

Board of Education
Darien, Connecticut

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, DECEMBER 14, 2021**

PLACE:
**DARIEN PUBLIC SCHOOLS’
ADMINISTRATIVE OFFICES
MEETING ROOM
7:30 P.M.**

TENTATIVE AGENDA

1. Call to Order..... Mr. David Dineen 7:30 p.m.
2. Chairperson’s Report..... Mr. David Dineen
3. Public Comment*..... Mr. David Dineen
4. Superintendent’s Report..... Dr. Alan Addley
5. Approval of Minutes..... Board of Education
6. Board Committee Reports..... Mr. David Dineen
7. Presentations/Discussions
 - a. Perspectives on the FY23.... Mr. James Palen (Board of Finance Chair)
Budget Process
 - b. Darien Public Schools..... Dr. Alan Addley
Status Update
 - c. Presentation of the..... Ms. Amy Samuelson (S/L/A/M Architects)
Furniture, Fixtures and Dr. Alan Addley
Equipment (FFE) Package
and Budget, the Technology
and Telephone Package and
Budget, and Consideration to
Approve the Submission of the
Construction Documents to the
State for Review at the Pre-Bid
Confirmation Review (PCR)
Meeting with the Office of
School Construction Grant and
Review (OSCG&R)

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, DECEMBER 14, 2021**

7. Presentations/Discussions (cont.)

- d. Update and Discussion on.....Mr. Michael Lynch
CT Green Bank's Proposal Ms. Emily Basham, Senior Manager, CT Green Bank
for the Installation of Solar
Panels at Hindley, Holmes
Royle and Ox Ridge
Elementary Schools
- e. Annual Special Education..... Mrs. Shirley Klein
Update
- f. Update on Diversity, Equity.... Dr. Alan Addley
and Inclusion Mr. Christopher Tranberg
- g. Discussion and Possible..... Mrs. Sara Parent
Approval of the Charge Mr. Christopher Tranberg
for the Board of Education
Curriculum Committee
- h. Updated 1st Semester Board.. Dr. Alan Addley
Master Agenda
- i. Presentation and Discussion.. Dr. Alan Addley
of Proposed Board Master
Agenda for February –
August 2022

8. Action Items

- a. Personnel Items..... Ms. Marjorie Cion
 - i. Appointments
 - ii. Resignations/Retirements

- 9. Public Comment*..... Mr. David Dineen

- 10. Adjournment..... Mr. David Dineen

AA:nv

*** * The Board of Education meeting will be available to the public in person and via Zoom. In-Person attendance at the Board meeting is limited by room capacity and social distancing requirements. All members of the community must wear masks regardless of vaccination status. Only 14 seats are available for the public which will be available on a first come, first serve basis. Doors**

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, DECEMBER 14, 2021**

open at 7:00 p.m. for the 7:30 p.m. meeting. If you are present and wish to give public comment but are unable to get a seat, you will be required to wait outside and you will be invited into the room when it is your turn to speak.

Those members of the community wishing to participate in public comment should join the meeting via Zoom:

<https://darienps.zoom.us/j/97772228089>

Those members of the community wishing to view only, should do so through the Darien Youtube link: <https://www.youtube.com/channel/UCUnnvYKBfFrTWQRuoB6OZA>

In order to reduce audio interference, members of the community are requested not to simultaneously view by Youtube while participating on Zoom.

APPROVED
ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
TUESDAY, NOVEMBER 9, 2021

PLACE:
DARIEN PUBLIC SCHOOLS
BOARD OF EDUCATION CONFERENCE ROOM
VIA ZOOM
7:30 P.M.

Board Members Present:

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Present	x	x*	x	x	x	x	x	x	x
Absent									

Call to order by David Dineen, at 7:30 p.m.

*Via Zoom

Administration Present:

Dr. Addley, Mr. Tranberg, Ms. Klein, Ms. Cion

Nomination of David Dineen as Chairperson of the Board of Education

1st Mrs. Parent

2ND Mr. Sini

Nomination of Jill McCammon as Vice-Chairperson of the Board of Education

1st Mr. Maroney

2ND Mr. Sini

Nomination of Sara Parent as Secretary of the Board of Education

1st Mr. Sini

2ND Mrs. Best

Election of David Dineen as Chairperson of the Board of Education:

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

Election of Jill McCammon as Vice-Chairperson of the Board of Education:

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x		x	x	x
No						x			
Abstain									

RESULT - MOTION PASSED (8-1-0)

Election of Sara Parent as Secretary of the Board of Education:

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

Motion to Adjourn:

1st Mr. Sini

2ND Mrs. Ochman

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

Meeting adjourned at 7:33 p.m. (0:03)

Respectfully Submitted,

D. Jill McCammon,
Acting Secretary

APPROVED
REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, NOVEMBER 09, 2021

PLACE:
DARIEN PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES
BOARD OF EDUCATION CONFERENCE ROOM
VIA ZOOM
7:30 P.M.

Board Members Present:

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Present	x		x	x	x	x	x	x	x
Absent									

Administration Present:

Dr. Addley, Mr. Tranberg, Ms. Klein, Ms. Cion and Mr. Rudl

Audience: Meeting held in Board of Education office and via You Tube / Zoom

1. Call to Order
Mr. David Dineen, Chair
At 7:34 p.m. (0:00)
2. Chairperson's Report
Mr. Dineen
At 7:35 p.m. (0:01)
3. Public Comment
Mr. Dineen
At 7:38 p.m. (0:04)

Sydney Meyer (student)

Livie Punishill (student)

Amy Zerbe

Krista Carnes

Susie Flaherty

82 Noroton Ave

23 Fitch Ave

9 Morehouse Dr

40 Fitch Ave

6 Lake Dr
4. Superintendent's Report
Dr. Alan Addley
At 7:51 p.m. (0:17)

5. Approval of Minutes

Mr. Dineen
At 8:00 p.m. (0:26)

Motion to Approve Minutes of the Special Meeting and Executive Session held on October 26, 2021; Minutes of the Regular Meeting held on October 26, 2021:

1st Ms. Ochman

2ND Mr. Maroney

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes			x	x	x	x	x	x	
No									
Abstain	x								x

RESULT - MOTION PASSED (6-0-2)

6. Board Committee Reports

Mr. Dineen
At 8:01 p.m. (0:27)

PRESENTATIONS AND DISCUSSIONS

7. Presentations/Discussions:

a. Darien Public Schools Status Update

Dr. Addley
At 8:02 p.m. (0:28)

b. Curriculum Update: New Course/Program Development Process

Mr. Christopher Tranberg
At 8:16 p.m. (0:42)

c. Discussion on Proposed New Courses for Darien High School 2022-2023 School Year

Mr. Tranberg
At 8:28 p.m. (0:54)

- d. Presentation and Discussion on October 1st
District Enrollment Report and Projections

Mr. Richard Rudl
At 9:01 p.m. (1:27)

- e. Further Discussion and Possible Action on
Regular Board of Education Meetings for the
2022 Calendar Year

Dr. Addley
At 9:05 p.m. (1:31)

Motion to Approve Regular Board of Education Meetings for the 2022 Calendar Year:

1ST Ms. Ochman

2ND Mr. Maroney

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x		x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

- f. Further Review and Possible Action on
Proposed 2022-2023 Budget Calendar

Dr. Addley
At 9:07 p.m. (1:33)

Motion to Approve Proposed 2022-2023 Budget Calendar As Amended:

1ST Ms. McCammon

2ND Mr. Sini

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x		x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

- g. First Reading and Discussion on Board of
Education Policies: Proposed Revised 9350,
Quorum and Voting Procedures; Proposed New
1310, School Security and Safety

Ms. Marjorie Cion
At 9:16 p.m. (1:42)

- h. Discussion on High School Stadium Lights
Agreement

Mr. Dineen
At 9:19 p.m. (1:45)

- i. Discussion and Possible Action on 1) Start Times for Board of Education Meetings and 2) Public Comment

Dr. Addley
At 9:23 p.m. (1:49)

8. Action Items

a. Personnel Items

- i. Appointments
ii. Resignations/Retirements

Ms. Marjorie Cion
At 9:56 p.m. (2:22)

Motion to Approve the Personnel Items as Detailed in the Personnel Action Report Dated November 9, 2021:

1st Ms. Ochman

2ND Mr. Maroney

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x		x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

9. Public Comment

Mr. Dineen
At 9:57 p.m. (2:23)

Greg Grambling

11 Blueberry Lane

10. Adjournment

Mr. Dineen
At 9:59 p.m. (2:25)

MOTION TO ADJOURN:

1st Mr. Sini

2ND Ms. Best

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x		x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

Meeting adjourned at 10:00 p.m. (2:26)

Respectfully Submitted,

Sara Parent
Secretary

APPROVED

APPROVED
SPECIAL MEETING OF THE BOARD OF EDUCATION
THURSDAY, NOVEMBER 18, 2021

PLACE:
DARIEN PUBLIC SCHOOLS
BOARD OF EDUCATION CONFERENCE ROOM
VIA ZOOM
5:00 P.M.

Board Members Present:

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Present	x	x	x	x	x	x*		x	
Absent							x		x

Call to order by David Dineen, at 5:01 p.m.

*Departed at 6:15

Administration Present:

Dr. Addley, Mr. Tranberg, Ms. Klein (via zoom), Ms. Cion

1. Call to Order

Mr. David Dineen, Chair,
At 5:01 p.m. (0:00)

2. Public Comment

Mr. Dineen
At 5:05 p.m. (0:04)

Melissa Zablocki
Jon Dunn
Krista Carnes
Natasha Tomei
Theresa Vogt

Relihan Rd
175 Raymond St
40 Fitch Ave
6 Maclaren Rd South
22 Circle Rd

3. Discussion with Diversity, Equity, and Inclusion
Consultant

Dr. Alan Addley
At 5:15 p.m. (0:14)

4. Public Comment

Mr. Dineen
At 6:18 p.m. (1:17)

Julie Punishill
Krista Carnes
Natasha Tomei
Greg Grambling

23 Fitch Ave
40 Fitch Ave
6 Maclaren Rd South
11 Blueberry Lane

Susie Flaherty
Clara Sartori

6 Lake Dr.
161 Old Kings Hwy S

10. Adjournment

Mr. Dineen
At 6:32 p.m. (1:31)

Motion to Adjourn:

1st Mrs. Best

2ND Mr. Sini

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x			x	
No									
Abstain									

RESULT - MOTION PASSED (6-0-0)

Meeting adjourned at 6:32 p.m. (1:31)

