

KENNEWICK SCHOOL DISTRICT NO. 17  
SCHOOL BOARD MEETING  
ADMINISTRATION BUILDING / Remote Board Meeting  
September 22, 2021

M I N U T E S

MEMBERS PRESENT

Board Members: Dawn Adams, President of the Board; Heather Kintzley, Vice President of the Board; Ron Mabry, Legislative Representative of the Board; Michael Connors, Board Member; Diane Sundvik, Board Member; Zachary Glenn, Student Representative to the Board; and Dr. Traci Pierce, Superintendent and Secretary of the Board.

Cabinet Members: Dr. Doug Christensen, Associate Superintendent of Human Resources; Matt Scott, Assistant Superintendent of Curriculum, Assessment and Professional Development; Jack Anderson, Assistant Superintendent of Secondary Education; Rob Phillips, Assistant Superintendent of Elementary Education; Vic Roberts, Executive Director of Business Operations; Robyn Chastain, Executive Director of Communications and Public Relations; Ron Cone, Executive Director of Information Technology.

Other Guest(s): Ryan Jones, Capital Projects Manager

CALL TO ORDER

President Dawn Adams called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 62 staff and guests in attendance.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

Amanda Brown, 4503 Cactus Ct., Pasco, commented on the Dual Language Bilingual Unit Framework (BUF) and curriculum needs.

Darren Crow, 1502 B N. Montana Ct., Kennewick, commented on the Kamiakin Homecoming Dance and the late notice of vaccination requirements.

CONSENT ITEMS

Motion by Diane Sundvik to approve the consent items as presented.

Seconded by Heather Kintzley.

Roll call vote:	Adams	Yes
	Kintzley	Yes
	Mabry	Yes
	Connors	Yes
	Sundvik	Yes

Motion carried 5-0.

The consent items were as follows:

- Minutes of Regular Board Meeting September 8, 2021
- Personnel Actions – Certificated, Classified, and Extracurricular
- Payroll and Vouchers Ending August 31, 2021
- Cabinet and Superintendent Performance Goals
- Curriculum Adoption
  - ***Bloodborne and Airborne Pathogens***, textbook. Author, Benjamin Gulli, MD, published by Jones and Barlett Learning. This material will be used in 11<sup>th</sup> and 12<sup>th</sup>-grade Firefighting Classes at Tri-Tech Skills Center.
  - ***Emergency Medical Responder***, textbook. Author David Schottke, MPH, NRP, et al, published by Jones and Barlett Learning. This material will be used in 11<sup>th</sup> and 12<sup>th</sup>-grade Firefighting Classes at Tri-Tech Skills Center.
  - ***Fundamentals of Fire Fighter Skills and Hazardous Materials Response***, textbook. Author, N/A, published by Jones and Barlett Learning. This material will be used in 11<sup>th</sup> and 12<sup>th</sup>-grade Firefighting Classes at Tri-Tech Skills Center.
  - ***I Am Malala***, book. Author Malala Yousafzai, and Christina Lamb, published by Bay Back Books, Little Brown, and Company. This material will be used in 6<sup>th</sup> grade Honors English Classes at Desert Hills and Chinook idle School.
  - ***Wildland Fire Fighter Principles and Practice***, textbook. Author Joe Lowe and Jeff Pricher published by Jones and Barlett Learning. This material will be used in 11<sup>th</sup> and 12<sup>th</sup>-grade Firefighting Classes at Tri-Tech Skills Center.
- Tutoring Services Contract October 1, 2021 – September 30, 2022
- Bid Award: Assemble Greenhouses at Kennewick High and Southridge High
- Bid Award: Custodial Paper 2021 - 2022

## SUPERINTENDENT/BOARD MEMBER REPORT

Superintendent Dr. Traci Pierce shared that September is Attendance Awareness Month and that the Communications Department has an awareness campaign underway, focusing on the importance of attending school every day. She added that while daily attendance is important, in order to keep all our students and staff safe, we are also asking that families keep their children home when they are sick. With the approval of the consent agenda tonight, Dr. Pierce highlighted that we now have a contract in place for the 2021-22 school year for the District to partner with Varsity Tutors to provide individualized 1-on-1 and small group real-time tutoring for identified students through an online platform.

Student Representative to the Board, Zachary Glenn, reported on the Superintendent's Student Advisory Council meeting held on September 22, 2021.

Board Member Diane Sundvik reported that she attended two WSSDA Weekly Networking Webinars, WSSDA Director Area 11 Regional Meeting, OSPI Educators of the Year Awards, Tri-Cities Racial Equity & Social Justice Coalition monthly meeting, WSSDA Legislative Representatives Learn preparation for General Assembly in October,

Richland School District Board Meeting, WA Dept. of Health COVID19 update on TVW, and WSSDA Large Schools Caucus in preparation for General Assembly.

President Dawn Adams shared that she is happy to see Community Education Classes have started back up.

## REPORTS AND DISCUSSIONS

Goal Focus: The District is innovative, proactive, and accountable.

Goal Focus: All community members are important collaborators.

### Enrollment Update

Vic Roberts presented a preliminary 2021-22 enrollment report showing a significant budget deficit projected over the next several years. Enrollment remains 500 students lower than what was projected for 2021-22 pre-covid. Mr. Roberts noted that schools are currently staffed at pre-COVID enrollment, plus additional staff added for online programs. The District will need to use fund balance and ESSER dollars over upcoming years to address the financial challenge.

### Capital Projects Update

Ryan Jones, Capital Projects Manager, reported the following projects as completed: Amistad Phase II, Tri-Tech Core Growth, Kennewick High School (Phases I and II), Kamiakin High School Addition, Southridge High School Addition, and Highlands Middle School Track. Mr. Jones presented Phase III of the Kennewick High School, which is in construction, and shared the schematic design for Ridge View Elementary, which is in the planning stages.

### Capital Projects Budget Update

Vic Roberts reported a beginning Capital Projects fund balance of \$23.8M showing revenue at \$94.7M, and expenses at \$71.5M, leaving an ending Capital Project fund balance of \$47.1M. Mr. Roberts noted that the change in fund balance prior to transfers was \$23.2M.

### Levy Information

Dr. Pierce and Mr. Roberts presented levy information and planning for 2022. The presentation included information on public school funding sources and general levy information, along with historical information specific to Kennewick School District, and 2022 levy planning information, which included a levy planning timeline.

## UNFINISHED BUSINESS

None

NEW BUSINESS

Policy No. 9250, SCHOOL FACILITIES: Naming of School District Facilities, First Reading

Dr. Pierce presented an update to Policy 9250 to include mascot naming/re-naming procedures.

Motion by Diane Sundvik to approve the revised Policy No. 9250, SCHOOL FACILITIES: Naming of School District Facilities, first and second reading.

Seconded by Michael Connors.

Roll call vote:	Adams	Yes
	Kintzley	Yes
	Mabry	Yes
	Connors	Yes
	Sundvik	Yes

Motion carried 5-0.

OTHER BUSINESS AS AUTHORIZED BY LAW.

There being no further business, the Board adjourned at 7:17 p.m.

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RECORDING SECRETARY

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PRESIDENT OF THE BOARD

Approved: October 13, 2021

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SECRETARY OF THE BOARD