

# MINUTES

## VIS Building Council

Date: 10-18-21

Identify Conference Room or Location of Meeting: Zoom

Time: 7:45AM

### Roles:

Facilitator:

Minutes:

Jim Mauro

Time Keeper:

**Members:** Kevin Swartz, Katie Ackley, Melissa Murphy, Giesela Ambruster, Staci Thibodeau, Sara Mead, Ryan Hall, Gale Reh, Allison Sheridan, Colleen Sar, Lisa Shaw

		Minutes
#	Topic/Subject	
<b>Opening</b>		
1	Welcome	<ul style="list-style-type: none"><li>- Covid updates from Kevin</li><li>- Kevin clarified that DOH was quarantining entire classrooms for 3rd grade and under.</li><li>- Intermediate did have a good number of kids that were quarantined - vast number came from cafeteria and the bus</li><li>- Health Department has taken back communicating with families who need to quarantine</li><li>- Kevin shared we do have the ability to test in school</li><li>- Challenge we are facing is issue of staffing (aides, subs)</li><li>- Student behavior and executive function skills has been different at the beginning of this year</li><li>- Colleen Sar shared a positive outlook from parent perspective of keeping cohort together</li><li>- Gale shared there were positives and negatives of this year so far of being with same group of peers</li><li>- Gisela added that kids seem happy to be in school</li><li>- Allison shared the students who were together embraced students who are new to cohort or new to school</li></ul>
2	Approve minutes of 00/00/00	

3	Review Agenda	
<b>Guest Presentation</b>		
4		
<b>Old Business</b>		
5		
<b>New Business</b>		
6	Reviewing Master Schedule	<ul style="list-style-type: none"> <li>- Reviewing the survey completed by staff a little over one year ago</li> <li>- Information was gathered pre-COVID</li> <li>- Purpose: What are some things in the schedule we value, and where can we be more flexible</li> <li>- Directors from Office of Instruction are also sharing input on master schedule</li> <li>- Gisela shared we are using Resource Room at grade levels now</li> <li>- Kevin shared services used to be delivered during homeroom time, which impacted how students felt about being pulled for services during that time</li> <li>- Kevin shared the evolution of the counseling staff over the past several years from a single counselor in the building to a counselor per grade level</li> <li>- From BLT meeting last week - be able to give teachers a larger chunk of time throughout the day to allow for more flexibility</li> <li>- Teachers shared we value flexibility, teaming</li> <li>- Lisa Shaw shared writing and more homeroom time are important</li> <li>- List of maintaining: Teaming, WIN block, PLC structure, Initial instruction is heterogeneous</li> <li>- List of things to shift: More flexibility, Homeroom time</li> <li>- List of questions or things to consider: CT schedule, 6 day schedule for shared staff, PD for staff switching content areas</li> <li>- Lisa shared if we needed to switch content areas to be mindful of teaching a new content area</li> <li>- Sara added that as a substitute in the building it is tricky to get to know the students because they are moving all day, but easier to teach the actual content</li> <li>- Melissa Murphy will be having conversations with other special area teachers about how they would feel about longer blocks of time</li> </ul>

				<ul style="list-style-type: none"> <li>- Kevin shared we would be working toward creating a draft of the schedule by November</li> </ul>
	Amplify Update			<ul style="list-style-type: none"> <li>- Amplify is personalized learning program to address reading needs</li> <li>- As we reviewed NWEA data we wanted to add more intervention supports for students</li> <li>- Positive feedback from fourth grade teachers using it last year</li> <li>- 4th and 5th grade all students are utilizing Amplify</li> <li>- Take initial brief assessment to learn about where each student is</li> <li>- Provides targeted interventions for each student</li> <li>- Students enjoy using it - seems game like to them</li> <li>- Teacher can monitor which students are on and for how long</li> <li>- Teachers can get a lot of real time data on students</li> <li>- Teachers will fill out amplify rubric after using it this year with students</li> </ul>
<b>Closing</b>				
7	Review Assigned Tasks	Minute Taker	2 min	
8	Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	<ul style="list-style-type: none"> <li>- Lisa Shaw - Facilitator</li> <li>- Gisela - Minutes</li> <li>- Melissa Murphy - Time Keeper</li> </ul>
9	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none"> <li>1. <b>Next meeting is Nov. 15th at 3:30</b></li> <li>2.</li> <li>3.</li> </ol>
10	Round Table	All	4 min	

**Future Meeting Dates: Next Meeting is Nov. 15th at 3:30**