Respectfully Submitted,

D. Jill McCammon,
Acting Secretary

December 14, 2021

DARIEN PUBLIC SCHOOLS

School Status Update



Updates

1 – COVID Metrics

2 – Contact Tracing

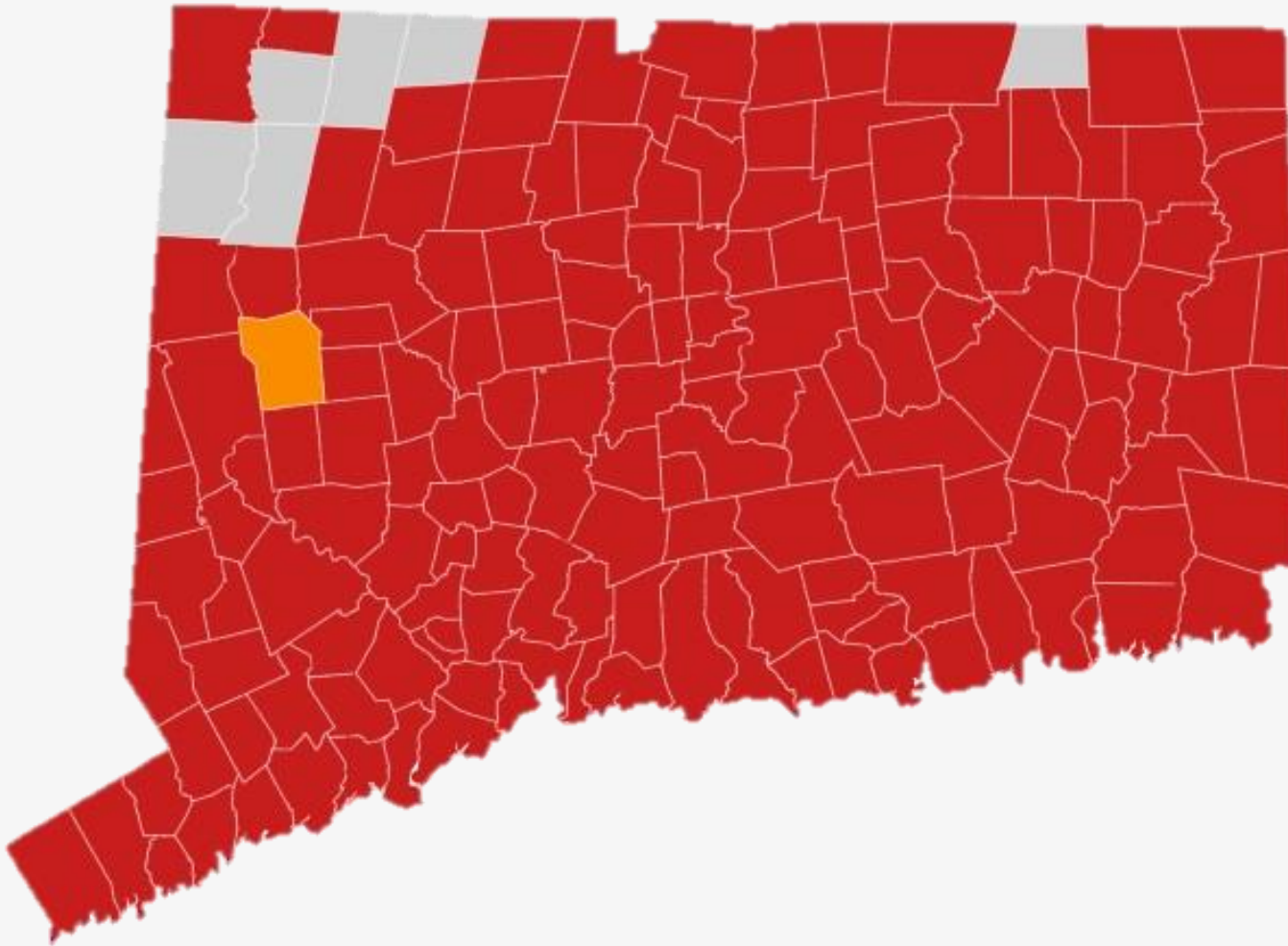
3 – CIAC Guidelines

4 – Safe Return Plan Periodic Review (Due: Dec 23, 2021)

Covid Metrics - State Information

1

Dates Reported:
11/21 – 12/04



2

Town of Darien:
Cases: 92

Rate / 100,000: 30.2

Covid Metrics - Darien Public Schools

1

COVID STATUS 12.10.21 12:30 pm

SCHOOL	CURRENT CASES	CURRENT QUARANTINE	SCREEN AND STAY	CUMULATIVE CASES	CUMULATIVE QUARANTINE	Case Fully Vaccinated
DHS/FITCH	3	1	1	19	27	12
MMS	8	9	2	43	79	4
HINDLEY	8	4	5	36	69	2
HOLMES	7	9	8	28	94	1
OX RIDGE	3	6	5	44	71	1
ROYLE	2	4	0	9	39	1
TOKENEKE	2	1	0	17	62	2
Central Services	0	0	0	0	0	0
Total	33	34	21	196	441	23

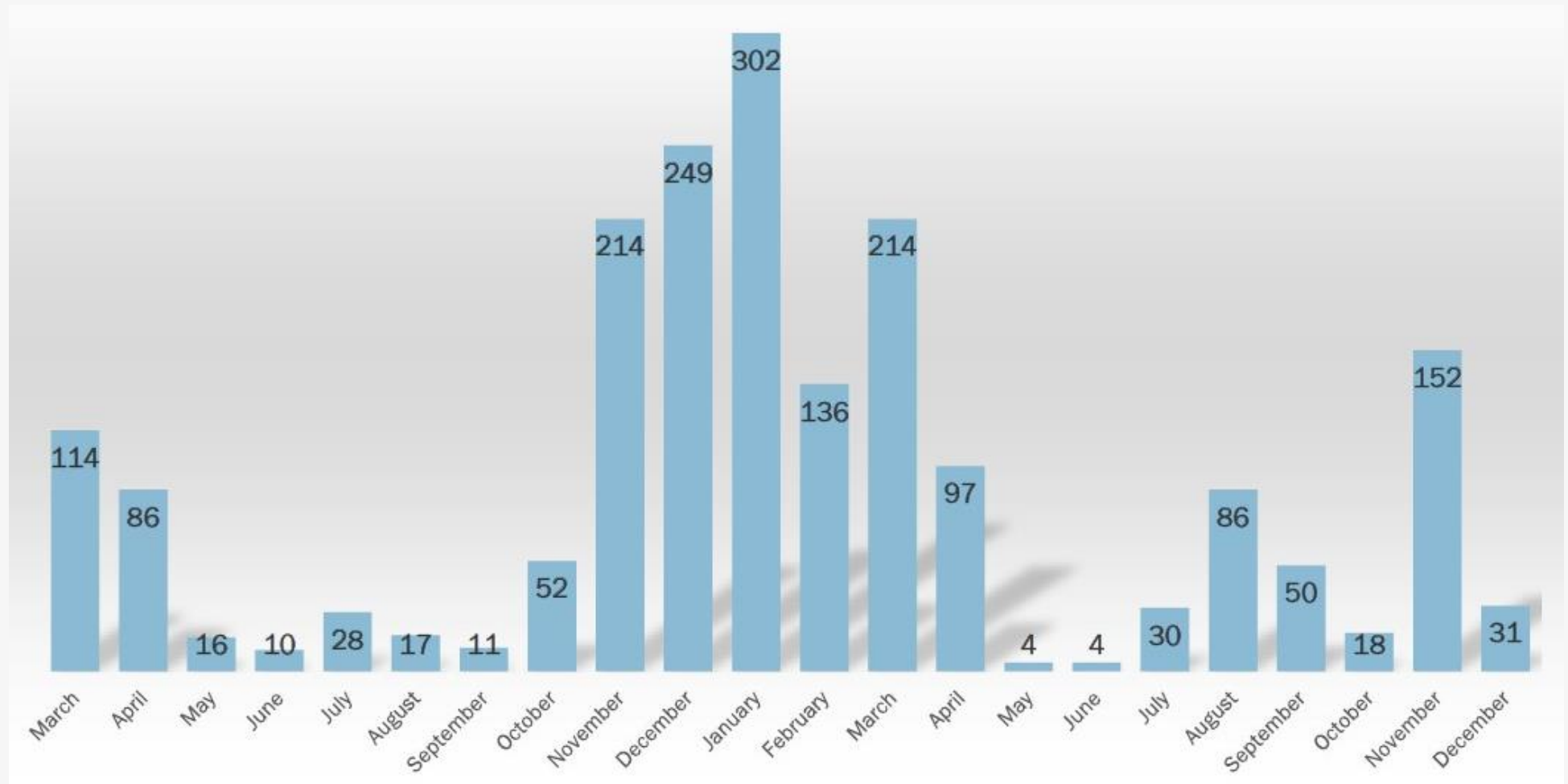
Updated:
Dec. 10, 2021 @ 12:30pm

Covid Metrics - Town of Darien

Monthly

1

Updated:
Dec 9, 2021

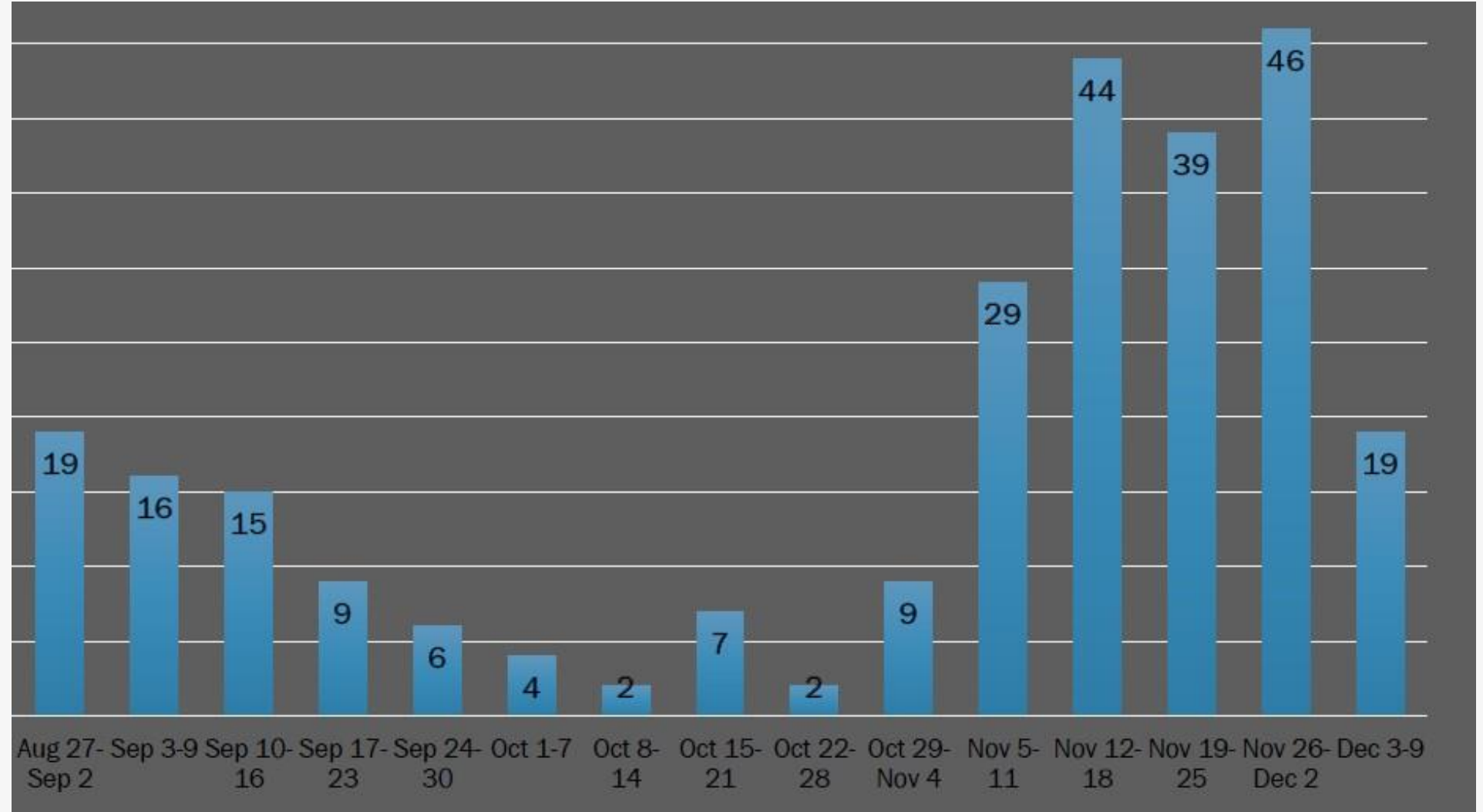


Covid Metrics - Town of Darien

1

Updated:
Dec 9, 2021

Weekly



OX RIDGE ELEMENTARY SCHOOL



Schedule

December 9	Building Committee Approval
December 14	Board of Education Approval
Dec 15 – 16	PCR Meetings OSGR, State of Connecticut
January 10, '22	Send to Bidders and Vendors on State Contract
Feb – May '22	Procurement
May 2022	Installation @ Constr. Ph 1



Designed Classroom Capacity vs Enrollment

Revised December 2021

Grade	<u>DESIGNED CAPACITY</u>					Base Year 2019-20	<u>ENROLLMENT</u>		
	# Rooms Built	BoE Student/Rm	Total Capacity	State Student/Rm	Total Students		Projected High 2026-27	Projected High + 20% 2026-27	Projected Low 2026-27
ELP*	9	16	144	15	135	83	150	180	150
K	4	22	88	26	104	77	75	90	61
1st - 5th	20	24	480	26	520	323	353	424	310
DLC extra	2	24	48	26	52				
Total K - 5 plus DLC	26	NA	616	NA	676	400	428	514	371
TOTAL	35	NA	760	NA	811	483	578	694	521

