



Space Center Intermediate Cell Phone Policy

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Cell phone use during the instructional day can be a distraction to the learning process and also cause behavioral issues that could otherwise be avoided. Students at SCIS may have their cell phones with them during the day, but the following guidelines will be enforced:

- Students may only use their personal electronics on campus before 8:35 AM and after 4:00 PM dismissal.
 - Cell phones, earbuds, AirPods, and headphones must **not** be on or visible during the school day in any part of the school building (including hallways and bathrooms), after the 8:35 AM power-down. At the 8:35 power-down time, we will make an announcement to remind students to power down cell phones and put them away.
- If cell phones are visible after the 8:35 am power-down time the cell phone will be picked up by a school faculty or staff member and brought to the student center.
 - **1st Offense** - Confiscation of the device, parent or guardian contacted and phone will be returned to the student at the end of the day.
 - **2nd Offense**- Confiscation of the device and returned when picked up by a parent or guardian listed on the student contact information.
 - **3rd Offense or More**- Confiscation of the device, and returned when picked up by a parent or guardian listed on the student contact information, a \$15.00 fee, and disciplinary consequences.

Students who fail to surrender devices will elevate consequences immediately. Any disciplinary action will be in accordance with the Student Code of Conduct.

- We do discourage students from bringing expensive AirPods and headphones to school since they can be misplaced or stolen. Students should understand that personal items are their responsibility and the school is not responsible for loss, damage, or theft. Leaving these items at home or in a locker is the best idea.
- Students may ask for permission to use the school phone in the student center should they need to get in touch with a parent or guardian.
- At no time, should students be filming, taking pictures, or on any social media sites. Digital citizenship will be enforced.
- ***In accordance with CCISD safety procedures, students are prohibited from using all telecommunications devices in an emergency unless authorized by a teacher or staff member.***

