CLASS TITLE:  CUSTODIAL WORKER

DEFINITION:
Under general supervision, maintains assigned building or school site in a clean, orderly, and safe condition.

REPRESENTATIVE DUTIES:
ESSENTIAL FUNCTIONS:
May perform any combination of the following:
- Sweeps, scrubs, and vacuums carpets and floors
- Dusts and polishes furniture and woodwork.
- Empties and cleans waste receptacles.
- Washes windows and walls.
- Polishes metal work.
- Maintains equipment and material used in work.
- Cleans restrooms, toilets, washbowls, urinals, and sinks.
- Cleans up bodily fluids.
- Does room and stage set-ups.
- Makes minor repairs and reports needed repairs.
- Assists in moving and arranging furniture.
- Acts as part of emergency response team in case of electrical, water or gas emergency.

NON-ESSENTIAL FUNCTIONS:
Performs related duties as assigned.

CREDENTIALS, CERTIFICATES, LICENSES OR OTHER REQUIREMENTS:
None

EDUCATION AND EXPERIENCE:
A combination of education, training and experience which clearly demonstrates possession of the knowledge and abilities detailed below. A typical qualifying background would include six (6) months of experience performing general custodial work, OR completion of formal custodial training.

KNOWLEDGE AND ABILITIES:
KNOWLEDGE OF:
Cleaning procedures and techniques, and safety requirements related to custodial work
ABILITY TO:
Follow oral instructions

WORKING CONDITIONS & PHYSICAL ABILITIES:
Classroom setting.

Must be able to hear and speak to exchange information; see to perform assigned duties; stand for extended periods of time; possess dexterity of hands and fingers to operate necessary equipment; kneel, reach overhead, above the shoulders and horizontally, to retrieve and store files and supplies and use cleaning materials; stoop, bend at the waist, climb; move, push and/or lift heavy objects.

DISTINGUISHING CHARACTERISTICS:

Established: 1/06
Revised:

Approved by the Personnel Commission: **January 25, 2006**