Notes:

1. *ELP enrollment projections not based upon past/current enrollment
2. Other rooms, ie music, have been increased in size for use as Gr 1-5 classrooms: not included in above
3. 7-year historical size of grades K-5 ranges from 50 to 92 students per grade level

If all grades K-5 were at historical maximum simultaneously, total enrollment would be 6 x 92=

552

The large disparity in class size makes it difficult to plan for classroom expansion: need flexible space

Estimate

FF & E

COST ESTIMATE - FURNITURE BY CATEGORY

Category - Description	COST ESTIMATE	BID / State Contract
A - Admin Office Furniture	\$70,275.00	State Contract
AA - Admin Misc Furniture	\$3,200.00	Bid
B - Bookcases / Classroom Furniture	\$213,785.00	Bid
BA - Library Bookcases	\$58,260.00	State Contract
C - Chairs	\$87,010.00	Bid & State Contract
CA - Classroom Chairs	\$121,928.00	State Contract
D - Classroom Desks	\$145,990.00	Bid & State Contract
L - Lounge Furniture	\$84,225.00	Bid
M - Music Furniture	\$75,975.00	Bid
P - Phys Ed / OTPT Items	\$14,120.00	Bid
R - Area Rugs	\$31,400.00	Bid
S - Storage	\$78,950.00	Bid
T - Tables	\$26,050.00	State Contract
TA - Classroom Tables	\$129,300.00	Bid & State Contract
TB - Cafeteria Tables	\$46,800.00	State Contract
TOTAL ESTIMATED FURNITURE BUDGET	\$1,187,268.00	

Estimate

Technology Equipment

OX RIDGE ELEMENTARY SCHOOL

DARIEN PUBLIC SCHOOLS

395 MANSFIELD AVENUE, DARIEN CT 06820

State Project # 035-0117 N

PHASE 3 OF 3

DATE: 12/06/2021

TECHNOLOGY FF&E ESTIMATE

	SYSTEM	ELIGIBLE	INELIGIBLE	TOTAL	PROCUREMENT
TE-01	LAN Network Switches	\$ 103,215.00	\$0.00	\$ 103,215.00	Public Bid
TE-02	Wireless Access Points	\$ 87,796.48	\$0.00	\$ 87,796.48	Public Bid
TE-03	Phone Handsets	\$ 27,457.78	\$0.00	\$ 27,457.78	Public Bid
TE-04	Uninterrupted Power Supplies	\$ 29,573.24	\$0.00	\$ 29,573.24	Public Bid
TE-05	Classroom Audio Visual Systems	\$ 429,763.19	\$0.00	\$ 429,763.19	Public Bid
TE-06	Display Monitors	\$ 15,440.00	\$0.00	\$ 15,440.00	State DAS #19PSX0015
TE-07	Charging Carts	\$ 21,109.56	\$0.00	\$ 21,109.56	Public Bid
Grand Total		\$ 714,355.25	\$ -	\$ 714,355.25	

Contingency @ 4%	\$ 742,929.46	\$ -	\$ 742,929.46
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Budget Summary

13. FURNITURE, EQUIPMENT	578	528	STDTS	1,500.00	867,000	792,000
14. TELEPHONE SYSTEM		109,643	SF	1.00		109,665
15. TECHNOLOGY EQUIPMENT		1	LS			924,800

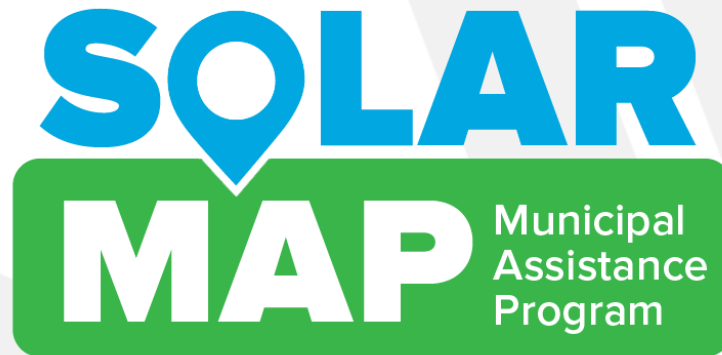
Phase 2 of 3: FF&E

528 students	Budget \$ 792,000	Estimate \$1,187,268	Delta +\$ 395,268
578 students	Budget \$ 867,000	Estimate \$1,187,268	Delta +\$ 320,268
760 students	Budget \$1,140,000	Estimate \$1,187,268	Delta +\$ 47,268

Phase 3 of 3: Technology Equipment

Budget \$1,034,465	Estimate \$ 742,930	Delta -\$ 291,535
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Additional Request	Delta \$ 103,733
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Darien BOE Facilities 12/14/2021

Mackey Dykes, VP of Financing Programs, CT Green Bank
Emily Basham, Senior Manager, CT Green Bank
Fiona Stewart, Senior Manager, CT Green Bank
Allen Sabins, Managing Partner at CSW Energy





A quasi-public state agency and trusted partner to municipalities, is using solar to put towns and cities in charge of their energy costs. With the Green Bank's 'Green Bank Solar PPA,' municipalities can go solar, enjoying peace of mind and other benefits.



CSW Energy is experienced in working with municipalities to develop solar PV projects. Green Bank is working with CSW Energy to help municipalities to analyze their portfolio of buildings and identify opportunities for solar, get connected with a contractor.

Connecticut Green Bank



Help ensure Connecticut's energy security and community prosperity by realizing its environmental and economic opportunities through clean energy finance and investments.







Support the Governor's and legislature's energy strategy to achieve cleaner, cheaper and more reliable sources of energy while creating jobs and supporting local economic development

Less work. More benefits. Now even easier for towns and cities.

- Makes it even easier for municipalities to access renewable energy and achieve energy savings using the Green Bank Solar PPA
- Provides technical assistance support that simplifies every step of the process



- 1 **Site Analysis.** The SolarMAP team performs an analysis on municipal sites to **identify opportunities** for solar projects and, working with municipal stakeholders, develops a list of onsite solar projects using the Green Bank Power Purchase Agreement (PPA).
- 2 **Project Development.** The SolarMAP team conducts **site visits, develops system designs and secures the utility incentives** (ZRECs) needed for each project to delivery energy cost savings.
- 3 **Competitive Partner.** Once utility incentives are secured, the SolarMAP team will **solicit proposals** from qualified solar contractors and select the best proposal, **bundling participating municipalities together** to achieve economies of scale.
- 4 **Execute.** With utility incentives and a construction partner, the SolarMAP team will present **final project specs and pricing to execute the PPA** and begin construction of the solar project(s).

Round 1

5

Municipalities

15

Projects

3

MW of solar

22% -
59%

Discount to Utility

Round 2

10

Municipalities

26

Projects

7

MW of solar

33%

Avg Discount to Utility

Darien Project Milestones



Milestone	Date
Program Introduction	March 2021
Desktop Review of Town Addresses	April 16 2021
BOE Facilities Committee presentation– Initial Review	May 11 2021
Site visits	May 20 2021
BOE presentation – Initial Review	May 25 2021
Town signed Letter of Intent	June 1 2021
Incentive application for project	June 2021
Incentive Awards	August 2021
Green Bank RFP for construction partner	Oct 14 2021
RFP Bidder site visits	September 2021
Green Bank RFP selection and final pricing	December 2021
BOE Facilities Committee presentation – Final Review	Dec 9 2021
BOE presentation – Final Review	Dec 14 2021
PPA Execution	January 2022

Green Bank Solar PPA

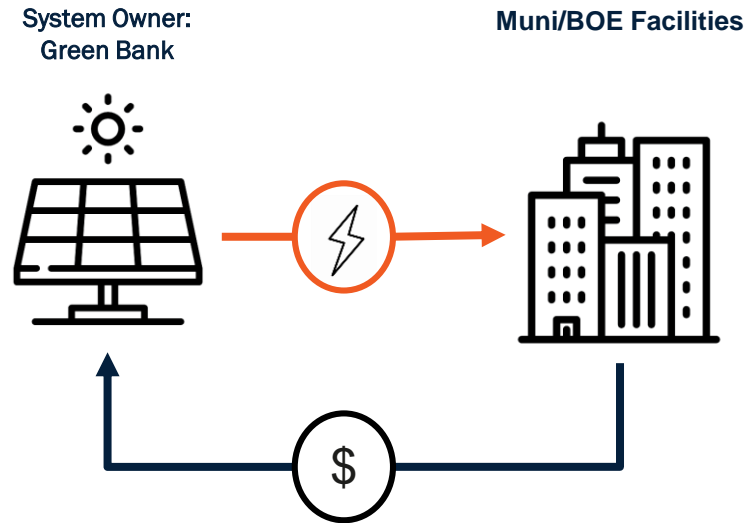
BOEs and Municipal



- Ashford
- Bethany
- Bloomfield
- Branford
- Bridgeport
- Chaplin
- Coventry
- Darien
- Deep River (regional)
- Eastford
- Easton
- Ellington
- Essex
- Fairfield
- Falls Village
- Hampton
- Harwinton (regional)
- Lebanon
- Manchester
- Mansfield
- New Fairfield
- New Haven
- Newtown
- Orange
- Portland
- Ridgefield
- Salisbury
- Union
- Voluntown
- Woodbridge

Power Purchase Agreement (PPA)

What is a Power Purchase Agreement (“PPA”)?



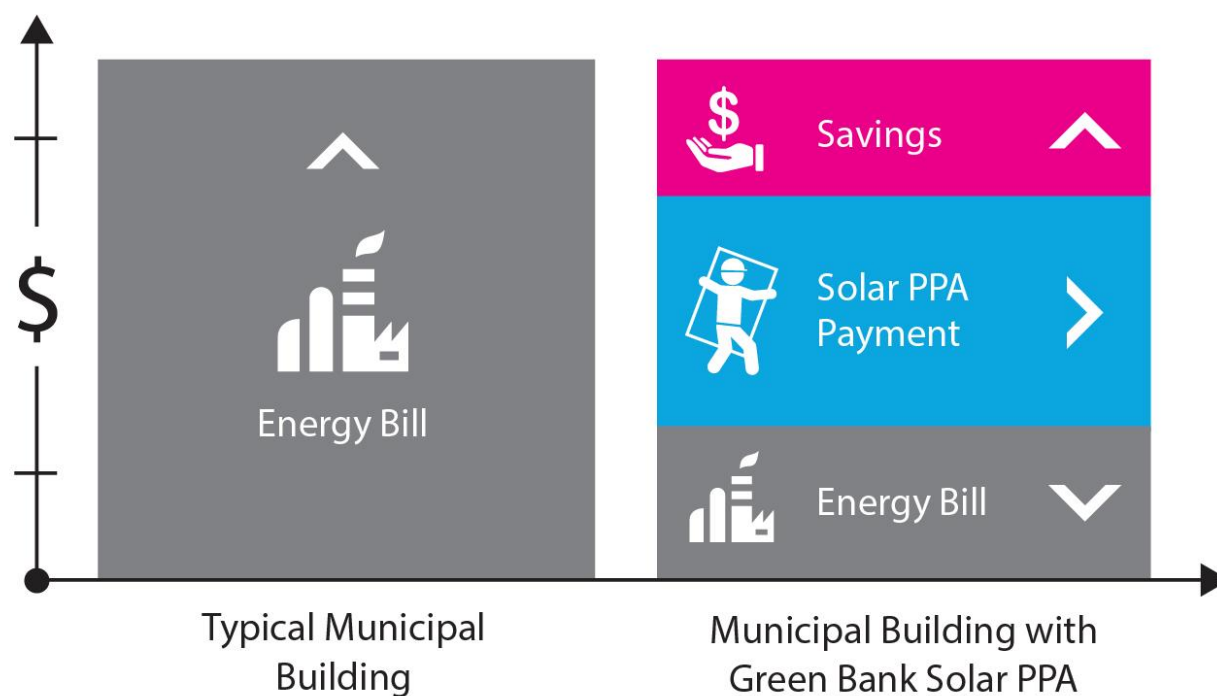
Contract between Seller
(generates electricity)
and Buyer (purchases
electricity)

Green Bank is Seller:
Oversees development,
construction, & asset
management

Municipality is Buyer:
Purchases electricity
from solar installed on
property

What are the Benefits of a PPA?

