

Approved Minutes  
REGULAR SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
District Office Board Room  
November 10, 2021

1. Call to Order

The meeting was called to order by Chair Winkels at 6p.m.

2. Roll Call

Present: Winkels, Hansen, Kreuzer, Carbajal, Sand, Pennie, Sands

Late: Absent:

Student Representatives: Boeckermann, Merdan, Odenthal

3. Public Forum

4. Agenda – Additions and Deletions

5. Approvals

5.1 Previous Meeting Minutes

Motion by Kreuzer, seconded by Carbajal, to approve the October 13, 2021 Regular Meeting minutes as presented. Supported by all present.

5.2 Cash Flow Reports – September 2021

Motion by Carbajal, seconded by Sand, to approve the September 2021 Cash Flow Reports as presented. Supported by all present.

6. Consent Agenda

AESP:

Makayla Bloch - AVE PreK Paraprofessional

Jill Martinson - AVE K-5 Paraprofessional

Jan Kollar - AHS ST Sub Paraprofessional

Reyna Sanchez Morales - Laundry/Custodial

At Will Contract:

John Klasen, Director of Building Maintenance

AESP Payroll Change Request:

Melissa Bueckers - AVE Paraprofessional, Step 2 to Step 6

Adriana Boeckermann - AMS/AHS Food Service Aide, 10 hrs/week to 20 hrs/week

Request For Severance:

Coy Jepsen - AFT

Special Education Pay Differential:

Lori Arceneau, Marlene Ramacher, Amanda Grabmeier, Carla Bauer, Gina Burg, Brooke Kingston, Emma Mizeur, Tami Christen, Jean Kollodge, Kristi Imholte

LOA: Three

Coaching/Advisors:

Paige Callahan - 9th Gr. Girls Basketball

Community Education:

Course Instructors: Renae Illies, Patty Peschel

HSP-Fundamentals - Aaron Schwenzfeier, Makaela Zierden

Resignations:

Kayla Furnstahl - AVE Paraprofessional, effective October 29, 2021

Ashley Goebel - One Act Play Director, effective October 7, 2021

Kelly Klasen - 9th Gr. Girls Basketball, effective October 12, 2021

Scott McLachlan - Assistant Softball Coach, effective October 12, 2021

Brock Zierden - Director of Transportation & Grounds, effective November 19, 2021

Donations:

\$ 718.60 - Stearns Bank - Staff Breakfast

\$ 500.00 - CentraCare- BEAT Donation-#R058739

\$ 100.00 - Peter Herges - Athletics - R#58669

\$ 250.00 - Albany Mutual Telephone - Supermileage - R#58740

\$ 100.00 - Albany Manufacturing - Supermileage - R#58740

\$1,200.00 - Anonymous - Dance Kick Uniforms - R#5840

\$ 227.00 - Avon PTA - Avon Elementary - R#58740

\$ 100.00 - A&W - Supermileage - R#58741

\$ 50.00 - MN Xtreme Power Wash - Supermileage - R#58741

\$1,500.00 - Albany Jaycees- BEAT Donation- R#58745

\$ 500.00 - Scott & Dion Hansen- Friend of the BEAT Donation- R#58745

The following checks were issued in paying claims: Wire transfers and checks 101147-101356

Expenditures:

01 General Fund \$805,239.50

02 Food Services \$ 95,947.72

04 Community Services \$ 42,058.06

06 Building Construction \$ 13,492.60

Motion by Kreuzer, seconded by Carbajal to approve the November 2021 Consent Agenda. Supported by all present.

7. Reports

7.1 Student Representatives

Student representatives gave an update on activities and athletics, as well as dates for upcoming programs, concerts and the December play.

7.2 Purple Pride

Accolades were read highlighting staff for a job well done.

### 7.3 Activities Update

Mr. Buntje discussed the option of adding an additional sport to the Albany athletics program. Soccer may be a possibility in the near future. Mr. Buntje discussed co-op and club team options, space/facility, budget, coaching needs and interest from district students.

## 8. Business

### 8.1 Enrollment Report

### 8.2 Audit Results

Motion by Hansen, seconded by Sand, to approve the audit results as presented. Supported by all present, with Winkels abstaining.

### 8.3 Revised Budget Approval

Motion by Carbajal, seconded by Sand, to approve the Revised Budget as presented. Supported by all present.

### 8.4 Out of State & Out of Country Student Travel

Mr. Bubna led a discussion on future band/choir and cultural trips that will be scheduled in opposite years. Mr. Thelen reported that he has 23 students set to travel abroad in February as well as a summer excursion planned.

### 8.5 Albany Federal of Teachers 2021-2023 Contract Approval

Motion by Carbajal, seconded by Kreuzer, to approve the 2021-2023 AFT contract as presented. Supported by all present.

### 8.6 Albany Educational Support Professionals 2021-2022 Contract Approval

Motion by Carbajal, seconded by Pennie, to approve the 2021-2022 AESP contract as presented. Supported by all present.

### 8.7 Facilities Update

The board reviewed the feedback from the recent community meeting and the task force meetings on the hospital as a possible site for the PreK and Kindergarten school. Excellent feedback from the community on this as an option. The board is waiting for a report from Ehlers on the tax impact of a lease or bond and financing options.

### 8.8 Polling Place Resolution

Motion by Member Carbajal to adopt the following resolution.

RESOLUTION ESTABLISHING COMBINED  
POLLING PLACES FOR MULTIPLE  
PRECINCTS AND  
DESIGNATING HOURS DURING  
WHICH THE POLLING PLACES WILL  
REMAIN OPEN FOR VOTING FOR  
SCHOOL DISTRICT ELECTIONS NOT  
HELD ON THE DAY OF A  
STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 745, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

(Set forth each combined polling place explaining which precincts are being served, such as:)

Combined Polling Place: Albany City Hall, 400 Railroad Ave, Albany, MN 56307

"This combined polling place serves all territory in Independent School District No. 745 located in the City of Albany Precinct 1, Stearns County, Minnesota."

\*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Member Kreuzer seconded the foregoing resolution and upon vote being taken thereon, the following voted in favor there of: Winkels, Hansen, Kreuzer, Carbajal, Sand, Pennie, Sands

And the following voted against: None

Absent: None

Where upon said resolution was declared duly passed and adopted.

Date: November 10, 2021

8.9 Minnesota State High School League Foundation Grant Resolution

Motion by Carbajal, seconded by Hansen, to approve the MSHSL Foundation Grant Resolution as presented. Supported by all present.

8.10 School Board Policy – Fourth Read

8.10.1 Policy 206 Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations

Motion by Carbajal, seconded by Hansen, to approve the 8.10.1 Policy 206 with one addition.

8.11 School Board Policies – First Read

8.11.1 Policy 701 Establishment and Adoption of School District Budget

8.11.2 Policy 703 Annual Audit

8.11.3 Policy 706 Acceptance of Gifts

8.11.4 Policy 710 Extracurricular Transportation

8.11.5 Policy 712 Video Surveillance Other Than on Buses

9. Committee Reports

10. Superintendent Report

Superintendent Johnson was unable to attend the meeting.

11. Adjournment

Agenda completed at 7:42pm, a motion to adjourn was made by Hansen, seconded by Carbajal. Supported by all Present

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Lynn Pennie, Clerk