FES, New Staff
20. Schenk, Hailey – Assistant Coach JV Softball, SMHS, Returning Staff
21. Shuler, Pam – Assistant Director Winter Athletics, SMHS, Returning Staff
22. Sullivan, Hannah – Head Coach Girls Basketball, FES, New Staff
23. Woodring, Leah – Head Coach Cheer, FES, New Staff

**Special Requests – Leave of Absence:**

1. McKee, Jennifer – Teacher, BRS

**The next regularly scheduled business meeting of the Board of Education is January 25, 2022 at 5:30 p.m., at the Board of Education Central Office, 398 Hospital Road, Sylva, NC.**

**X. Adjournment**