The value of solar PV comes from electricity cost savings!



What are the Benefits of a PPA?



No upfront costs

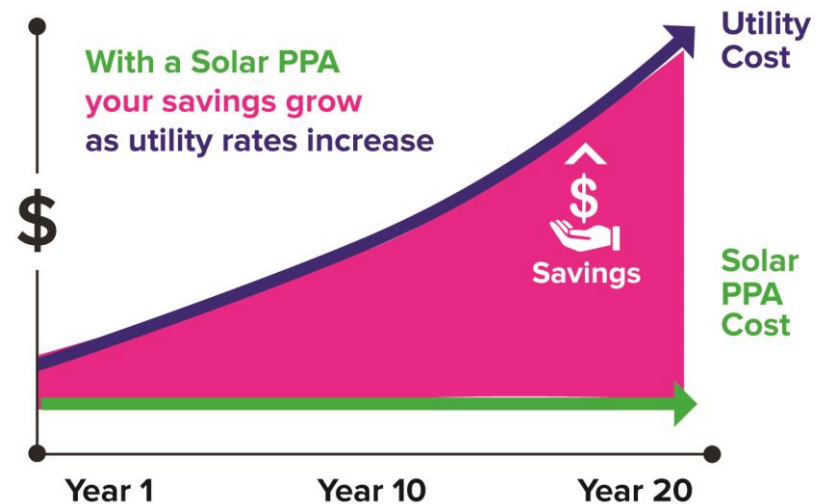
Lock in low electricity rate

Positive cash flow

No operations & maintenance costs

Preserve capital & credit lines

Managed by a third-party solar system owner



Darien

Hindley Elementary School



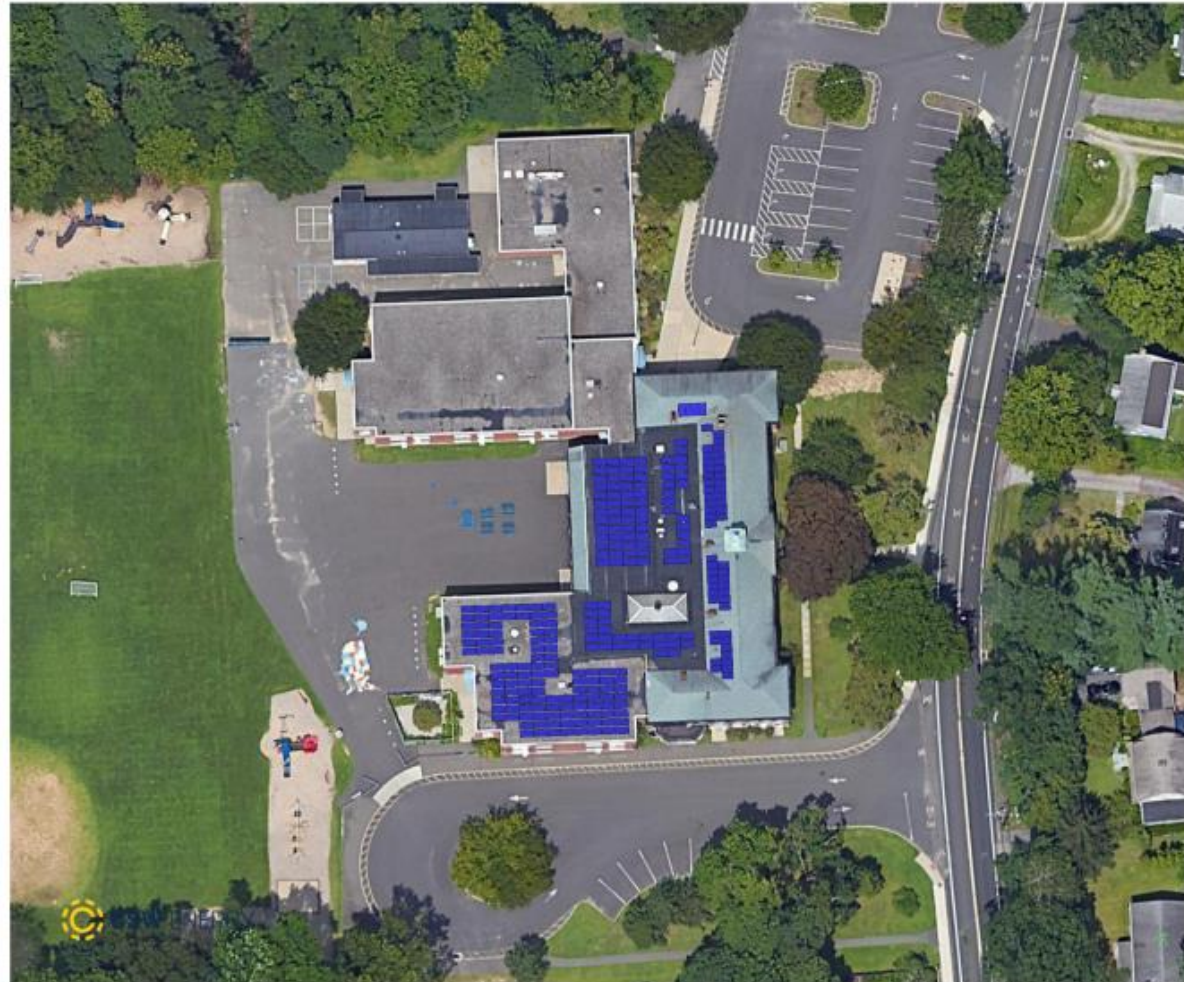
Project Details	
Project size (kW DC)	57
Estimated Annual Production (kWh)	71,042
Effective Utility Rate	\$0.108
Savings Feasibility	
Initial PPA Rate (10% discount)	\$0.091
Final PPA Rate	\$0.067
% Discount to Utility	38%
% Solar Offset to Utility	27%



Holmes Elementary School



Project Details	
Project size (kW DC)	89
Estimated Annual Production (kWh)	104,193
Effective Utility Rate	\$0.187
Savings Feasibility	
Initial PPA Rate (10% discount)	\$0.091
Final PPA Rate	\$0.082
% Discount to Utility	56%
% Solar Offset to Utility	48%



Ox Ridge Elementary School



Project Details	
Project size (kW DC)	140
Estimated Annual Production (kWh)	179,015
Effective Utility Rate* <i>Proxy rate for savings est</i>	\$0.108
Savings Feasibility	
Initial PPA Rate (10% discount)	\$0.155
Final PPA Rate	\$0.048
% Discount to Utility	55%
% Solar Offset to Utility	30%



Royle Elementary School



Project Details	
Project size (kW DC)	132
Estimated Annual Production (kWh)	166,292
Effective Utility Rate	\$0.187
Savings Feasibility	
Initial PPA Rate (10% discount)	\$0.155
Final PPA Rate	\$0.073
% Discount to Utility	61%
% Solar Offset to Utility	51%



Total Savings & Benefits

Final PPA rates provide discount to utility rates

Darien	Utility Rate	PPA Rate	% Discount	First Year Savings	Avg Annual Savings	Term Savings
Hindley Elementary School	\$0.108	\$0.067	37%	\$2,909	\$4,256	\$85,067
Holmes Elementary School	\$0.187	\$0.082	55%	\$10,429	\$13,565	\$271,298
Royle Elementary School	\$0.187	\$0.073	60%	\$18,979	\$24,013	\$480,264
Ox Ridge Elementary School	\$0.108*	\$0.048	55%	\$10,732*	\$13,920*	\$278,400*
Total				\$43,049	\$55,754	\$1,115,029

*Uses proxy utility rate for estimating savings



\$282,443 Lifetime
public health value
created



6,109 Tons CO2
emissions reduced,
which equals:



91,638 Tree seedlings
grown for 10 years



1,205 Passenger
vehicles driven for one
year or **13,928,121**
miles

Next Steps



Review final PPA proposal	December 2021
Execute PPA	December – January
Onboard Contractor Partner	Q1 – Q2 2022
Contractor Engineering & Final Design	Q2 – Q3 2022
Town Permitting & Review	Q2 – Q3 2022
Project Construction	Q3 – Q4 2022



Questions?

Thank you!

Contact:

Emily Basham, Senior Manager, CT Green Bank

Emily.Basham@ctgreenbank.com

860-258-7839

<https://www.ctgreenbank.com/solarmap-townsandcities>

Appendix

Hindley Elementary School

Energy Savings



Savings		
Term Savings	\$	85,067
Average Annual Savings	\$	4,253
First Year Savings	\$	2,909
<i>Operations & Maintenance Cost Included</i>		

Model and Finance Assumptions	
System Size	57 kW
Solar Energy Generated	71,042 kWh
Annual Solar System Degradation	0.64%
Solar Energy PPA Price	\$0.067 /kWh
Solar Energy Escalator	0.00%
Utility Energy Price	\$0.108 /kWh
Utility Energy Escalator	2.00%

Holmes Elementary School

Energy Savings



Savings		
Term Savings	\$	271,298
Average Annual Savings	\$	13,565
First Year Savings	\$	10,429
<i>Operations & Maintenance Cost Included</i>		

Model and Finance Assumptions		
System Size	kW	89 kW
Solar Energy Generated		104,193 kWh
Annual Solar System Degradation		0.64%
Solar Energy PPA Price		\$0.082 /kWh
Solar Energy Escalator		0.00%
Utility Energy Price		\$0.182 /kWh
Utility Energy Escalator		2.00%

Ox Ridge Elementary School

Energy Savings



Savings		
Term Savings	\$	278,400
Average Annual Savings	\$	13,920
First Year Savings	\$	10,732
<i>Operations & Maintenance Cost Included</i>		

Model and Finance Assumptions		
System Size	kW	140 kW
Solar Energy Generated		179,015 kWh
Annual Solar System Degradation		0.64%
Solar Energy PPA Price		\$0.048 /kWh
Solar Energy Escalator		0.00%
Utility Energy Price		\$0.108 /kWh
Utility Energy Escalator		2.00%

Royle Elementary School

Energy Savings



Savings		
Term Savings	\$	480,264
Average Annual Savings	\$	24,013
First Year Savings	\$	18,979
<i>Operations & Maintenance Cost Included</i>		

Model and Finance Assumptions		
System Size	kW	132 kW
Solar Energy Generated		166,292 kWh
Annual Solar System Degradation		0.64%
Solar Energy PPA Price		\$0.073 /kWh
Solar Energy Escalator		0.00%
Utility Energy Price		\$0.187 /kWh
Utility Energy Escalator		2.00%

Desktop Review (first look)

Darien Schools



7 / 8

Passed / Total Sites

		Can the roof: fit a 50kWac installation? >>>	Is the roof free from: roof pitches, HVAC units, etc. that could inhibit a solar installation?	Is the roof free from: any impact from tree shading, other buildings, etc.?	<<< If the roof is not viable: any potential for a ground-mount and/or carport installation?	Results from: Roof Size Obstructions Shading Ground/Carport	Utility bill review: does the site have the minimum kWh usage to meet the program system size requirements?
Site Name	Site Address	Roof Size	Roof Obstructions	Shading	Ground or Carport	CSW Desk Review	CSW Usage Review
Darien High School	80 High School Lane, Darien, CT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pass	Pass
Middlesex Middle School	204 Hollow Tree Ridge Road, Darien, CT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pass	Pass
Hindley Elementary School	10 Nearwater Lane, Darien, CT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pass	Pass
Holmes Elementary School	18 Hoyt Street, Darien, CT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pass	Pass
Ox Ridge Elementary School	395 Mansfield Avenue, Darien, CT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pass	Pass
Royle Elementary School	133 Mansfield Avenue, Darien, CT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pass	Pass
Tokeneke Elementary School	7 Old Farm Road, Darien, CT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pass	Pass
Central Office Building	35 Leroy Avenue, Darien, CT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fail	

Next Steps:

- ☒ CSW Desktop Review
- ☒ Utility Bills
- ☐ Third-party Supply*
- ☐ Introductions

