

Victor Central School District Committee Meeting  
Victor Senior High School Building Council Approved Meeting Minutes

Date and Time: October 21, 2021 Location: Library Nook

Roles:

Facilitator: Brian Siesto

Time Keeper: Brian Siesto

Minute Taker: Joan Randall

Members: Chelsey Arcangeli (teacher), Laura Avissato (teacher), ~~LeeAnne Birkemeier (teacher)~~, Amber DeRosa (student), Meghan Fatzinger (teacher), Catherine Ginther (student), Sharon Hodownes (parent), Necia Marchetti (parent), Joan Randall (CSEA Rep), Gayle Reh (parent), Vivian Richelsen (teacher), Brian Siesto (administrator), Ashley Wagner (teacher), ~~Emma Werkmeister (student)~~, and Kathy Woodworth (parent)

				Purpose/ Proposed Action				
#	Topic/Subject	Person Responsible (if not all)	Time Allotted	For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening 5 minutes								
1	Welcome/Call to Order	Brian Siesto called the meeting to order and welcomed the group.  Vivian Richelsen made a motion to approve the minutes from the 9/23/21 meeting. Catherine Ginther seconded it. Motion carried.  Brian Siesto reviewed the agenda and welcomed the group to the first meeting of the year.						
2	Approve minutes of prior meeting dated: 9/23/21							
3	Review Agenda							
Guest(s) (if any)								
4	Guests							
Old Business 30 minutes								

1	<p>Group Norms and Working Agreement</p> <p>Visitor Protocol</p>	<p>Brian Siesto shared with the group the revised 2021-22 Group Norms and Working Agreements/Visitor Protocol. The following changes were made:</p> <p>WORKING AGREEMENTS –</p> <p>9. When e-mail feedback is requested from the group, Brian will indicate whether it should be shared with the entire council or directly with him.</p> <p>VISITOR PROTOCOL –</p> <p>7. If a virtual meeting is required, a ZOOM invitation will be extended. Focus areas for 202-22</p> <p>Master Schedule – potential change</p>
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		<p>Input on VSHS building goals</p> <p>FOCUS AREAS FOR 2021-22</p> <p>Master Schedule – potential change</p> <p>Input of VSHS building goals</p> <p>The revised edition was approved. .</p>
2	<p>Continued Review of 2021-2022 VSHS Building Goals</p>	<p>It was agreed to continue this discussion at a future meeting to focus on the Master Schedule Review</p>
<p><b>New Business 30 minutes</b></p>		
1	<p>Master Schedule Review Update</p>	<p>Brian Siesto shared with the group the building goal of reviewing the Victor High School's Master Schedule. There is currently a building level committee addressing this topic and Brian is looking for input from all stakeholder groups including Building Council. Brian had the Council divide into 4 groups that reviewed sample schedules from comparable sized area schools and discuss. This discussion will continue at a future meeting.</p>
2	<p>Recognition of students in grades 9/10 at the end of the year</p>	<p>Topic will be discussed at a future meeting.</p>
<p><b>Closing</b></p>		

1	Review Assigned Tasks	Agenda for next meeting:  Person(s) Responsible for the 11/18 Meeting: Roles: Facilitator: Brian Siesto Time Keeper: Brian Siesto Minute Taker: Joan Randall

Future meetings: 3:00pm-4:30pm, Library Nook  
 Thursday, November 18<sup>th</sup>  
 Thursday, December 16<sup>th</sup>  
 Thursday, January 20<sup>th</sup>  
 Thursday, February 17<sup>th</sup>  
 Thursday, March 24<sup>th</sup>  
 Thursday, April 21<sup>st</sup>  
 Thursday, May 19<sup>th</sup>