



BOARD MEETING MINUTES

Board Members in Attendance:

<input checked="" type="checkbox"/> Ryan Cotterman, President	<input checked="" type="checkbox"/> Yuliya Morris, Treasurer	<input checked="" type="checkbox"/> Diego Torres
<input checked="" type="checkbox"/> Roland Lewis Jr., Vice President	<input checked="" type="checkbox"/> Shon Mallory	<input checked="" type="checkbox"/> A. Monica Cutno
<input type="checkbox"/> Holly Miller, Secretary		

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:30 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the September 20, 2021 regular board meeting were presented by Ryan Cotterman.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

Motion:	Shon Mallory
Second:	A. Monica Cutno
Discussion:	None
Conflict of Interest:	None
Vote:	Unanimously approved (6-0)

III. Public Comments

- A. None presented.

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 - 1. The state has not provided the final ADM for fiscal year 2021-2022.
 - 2. The charter amendment for adopting a weighted lottery for economically disadvantaged students was approved on October 11th by the Charter School Advisory Board. We are still awaiting final approval from the State Board of Education.
 - 3. Mrs. Snyder, our EC director, presented a report on Project Child Find. We had a decline compared with previous levels due to lack of opportunity for in person assessments.
 - 4. COVID-19 update.
 - a. Administration recommends that ESA continue the mask requirement for all students, staff and any person that enters the School's building. Mask breaks for students are built into the schedule for all grades. The mask policy was reviewed during Governance Committee report.
 - b. Dr. Fuller presented a draft vaccination policy for employees.
 - c. The ESSER III grant application has been approved in the amount of \$296,000.
 - d. Plan for return to in-person instruction information is on the website.

B. Finance Committee report was given by Yuliya Morris.

1. Reviewed the final draft of the 2020-2021 Audited Financial Statements. The only change from the previous meeting was the Capital spending has been updated.
2. Reviewed the 2021-2022 Budget noting a coverage ratio of 1.17, which is above the covenant requirements and is in good standing.
3. Reviewed new contracts and purchases meeting the threshold for required board approval.

Motion to approve 2020-2021 Audited Financial Statements.

Motion: A. Monica Cutno
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (6-0)

Motion to approve the purchase of two storage buildings from Wammock that totaled greater than \$10,000.

Motion: Shon Mallory
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (6-0)

Motion to approve contract quote #1 with Finals site inclusive of the redline change of a 1 year renewal term instead of 5 years.

Motion: Ryan Cotterman
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (6-0)

Motion to ratify 2021-2022 NextPrep Kids contract.

Motion: Roland Lewis Jr.
Second: A. Monica Cutno
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (6-0)

Motion to ratify 2021-2022 ApertureEd contract.

Motion: A. Monica Cutno
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (6-0)

C. Development Committee report was given by Roland Lewis Jr.

1. Errors were noticed in the contract and invoices received for the fencing on the athletic fields. Those errors have been corrected by the vendor.
2. Finalization of the tennis courts has been pushed out due to weather. New expected date for finalization is within the next 5-7 days.

D. Governance Committee report was given by Diego Torres.

1. Reviewed policy for requiring masks for students, staff and visitors.
2. Reviewed the draft non-mandatory staff vaccine policy. Discussion ensued regarding if any changes are needed.

Motion to continue the Mandatory Mask Policy as presented.

Motion: Ryan Cotterman
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (6-0)

Motion to accept the Non-Mandatory Vaccination Policy.

Motion: A. Monica Cutno
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (6-0)

V. Closed Session

- A. The Board moved into closed session at 7:55 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to approve entering closed session.

Motion: Diego Torres
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (6-0)

- B. The Board exited closed session at 8:35 PM and resumed regular board meeting.

Motion to approve ending closed session.

Motion: A. Monica Cutno
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (6-0)

VI. Actions

Motion to accept the School's HR recommendations as discussed in closed session.

Motion: Shon Mallory
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (6-0)

VII. Adjournment

- A. Next regular board meeting is on Monday, November 15, 2021 from 6:30 PM - 8:00 PM via Zoom conference call.
- B. Board meeting was adjourned at 8:39 PM.

Motion to adjourn the meeting.

Motion:	Roland Lewis Jr.
Second:	Shon Mallory
Discussion:	None
Conflict of Interest:	None
Vote:	Unanimously approved (6-0)