Desktop Review (first look)

Darien Schools



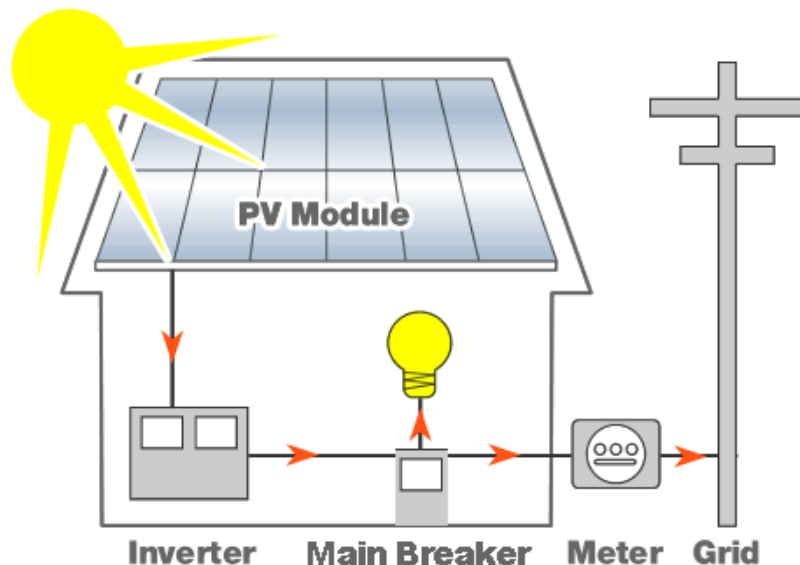
Facility Information				Utility Information	
Facility ID	Facility Name	Facility Address	Roof Age (optional)	Account Number	Billing Zip Code
1	Darien High School	80 High School Lane, Darien, CT	17 years old	5110 267 2060	6820
2				5127 467 2054	
3	Middlesex Middle School	204 Hollow Tree Ridge Road, Darien, CT	22 years old	5158 257 2012	6820
4					
5	Hindley Elementary School	10 Nearwater Lane, Darien, CT	New: 08/20/21	5160 557 2080	6820
6					
7	Holmes Elementay School	18 Hoyt Street, Darien, CT	New: 08/20/21	5140 727 2079	6862
8					
9	Ox Ridge Elementary School	395 Mansfield Avenue, Darien, CT	New: 06/01/22	5192 866 2097*	6820
10					
11	Royle Elementary School	133 Mansfield Avenue, Darien, CT	New: 08/20/22	5145 986 2025	6820
12					
13	Tokeneke Elementary School	7 Old Farm Road, Darien, CT	11 years old	5111 263 4027	6820
14					
15	Central Office Building	35 Leroy Avenue, Darien, CT	7 and 1 year old	5152 244 6053	6820
16					
17					
18	* Old building, new building under construction				

Solar PV systems use **net metering**



Solar PV systems are located **behind the meter**, meaning electricity is intended for onsite use

Net metering is a billing mechanism allowing electricity in excess of customer usage to be banked at the full retail rate and credited on an annual basis



- At year end, excess electricity generation for the year is reimbursed at wholesale rate
- Wholesale rate generally much lower than retail electricity tariff

Darien Public Schools

Special Education and Student Services Program Overview & Initiatives 2021-2022

December 14, 2021

Shirley K. Klein, Assistant Superintendent, SESS

Laura Straiton, Program Director, ELP
Kristin O'Reilly, Program Director, Elementary SESS
Scott McCarthy, Ph.D., Program Director, Secondary
SESS

Department Structure

Shirley K. Klein
Assistant Superintendent
Special Education and Student Services (SESS)
Grades PK - 12+

Laura Straiton
Program Director
Early Learning Program
(PK)

School Psychologists
Special Education Teachers
Speech/Language Pathologists
Paraprofessionals

Kristin O'Reilly
Program Director
SESS Grades K - 5

Leslie Davis
SESS AP - Hindley

Kathleen Brunswick
SESS AP - Tokeneke

Victoria McVie
SESS AP - Royle

Lindsay Sulzycki
SESS AP - Ox Ridge

Anmarie Galgano
SESS AP - Holmes

Scott McCarthy
Program Director
SESS Grades 6 - 12+

Theresa Fox
Department Chair - MMS

Cristina Brás Taylor
Department Chair - DHS

Program Overview - Continuum of Services



General Education

General Education with Speech Therapy as a Special Education Service

- ELP Itinerant Services
 - K-12 Students Receiving Speech Services Only
-

General Education with Special Education Teacher Supplemental Services

- ELP Integrated Program (16, 20, and 22.5 Hour Services)
 - K-12 SET Services in General Education Classroom
 - Grades 6-12 Co-taught Classes
-

Special Education Teacher (SET) Supplemental Services

- K-12 Resource Room / Learning Center
 - Grade 6-12 Direct Reading Instruction
 - Grade 6-8 AIM Program
 - Grade 9-12 CORE Program
-

Modified Content Classes

- Grade 6-8 Alternative Learning Center (ALC-2)
 - Grade 9-12 Comprehensive Classes
-

Specialized Programs

- K-5 Developmental Learning Centers (DLC)
- Grades 6-8 Alternative Learning Center (ALC-1)
- Grades 9-12+ Excel Program

Early Learning Program - Program Overview

The Darien Early Learning Program (ELP) is an integrated preschool for children ages three to five, in which children with learning differences and children with typically developing skills learn from each other in a nurturing environment. Play-based and project-based learning provides opportunities for children to be purposeful, creative, inquisitive, flexible, and reflective.

Itinerant Services (Standalone)

Speech (OT, PT if applicable) for students attending community pre-schools

16-Hour Program

Integrated, School-Based Program 9:30am-1:30pm Monday - Thursday

20-Hour Program

Integrated, School-Based Program 8:30am-1:30pm Monday - Thursday

22.5-Hour Program

*Integrated, School-Based Program 8:30am-1:30pm Monday - Thursday
Friday 8:30am-11:00am IEP students only*

RELATED SERVICES & ACCOMMODATIONS

*Speech and Language Therapy,
Counseling, Parent Training, OT, PT,
ToHI, TVI,*

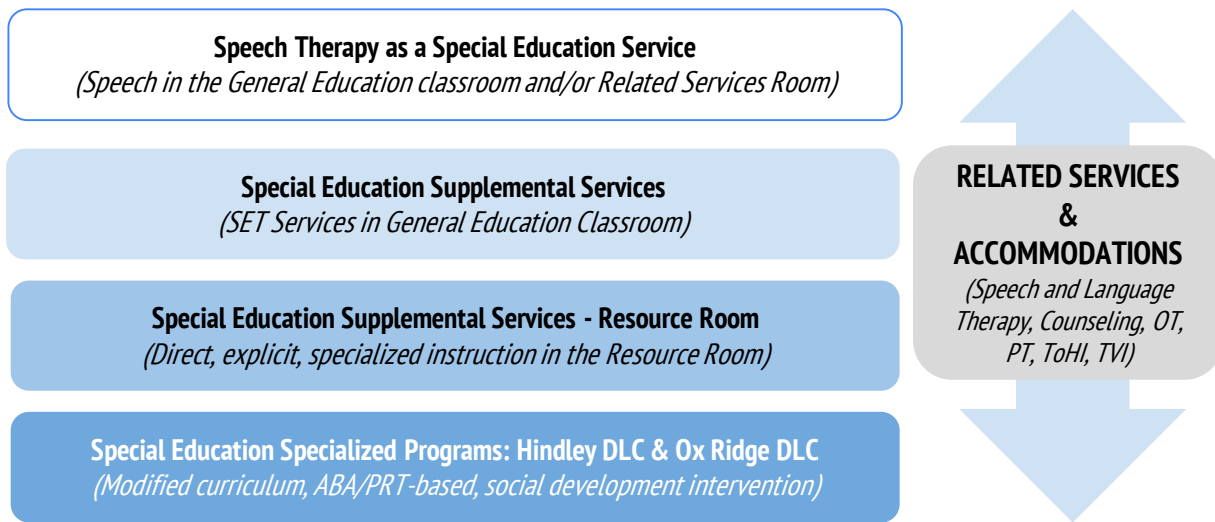
Early Learning Program - Program Highlights

- **Literacy:** Dr. Margie Gillis and Literacyhow specialists, developing early reading and literacy skills of young learners using the coaching method (building teachers' tool boxes, methods and strategies), Heggerty daily explicit and systematic phonological and phonemic awareness lessons, and Handwriting without Tears
- **Mathematics:** Everyday Math
- **Social/Emotional/Behavioral:** Zones of Regulation, Responsive Classroom, Social Thinking- Michelle Garcia Winner, Registered Behavior Technician (RBT) training for professional staff, Physical / Psychological Management Training (PMT)
- **Instructional Technology:** Autism Curriculum Encyclopedia (ACE), Augmentative and Alternative Communication: Picture Exchange Communication System (PECS), Language Acquisition through Motor Planning (LAMP), Proloquo2go
- **Best Practice:** Progress Monitoring using the CT-DOTS, IEP Direct

Elementary Schools - Program Overview

Specialized instruction at the Elementary Schools is delivered in Grades K - 5. Students access several program options within a continuum of services designed to meet their individual needs. Planning and Placement Teams (PPTs) develop Individualized Education Programs (IEPs) with goals/objectives developed to ensure students access and progress in the general education curriculum.

IEPs are designed to align to Common Core standards, ensure attainable goals and meaningful progress, provide services responsive to students' evidenced needs, and promote independence across domains.



Elementary Schools - Program Highlights

- **Literacy:** Orton-Gillingham, Wilson Reading Systems, SPIRE Reading Program, Visualizing & Verbalizing, Seeing Stars, Writing Support, Structured Literacy, Heggerty, LLI
- **Mathematics:** Do the Math, Math in Focus, Touch Math, Bridge the Gap
- **Language & Communication:** PROMPT Approach, Beckman Oral Motor Protocol, Augmentative & Alternative Communication (AAC), Picture Exchange Communication (PECS)
- **Social/Emotional/Behavioral:** Executive Functioning, Physical & Psychological Management Training (PMT), Responsive Classroom, Dialectical Behavior Therapy (DBT), RULER
- **Assessment Training:** School psychologists and special education teachers (WIAT-4, WRAML, ADOS-2)
- **Self Study:** Specially designed instruction and special education models across all settings with Dr. Marilyn Friend, SDI session with Elementary SETs, Observation of push-in and pull-out models across all five schools
- **Parent Coffee Series:** Overview of DBT/validation, mindfulness, distress tolerance, emotional regulation, improving my relationships, ELP-to-DLC, DLC-to-MMS program and transition planning, and CT SEDS
- **SESS Elementary School Assistant Principals:** Professional development and implementation of SDI, PPT and IEP procedures and compliance, leading Professional Learning Communities (PLCs), supervision and evaluation of staff to ensure best practices in SDI and progress monitoring, parent communication and workshops

