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*Get a head start on your college degree*

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The Middlesex Dual Enrollment Academy allows qualified high school and home-schooled students to begin earning college credit while satisfying their high school graduation requirements. Students may select courses that are offered through MCC online or on campus during the school day, at night, or on the weekend. Flexible options are available for students who want to focus on Science, Math, Engineering and Technology, Health Professions, Business Administration and for students who just want to get a head start on completing the general education courses required by most colleges and universities.

Academic and student support services, including specialized advising, career counseling, transfer counseling, tutoring, computer labs, and library access are provided to maximize success. Admitted students are eligible to participate in college sponsored activities and clubs.

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### Cost

Middlesex is pleased to offer dual enrollment courses at a reduced cost. Some courses may have additional fees, such as lab or technology fees. Limited funding from the Commonwealth of Massachusetts may be available to state residents to cover the cost of courses that are 3 or more credits that meet one of the following criteria:

- are within a discipline that qualifies under the MassTransfer Block,
- are part of the curriculum of approved associate degrees linked to baccalaureate programs under MassTransfer; OR
- are in computer science, technology or engineering.

The disciplines represented in the MassTransfer Block are behavioral and social sciences, humanities and fine arts, natural or physical science, English composition/writing, and mathematic/quantitative reasoning. For additional information about MassTransfer, please visit [www.mass.edu/masstransfer/](http://www.mass.edu/masstransfer/)

Students must have a cumulative grade point average of 3.0 to qualify for state funding. Since funding is limited, you are strongly encouraged to complete the application process as early as possible.

### Admission Requirements

1. Completion of the Middlesex Dual Enrollment Academy Application, including the required approvals and certifications from a parent or guardian and either a high school guidance counselor or home school advisor. Home school students must provide evidence of school district program approval.
2. Submission of an official high school transcript or the equivalent for a home-schooled student, documenting a minimum of a C grade point average. (Continued enrollment in the program requires a minimum of a 2.0 grade point average at Middlesex).
3. Completion of Middlesex Community College Placement testing.
4. Attendance at a dual enrollment orientation session with a parent or guardian. Orientation session dates are available at <https://www.middlesex.mass.edu/dualenroll/>

### Application Process

1. Meet with your guidance counselor to discuss your interest in the Middlesex Dual Enrollment Academy. Confirm your eligibility and begin to identify coursework that will satisfy both high school and college requirements. Home schooled students should determine what courses they wish to take.
2. Complete the Middlesex Dual Enrollment Academy Application with the required signatures.
3. Make an appointment to take the Middlesex Community College placement test by calling 1-800-818-3434. Students must achieve a minimum score of 33 out of 120 on the reading portion of the test. Placement testing will determine the courses you are eligible to take. Students must satisfy all prerequisites for selected courses prior to beginning the course.
4. Mail the application and official high school transcript to: Middlesex Community College, Enrollment Communications and Support Department, 33 Kearney Square, Lowell, Massachusetts, 01852.
5. Attend a dual enrollment orientation session – schedule is available: <https://www.middlesex.mass.edu/dualenroll>
6. Once your application is reviewed, you will receive a letter regarding your admission status to the Dual Enrollment Academy.

### After You Have Been Admitted

Register for classes — A Middlesex Dual Enrollment Academy Advisor will work directly with each student, parent, and guidance counselor to select appropriate Middlesex courses that meet high school and college requirements and to complete the registration process. Please call 1-800-818-3434 to make an appointment. You will be required to complete the registration form that was included with your admission letter and bring it to this appointment. Please make certain all necessary signatures are included.

Students should complete the application process at least one month prior to the start of classes — early August for Fall Semester, mid-December for Spring Semester, and early May for Summer Semester. You must be enrolled prior to the first day of classes.

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### Please note:

Disability support services are available to students that have documented disabilities through the College's Disability Support Services Office. It is important to note that academic accommodations available at the college level differ from those available at the high school level. For additional information regarding the services available, refer to the Frequently Asked Questions for Disability Support Services on the dual enrollment website at: <https://www.middlesex.mass.edu/dualenroll/> or call 781-290-3630 or 978-656-3258.

Please Print Clearly

Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Initial Previous Name (if applicable)

Home Address \_\_\_\_\_  
Street City State Zip Code

Home Telephone ( ) \_\_\_\_\_ Cell Telephone ( ) \_\_\_\_\_

E-mail \_\_\_\_\_

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_  Male  Female

State Assigned Student Identifier (SASID) (required for all Massachusetts high school students) \_\_\_\_\_

Emergency Contact \_\_\_\_\_  
Last Name First Name Phone (day) Phone (evening)

Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

**Ethnic Group: Answer both a & b below**

a. Ethnicity: Are you of Hispanic or Latino origin?  Yes  No

b. Race: Choose one or more from the list below:

- African American/Black
- American Indian or Alaskan Native
- Asian
- Native Hawaiian/Pacific Islander
- White/Caucasian

Is English your first language?  Yes  No If no, list your Primary Language \_\_\_\_\_

Did your parents graduate from college? Mother:  Yes  No Father:  Yes  No

**High School and Home Schooled Applicants**

I am currently enrolled at \_\_\_\_\_ high school and intend to graduate in \_\_\_\_\_ (month) \_\_\_\_\_ (year).

**I would like to focus on taking courses in the following areas**

- Business
- Math or Science
- Engineering or Technology
- Health Professional
- College General Education requirements
- Undecided

**Required Signatures**

I certify that the student named above is a student in good standing at \_\_\_\_\_ high school with a cumulative grade point average of C or higher and may take courses in the Middlesex Dual Enrollment Academy to satisfy high school graduation requirements.

Guidance Counselor Name (please print) \_\_\_\_\_

Guidance Counselor Signature \_\_\_\_\_

Title \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

**Parent or Guardian:** I hereby grant permission for my child to apply to the Dual Enrollment Academy at Middlesex Community College. Should my child be accepted, I grant permission to enroll in courses at the college. As a participant in the Dual Enrollment Academy, my child's academic records, and placement testing results, will be released to his/her high school for inclusion in his/her records.

Signature of Parent /Guardian \_\_\_\_\_ Date \_\_\_\_\_

**Student:** If accepted to Middlesex Community College, I agree to accept the regulations of the college and will cooperate with the student, faculty, and administration in the maintenance of high standards and appropriate conduct. I understand that my academic records and placement testing results will be released to my high school for inclusion in my school records. I certify that all information stated on this application is accurate and complete.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

Middlesex Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, genetic information, gender identity or sexual orientation in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and college policies. The College prohibits sexual harassment, including sexual violence. Inquiries or complaints concerning discrimination, harassment, retaliation or sexual violence shall be referred to the College's Affirmative Action and/or Title IX Coordinator, the Massachusetts Commission Against Discrimination, the Equal Employment Opportunities Commission or the United States Department of Education's Office for Civil Rights.