

SAN DIEGO COUNTY OFFICE OF EDUCATION

Personnel Commission

CLASS TITLE: **Occupational Therapist**

DEFINITION:

Participates as a member of a transdisciplinary team assessing infants, young children, K – 12 students, and adults (up to age 22) to determine current levels of motor development, areas of family concern, and the child's developmental areas of need. Incumbents in this classification may be assigned to work with either infants and young children in a home-based or preschool program through the HOPE Infant and Family Support Program OR to work with preschool, K-12 students, and young adults enrolled in a transition program through a special education local plan area (SELPA).

REPRESENTATIVE DUTIES:

ESSENTIAL FUNCTIONS:

Incumbents in this classification may perform any combination of the following duties depending upon program assignment:

Collaborates with transdisciplinary team members to provide individual, in-depth assessment of infants, students, and young adults to determine the nature and extent of motor disabilities.

Writes assessment reports describing the motor development of infants, students, and young adults.

Provides on-site interpretation and summaries of assessment results to families, and facilitates family identification of service plan and goals.

Participates in the Individualized Family Service Plan (IFSP) or Individualized Education Plan (IEP) meeting to develop/update annual goals and short-term objectives.

Consults with family and staff on the appropriate implementation of educational programs as they relate to the development of motor skills.

Recommends appropriate materials designed to facilitate the development and family care of infants, students, and young adults with motor disabilities.

Demonstrates educational and developmental strategies to children and families, in the home, Toddler Schools, and school sites.

Suggests appropriate activities to accomplish motor goals set in the IFSP or IEP.

Communicates with other therapists and professionals in community agencies serving young children, students, and young adults.

Provides training for staff in area of specialty.

Participates in local and state presentations as necessary.

NON-ESSENTIAL FUNCTIONS:

Performs related duties as assigned.

CREDENTIALS, CERTIFICATES, LICENSES OR OTHER REQUIREMENTS:

Verification of certification by the National Board of Certification for Occupational Therapy (NBCOT) is required prior to appointment. A valid California Board of Occupational Therapy license is required.

EDUCATION AND EXPERIENCE:

Training and experience sufficient to demonstrate possession of the knowledge and abilities detailed above. Registration with the American Occupational Therapy Association is required. Typical qualifying experience would include: previous work experience with young children (ages birth to three); experience working in a variety of settings including clinic, school, and home; and experience working as a member of a transdisciplinary team. Additional experience working collaboratively with families, and in teaching, is desirable.

KNOWLEDGE AND ABILITIES:**KNOWLEDGE OF:**

Thorough knowledge of:

The intellectual, sensory, and physical development of young children

Techniques used in the assessment and treatment of disabilities

The educational and developmental needs of young children with specific disabilities

ABILITY TO:

Apply occupational therapy techniques in the treatment of children with disabilities

Make accurate assessments of the developmental status and educational needs of young children

Work collaboratively in transdisciplinary teams

Work collaboratively with families

Make oral presentations to large and small groups

Communicate effectively orally and in writing

Work effectively with individuals from various ethnic and cultural groups

Work effectively independently and as part of a team with minimum supervision

Organize and prioritize work

Exercise appropriate judgment in making decisions

Maintain confidentiality of information

Demonstrate attendance sufficient to complete the duties of the position as required

Complete routine tasks thoroughly, accurately and with attention to detail

WORKING CONDITIONS & PHYSICAL ABILITIES:

Office, home or classroom setting. Ability to travel to and from school/work sites as job requires.

Must be able to hear and speak to exchange information; see to perform assigned duties; sit or stand for extended periods of time; possess dexterity of hands and fingers to operate equipment and perform assigned duties; kneel, bend at the waist, and reach overhead, above the shoulders and horizontally, to retrieve and store files and supplies; lift and move moderately heavy objects and assist with infant, student, and young adult positioning (up to adult size).

Established: 6/92

Revised: 4/96; 01/97; 12/04, 3/06; 10/09; 10/10; 6/13