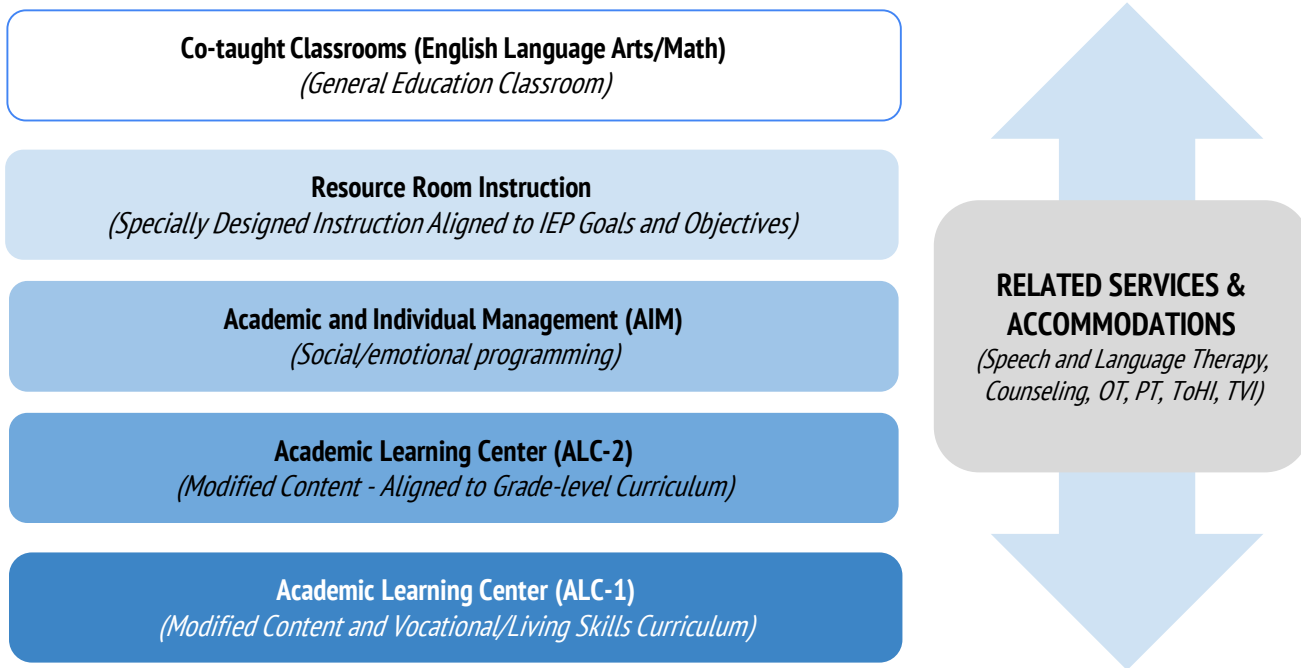
Ox Ridge Elementary School 2022-2023

- Planning for the 2022-2023 Ox Ridge Special Education Programs
- Maintaining the current two sections of ELP for the 2022-2023 school year
- Planning for furniture, fixtures, and equipment (FFE) for the 2022-2023 school
- Information sessions in the spring for faculty and staff regarding the move, transition to the new building, and instructional opportunities in the new space



Middlesex Middle School - Program Overview

Specialized instruction at Middlesex Middle School is delivered across grades 6-8. Seventeen special education teachers, 3 speech and language pathologists, 3 school psychologists, and 1 social worker support students along with assistive technology, behavior analysts, vision and hearing supports.

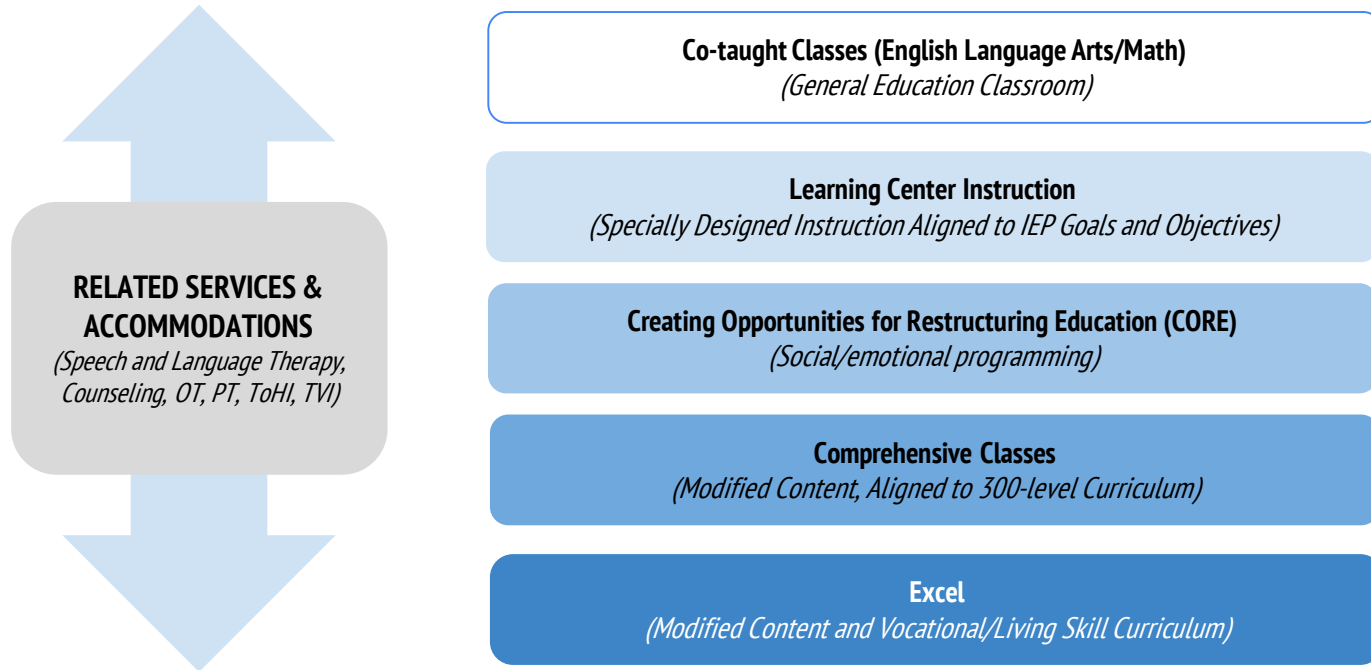


Middlesex Middle School- Program Highlights

- **Literacy:** Orton-Gillingham, Wilson Reading Systems (Introductory and Level 1 Certifications), SPIRE Reading Program, Visualizing & Verbalizing, and Seeing Stars
- **Mathematics:** Do the Math, Math in Focus, Touch Math, Number Worlds, and Equals Math
- **Language & Communication:** PROMPT Approach, Beckman Oral Motor Protocol, Augmentative & Alternative Communication (AAC), Picture Exchange Communication (PECS), and Tobii Eye Tracking Communication System
- **Social/Emotional/Behavioral:** Executive Functioning, Physical & Psychological Management Training (PMT), Responsive Classroom, Dialectical Behavior Therapy (DBT), and RULER Year 1 Implementation
- **Assessment Training:** WIAT-4, WRAML, and ADOS-2
- **Instructional Focuses:** Ongoing refining to co-teaching implementation, continued focus on mini-lessons aligned to posted lesson objectives and grade-level curriculum content, creative approximation of “community outings” and vocational programming in ALC classrooms (e.g., Dragon Delight Cafe)
- **Parent Coffee Series:** IEP Bootcamp, New CT IEP Review, SRBI/RTI/MTSS Structures of Support and Recovery Services/Structures, Social/Emotional Learning, Summer Planning, and 5-6 Articulation Preparation

Darien High School - Program Overview

Specialized instruction at Darien High School is delivered grades 9-12+. Sixteen special education teachers, 2 speech and language pathologists, 5 school psychologists (1 psychologist at Fitch Academy), and 1 social worker support students along with assistive technology, behavior analysts, vision and hearing supports.



Darien High School - Program Highlights

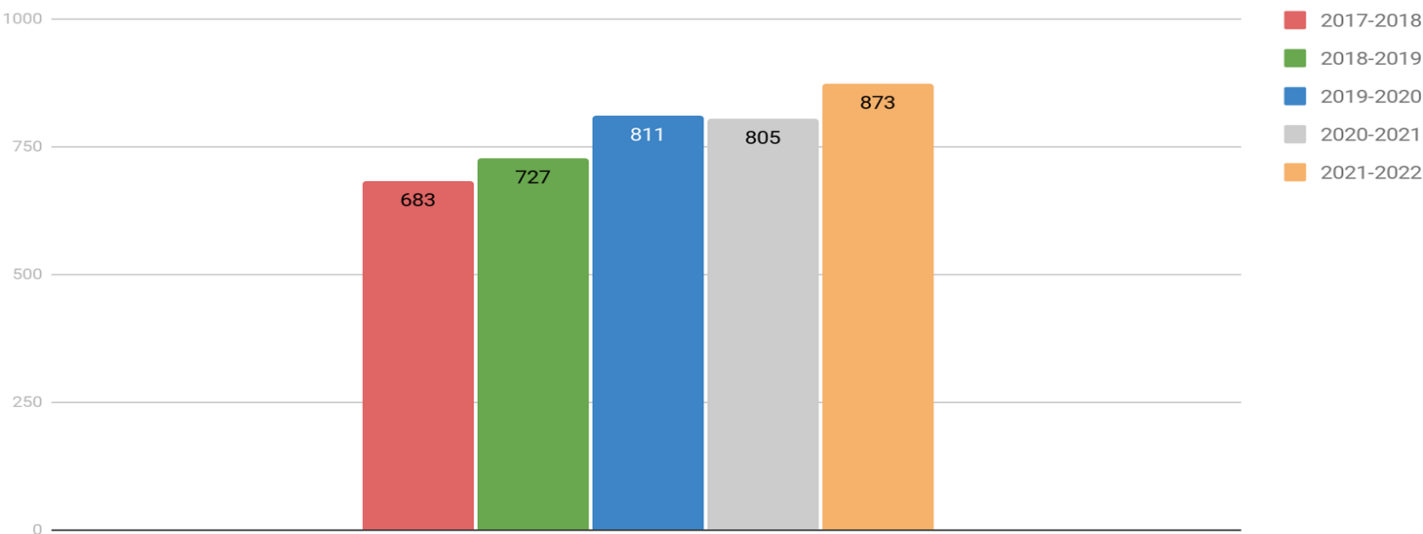
- **Literacy:** Orton-Gillingham, Wilson Reading Systems (Introductory and Level 1 Certifications), Curriculum-aligned Comprehension Reading Instruction Class, SPIRE Reading Program, Visualizing & Verbalizing, and Seeing Stars
- **Mathematics:** Do the Math, Math in Focus, Touch Math, and Equals Math
- **Language & Communication:** PROMPT Approach, Beckman Oral Motor Protocol, Augmentative & Alternative Communication (AAC), and Picture Exchange Communication (PECS)
- **Social/Emotional/Behavioral:** Executive Functioning, Physical & Psychological Management Training (PMT), Responsive Classroom, Dialectical Behavior Therapy (DBT), and RULER Year 1 Implementation
- **Assessment Training:** WIAT-4, WRAML, and ADOS-2
- **Instructional Focus:** Ongoing refining to co-teaching implementation, creative approximation of “community outings” and vocational programming in the Excel classroom (e.g., Excel Cafe), and Health Relationships Curriculum (in collaboration with Abilis)
- **Parent Coffee Series:** Did You Know?, New CT IEP Review, SRBI/RTI/MTSS Structures of Support and Recovery Services/Structures, Social/Emotional Learning, and 8-9 Articulation Preparation, and Transition Services Panel
- **Extracurricular Activities:** Unified Sports (3 seasons), Best Buddies

Connecticut Special Education Data System (CT-SEDS)

- Implementation: July 1, 2022
- Staff IEP Quality Training January 2022- March 2022 (8, 90-minute sessions)
- District Parent Presentation May 2022: *Transition to the New IEP and new Data system, Parent Recorded module: Guide to the IEP for Parents/Families, and a recording on how to access the Parent Portal*
- New IEP template and link to additional information will be posted in the State Resources Section on the District Special Education Webpage in the spring

District Data - Students with IEPs (PK-12+)

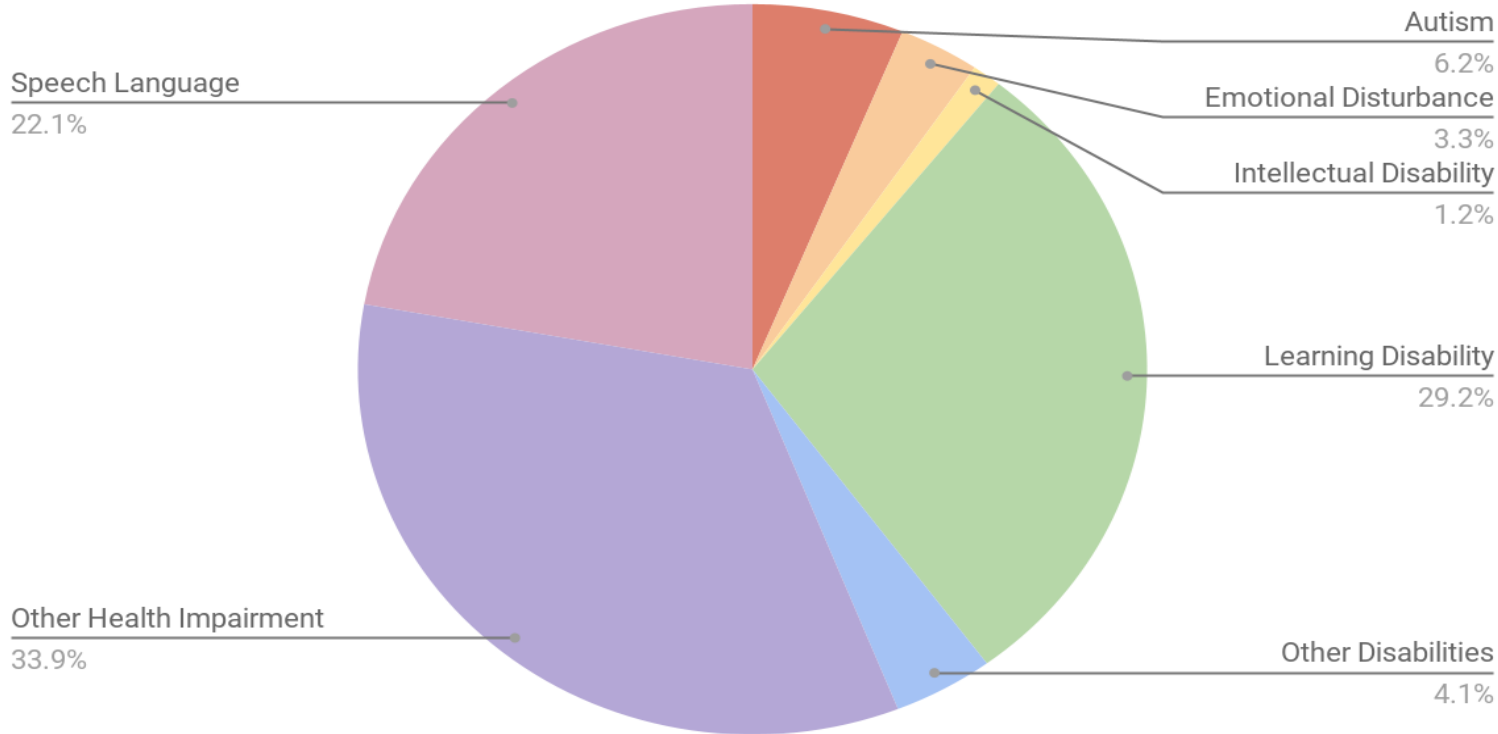
Year-to-Year Change in Population of Students with IEPs



*Note: 2021-2022 data has not yet been officially released

District Data - Educational Classifications

Darien Public Schools - Prevalence within Special Education



Glossary of Acronyms

Acronym	Definition	Acronym	Definition	Acronym	Definition	
AAC	Alternative/Augmentative Communication	DTT	Discrete Trial Training/Teaching	PROMPT	Prompts for Restructuring Oral Muscular Phonetic Targets	
ABA	Applied Behavior Analysis	ELP	Early Learning Program		PRT	Pivotal Response Training
ACE	Autism Curriculum Encyclopedia	FAPE	Free and Appropriate Public Education		RDI	Relationship Development Intervention
ADL	Activities of Daily Living	GET	General Education Teacher		SDI	Specially Designed Instruction
AIM	Academic and Individual Management	IDEA	Individuals with Disabilities Education Act		SESS	Special Education and Student Services
ALC	Alternative Learning Center	IEP	Individualized Education Program		SET	Special Education Teacher
AT	Assistive Technology	LRE	Least Restrictive Environment		SLP	Speech/Language Pathologist
BCBA	Board Certified Behavior Analyst	OT	Occupational Therapist		ToHI	Teacher of the Hearing Impaired
CORE	Creating Opportunities for Restructuring Education	PECS	Picture Exchange Communication System		TVI	Teacher of the Visually Impaired
CT ELDS	Connecticut Early Learning & Development Standards	PT	Physical Therapist			
DBT	Dialectical Behavior Therapy	PMT	Psychological/Physical Management Training			
DLC	Developmental Learning Center	PPT	Planning & Placement Team			



Questions



Memorandum

To: Darien Board of Education
From: Alan Addley, Ed.D, Superintendent of Schools
Christopher Tranberg, Assistant Superintendent of Curriculum and Instruction
RE: DEI Update
Date: December 10, 2021

This memo offers updates regarding District progress and efforts supporting Diversity, Equity and Inclusion (DEI). Previous updates include:

- Presentation on the purpose of the DEI Team ([Memo](#), [Slide Deck](#))
- Previous DEI Update to BOE ([Memo](#))

Middle School

Middlesex Middle School invited the Anti-Defamation League (ADL) to present during an extended FLEX in response to an antisemitic incident that occurred at school. This presentation included a video confronting anti-Semitism as well as a live virtual meeting with a current high school student who shared her relevant story and experiences on the topic. Students were provided an opportunity to ask questions to the presenters and provided overwhelmingly positive feedback regarding the learning experience. FLEX classes during this week included mini-lessons on the meanings and usage of symbols and how to support each other.

In December MMS students initiated a Gender & Sexuality Alliance Club (GSA). Several students approached the guidance department for assistance in establishing the club. A staff advisor volunteered to offer supervision and other middle school teachers, including counselors, have also volunteered to assist. The club is open to all students and provides a safe space for LGBTQ+ students and allies to meet, support each other and discuss issues that impact them in school and the community. Ultimately, this student-led group hopes to work together to end discrimination at DPS.

In November a group of MMS students met with Ken Shelton, DEI Consultant. During this time, students were able to meet and learn about Mr. Shelton and his experiences supporting DEI work across the country. Students began a discussion of their role in making a positive difference at MMS. Discussions with the staff focused on perceived student needs and adult professional learning.

Social Studies and World Language teachers are also creating culturally diverse bulletin boards to allow students to see various cultures and languages as they walk through the hallways.

High School

Work on Diversity, Equity and Inclusion at DHS continues as we work to build the capacity of our students to lead alongside teachers and administrators. The District's Vision of the Graduate identifies empathy as an essential competency.

"Open your heart and mind to the ideas and feelings of others and, as a result, learn more about yourself. Radiate kindness. Act with compassion. Embrace diversity and stand up for others and for inclusion. Honor the humanity of each person and contribute to a community that provides all with a sense of belonging."

To that end, focus groups added student voices to the conversation about how to embrace the words of the VOG in the daily life of our school community. DHS students were invited to participate in focus groups and following these meetings, a Leadership Forum was established including students and teachers. The November faculty meeting was dedicated to an update on the Leadership Forum.

The Leadership Forum:

- hosted a Zoom visit from the ADL presenting options for whole school programming.
- reviewed programs and recommended consideration of the "Names Can Really Hurt Us" program.
- recommended registration of DHS with the ADL as a "No place for Hate" school which requires three student initiated educational opportunities for DHS in the coming year. The Leadership Forum will begin plans to seek this designation.
- is designing upcoming class meetings to provide updates to the entire student body on their work.
- registered for the CAS/CIAC High School Leadership Virtual Conference to be held on January 21, via Zoom.

The DHS administration supports the recommendation to participate in the Names Day leader training and assembly and is securing dates for March and April of 2022 in which upperclassmen will lead and the ninth grade will participate.

Similar to Middlesex, a student group met with Ken Shelton and began a discussion of student leadership in the building to address making DHS welcoming and safe for all. Discussions with the DHS staff also focused on perceived student needs and adult professional learning.

DEI Team

We are currently working to finalize membership of the District's DEI Team. Membership will include teachers, students, administrators, BOE, parents and community members who have expressed an interest in supporting the work. We expect the first meeting to take place in mid-January.

Consultant Work

Ken Shelton is currently contracted to support the District's DEI Team and staff professional development for the 2021-2022 school year with FY22 funds budgeted through contracted services. If Mr. Shelton is not retained for additional services this year, the current agreement for FY22 limits his work to two additional in person visits and four virtual meetings to guide the DEI Team and staff professional development through the end of this school year.

If Mr. Shelton is retained for additional services as requested by administration, there is a need to adjust the originally proposed scope of work due to delayed implementation.

Support the facilitation of a District-wide **Diversity, Equity and Inclusion Committee** including students, teachers, administration, parents, and representation from the community and the Darien Board of Education, who will collaboratively:

- create a District equity statement;
- analyze data following and strategically identify root causes of inequities;
- develop DEI fluency through participation in experience to explore equity;
- build networks across the community to discuss DEI topics;
- make recommendations to address understood barriers; and,
- systematically review data to evaluate successes and growth areas.

*2 onsite visits, 4 remote visits
commencing January, 2022*

Support administration and staff in their **professional learning** in order to:

- develop curricula that are culturally responsive to student needs;
- define principles of high-quality instruction for all learners;
- building sustainable pathways to a more inclusive culture; and,
- fostering learning cultures that meet the needs of all learners.

*2 onsite visits, 2 remote visits
commencing January, 2022*

Develop and support opportunities for **student leadership** through:

- facilitating student leadership groups at DHS and MMS who will create action plans to address systemic inequities and barriers following a two-day leadership institute; and,
- working with student athletic teams and coaches to build and sustain inclusive team cultures where all are welcome.

*3 onsite visits (2 DHS/athletics/activities, 2 MMS) 2 remote visits
commenced November 2, 2021*

Partner with the **community** by:

- offering parent workshops to support connections between home and school; and,
- facilitating a series of community conversations with an identified group of representatives to uncover and address systemic inequities across the larger Darien community.

*2 onsite community conversations, 2 virtual parent sessions
commencing February, 2022*

Budget

The projected scope of work originally presented has been adjusted as reflected above. These adjustments result in the need for a budget transfer of \$40,000. This amount reflects \$16,000 less than originally anticipated.



Memorandum

To: Darien Board of Education
Alan Addley, Ed.D., Superintendent of Schools

From: Sara D. Parent, BOE Curriculum Committee Chair
Christopher Tranberg, Assistant Superintendent of Curriculum and Instruction

RE: Curriculum Committee Charge

Date: December 10, 2021

The newly established Board of Education Curriculum Committee met on Thursday, December 2 at 8:30 a.m. As requested by the Board of Education, the Curriculum Committee will work with the Administration to review the curriculum of the Darien Public Schools to ensure the best education for all students.

The committee discussed and agreed upon a proposed charge that is the responsibility of the curriculum committee to:

- Review new curricula and courses;
- Review new instructional programs;
- Review current curriculum and curriculum updates;
- Review data to determine curriculum effectiveness and student growth; and,
- Ensure policy alignment.

Approving curriculum remains the responsibility of the full Board of Education. The Curriculum Committee will provide recommendations to the Board as appropriate. The next meeting of the BOE Curriculum Committee is Thursday, January 27.

Working Draft
PROPOSED
BOARD OF EDUCATION MASTER AGENDA
AUGUST 2021 – FEBRUARY 2022
(Changes/Added Agenda Items are in “Red”, “Bold”)

August 10 (Special Meeting)

- Further Discussion and Action on Proposed District Goals and Objectives 2021-2022
- Board Communication- Discussion and Possible Action
- Public Discussion on the Reopening of School
- Update on Enrollment for the 2021-2022 School Year

August 24

- Further Discussion and Action on District Goals and Objectives 2021-2022 - Approved at August 10th Special meeting
- Presentation, Discussion and Possible Action on Proposed Revised Facilities Use Fee Schedule
- Appointment of an Impartial Hearing Officer for Student Disciplinary Matters for the 2021-2022 School Year, as they arise
- Action Item - Discussion and Possible Action to Delegate to its Appointed Hearing Officer Responsibility for Hearing Expulsion Expungement Requests and for Hearing School Accommodations Appeals, including Transportation Appeals as provided by Statute
- Update on Enrollment for the 2021-2022 School Year
- Discussion on FY2021 Year End Financial Report and FY2021 Expenses related to Re-Opening - rescheduled to September 14
- Further Discussion and Possible Action on Proposed Board of Education Subcommittee Meeting Dates - Approved on July 27th
- Darien Public Schools Status Update
- Update on Summer Facilities Projects
- Update on the District's Teacher/Administrator Evaluation Plans
- Further Discussion and Possible Action on Repeal of all Board of Education Policies not Currently Posted on the District Website

September 14

- Report on Summer School and ESY Programs 2021
- Presentation and Discussion on Board Master Agenda for August 2021- February 2022
- Darien Public Schools Status Update
- Discussion on FY2021 Year End Financial Report and FY2021 Expenses related to Re-Opening and Possible Board Action to Return Unused Funds to the Town- rescheduled from August 24
- Discussion and Possible Action on Procedures for Conducting Meetings of the Board of Education

September 14, cont.

- Discussion and Possible Acceptance of Contemplated Gift for the Music Department
- Appropriation Request for Replacement of Trucks
- Discussion on Curriculum Development Process
- Discussion on Diversity, Equity, Inclusion

September 28

- Further Discussion and Possible Action on Board Master Agenda – August 2021 – February 2022
- Discussion on August 2021-2022 Financial Report and Possible Action on Proposed Budget Transfers
- **School Psychologists' Support for all Students – rescheduled to October 26**
- Darien Public Schools Status Update
- Discussion of Thriving Youth Survey Results
- First Reading and Discussion of Proposed Revised Board of Education Policies: **Policy 1075, Green Cleaning Protocols; Policy 1200, Use of School Facilities; Policy 1225, Visitors; Policy 1250, School Volunteers, Student Interns and other Non-Employees; Policy 5220, Student Discipline; Policy 5175, Bullying Prevention and Intervention; Proposed New Board Policy 9280, Student Representatives on the Board of Education; Policy C-19-1, Health and Safety; Policy 9310, Meeting Conduct**
- **Discussion and Possible Acceptance of Contemplated Gifts from the Blue Wave Booster Club**
- **Discussion and Possible Action on the Establishment of a Curriculum Committee**

October 12

- Presentation and Preliminary Discussion of Regular Board of Education Meetings for the 2022 Calendar Year
- Preliminary Discussion of 2022-2023 Budget Meeting Calendar
- Report on Testing – SAT, ACT, AP, **SBAC**, NGSS
- Darien Public Schools Status Update
- Discussion and Possible Action on 2022-2023 Federal Consolidated Grants
- **Presentation and Discussion of International Field Trip Proposal for 2022-2023 School Year**
- **Further Discussion and Possible Action on Proposed Revised Board of Education Policies: Policy 1075, Green Cleaning Protocols; Policy 1200, Use of School Facilities; Policy 1225, Visitors; Policy 1250,**

October 12, cont.

School Volunteers, Student Interns and other Non-Employees; Policy 5220, Student Discipline; Policy 5175, Bullying Prevention and Intervention; Proposed New Board Policy 9280, Student Representation on the Board of Education; Policy C-19-1, Health and Safety; Policy 9310, Meeting Conduct

- **Adjustment to 2021-2022 Calendar for Hindley School – make up days**
- **Review of FOIA Log**
- **Request to Board of Selectmen to: 1) Appoint the Board of Education to serve as Building Committee for the Royle School Roof Replacement Project; 2) Authorize the Board of Education to Apply to the Commissioner of Education to Accept or Reject such a Grant for the Royle School Roof Replacement Project; 3) Authorize for at least Preparation of Schematic Drawings and Outline Specifications for the Proposed Royle School Roof Replacement Project**
- **Further Discussion and Possible Action on Board Master Agenda for August 2021-February 2022**
- **Further Discussion on BOE Curriculum Committee**

October 26

- Presentation of Student Distribution (Class Size) Reports for the High School and Middlesex
- Discussion on September 2021-2022 Financial Report and Possible Action on Proposed Budget Transfers
- Darien Public Schools Status Update
- Update on Implementation of District's Strategic Plan
- Update on Open Choice
- **Social Emotional Learning Update ~~School Psychologists' Support for all Students~~ - rescheduled from September 28**
- **Further Discussion and Possible Action on International Field Trip Proposals for 2022-2023 School Year**
- **Presentation, Discussion and Possible Action on Proposed District Field Trips**
- **Discussion and Possible Action on Educational Specifications for Royle School Roof Replacement Project**
- **Discussion on High School Stadium Lights Agreement**
- **Update on Diversity, Equity and Inclusion**
- **Discussion and Possible Action for a Capital Budget Transfer Request to Complete the Copy Center Project**
- **Further Discussion and Possible Action on Board Master Agenda for August 2021-February 2022**
- **Further Discussion and Possible Action on Adjustment to 2021-2022 Calendar for Hindley School Make-Up Days**
- **Discussion and Possible Acceptance of Contemplated Gift for the District Music Department**

October 26, cont.

- **Discussion and Possible Acceptance of Contemplated Gifts for the High School Football Team**

November 9

- Organizational Meeting (Election of Officers)
- Further Review and Possible Action on Proposed 2022-2023 Budget Calendar
- Darien Public Schools Status Update
- Further Discussion and Possible Action on Regular Board of Education Meetings for the 2022 Calendar Year – or December 14
- Curriculum Update: **New Course/Program Development Process**
- **Discussion on Proposed New Courses for Darien High School for 2022-2023 School Year**
- **Presentation and Discussion on October 1st District Enrollment Report and Projections**
- **First Reading and Discussion on Board of Education Policies: Proposed Revised 9350, Quorum and Voting Procedures; Proposed New 1310, School Security and Safety**
- **Discussion on High School Stadium Lights Agreement**
- **Discussion and Possible Action on 1) Start Times for Board of Education Meetings and 2) Public Comment**

November 18 (Special Meeting)

- **Discussion with Diversity, Equity and Inclusion Consultant**

November 23

- Presentation of Updated Five Year Capital Plan
- Presentation of Five Year Budget Projections
- Update on 2022-2023 Budget
- ~~FY23 Budget Initiatives~~ **Update on 2022-2023 Budget**
- Update on 2021-2022 Board Goals
- Discussion on October 2021-2022 Financial Report and Possible Action on Proposed Budget Transfers
- Progress Report on Ox Ridge School Building Project
- Update on “Safe Return to In-Person Instruction Plan” **(included in Darien Public Schools Status Update)** ~~—or December 14~~
- Darien Public Schools Status Update
- NEASC Update
- Curriculum Update: Talented and Gifted

November 23, cont.

- **Further Discussion and Possible Action on Board of Education Policies: Proposed Revised 9350, Quorum and Voting Procedures; Proposed New 1310, School Security and Safety**
- **Further Discussion and Possible Action on Proposed New Courses for Darien High School for 2022-2023 School Year**

December 14

- Updated 1st Semester Board of Education Master Agenda —~~or January 14~~
- **Further Discussion and Action on Regular Board of Education Meetings for the 2022 Calendar Year – approved on November 9**
- Update on “Safe Return to In-Person Instruction Plan” - **rescheduled for November 23 under “Darien Public Schools Status Update”**
- Annual Special Education Update
- Presentation and Discussion of Proposed Board Master Agenda for February – August 2022
- Darien Public Schools Status Update
- **Update on Diversity, Equity and Inclusion**
- **Perspectives on the FY23 Budget Process (James Palen, Board of Finance Chair)**
- **Presentation of the Furniture, Fixtures and Equipment (FFE) Package and Budget, the Technology and Telephone Package and Budget, and Consideration to Approve the Submission of the Documents to the State for Review at the Pre-Bid Confirmation Review (PCR) Meeting with the Office of School Construction Grant and Review (OSCG&R)**
- **Update and Discussion on CT Green Bank’s Proposal for the Installation of Solar Panels at Hindley, Holmes, Royle and Ox Ridge Elementary Schools**
- **Discussion and Possible Approval of the Charge for the Board of Education Curriculum Committee**

January 6, Thursday (Special Meeting) - Approved on November 9, 2021

- Presentation of Superintendent’s Proposed Budget for 2022-2023

January 8 or 15 *, Saturday (*JANUARY 15 SNOW DATE)^

- Discussion of Superintendent’s Proposed 2022-2023 Personnel, Operating and Equipment Budget (All RCs)

January 11

- Follow Up Discussion on January 8th Board Meeting Questions on 2022-2023 Proposed Budget
- Meeting with Board of Finance; RTM Finance and Budget and Education Committees re 2022-2023 Proposed Budget
- **Updated 1st Semester Board of Education Master Agenda -- or December 14**
- Update on Implementation of District's Strategic Plan
- Darien Public Schools Status Update
- Curriculum Update

January (Special Board Meeting)

In the event of snow on Saturday, January 8, the Board of Education will meet for the purpose of: 1) follow up discussion on January ___ Board Meeting Questions on 2022-2023 Proposed Budget; and 2) meeting with Board of Finance

- Comments from **Board of Finance*** and RTM Finance and Budget and Education Committees re 2022-2023 Proposed Board of Education Budget
- Further Discussion on 2022-2023 Proposed Budget and Follow Up Questions

*January 2021 wording

January 25

- Further Discussion and Possible Action on Board Master Agenda – February through August 2022
- Follow Up Questions and Discussion regarding 2022-2023 Proposed Budget
- Discussion on December 2021-2022 Financial Report and Possible Action on Proposed Budget Transfers
- Darien Public Schools Status Update

February 1 (Special Meeting) – **Approved on November 9, 2021**

- Public Hearing on Proposed 2022-2023 Board of Education Budget
- Further Review of 2022-2023 Superintendent's Proposed Budget
- **Further Discussion on FY/23 Proposed Budget Modifications under Consideration**

February 8

- Adoption of 2022-2023 Board of Education Budget
- Darien Public Schools Status Update
- **Update on Diversity, Equity and Inclusion**

March 2 (Wednesday)

- Discussion on January 2021-2022 Financial Report and Possible Action on Proposed Budget Transfers
- Darien Public Schools Status Update
- Curriculum Update
- Update on District's Strategic Plan and Board Goals

Working Draft

P R O P O S E D
BOARD OF EDUCATION MASTER AGENDA
FEBRUARY 2022 THROUGH AUGUST 2022

February 8th

- Further Discussion and Approval of Proposed Board of Education 2022-2023 Budget
- Darien Public Schools Status Update
- Update on Diversity, Equity and Inclusion

March 2nd (Wednesday)

- Continued Review, Revision and Update of Board of Education Policies
- Discussion on January 2021-22 Financial Report and Possible Action on Proposed Budget Transfers
- Darien Public Schools Status Update
- Update on District Strategic Plan
- Curriculum Update

March 9th (Wednesday)

- Abridged Presentation and Discussion on Darien High School Second Semester Enrollment Distribution Report – or March 22
- Interim Progress Report on 2021-2022 Board Goals and Objectives
- Darien Public Schools Status Update

March 22nd

- Abridged Presentation and Discussion on Darien High School Second Semester Enrollment Distribution Report – or March 9
- Discussion and Possible Action on Elementary Parent Conference Days for 2022-23 School Year – or April 26
- Discussion on February 2021-22 Financial Report and Possible Action on Proposed Budget Transfers
- Discussion and Possible Action on Establishing 2022 Darien High School Graduation Date
- Darien Public Schools Status Update

April 6th (Wednesday)

- Further Discussion and Possible Action on Establishing 2022 Darien High School Graduation Date
- Action on Non-Renewal of Certified Staff Working under One-Year Contracts and Long Term Substitutes – or April 26
- Further Discussion on FY23 Budget
- Darien Public Schools Status Update
- Continued Review, Revision and Update of Board of Education Policies
- NEASC Update

April 26th

- Action on Non-Renewal of Certified Staff Working under One-Year Contracts and Long Term Substitutes – or April 6
- Discussion on March 2021-22 Financial Report and Possible Action on Proposed Budget Transfers
- Discussion and Possible Action on Elementary Parent Conference Days for 2022-23 School Year – or March 22
- Darien Public Schools Status Update
- Review of Reciprocal Agreement for Use of Facilities with the YMCA
- Safety and Security (Executive Session)

May 10th

- Update and Discussion on Extended School Year Program
- Darien Public Schools Status Update

May 24th

- First Reading and Discussion on 2023-2024 Darien School Calendar
- Discussion on April 2021-22 Financial Report and Possible Action on Proposed Budget Transfers
- Update on District Technology Plan
- Darien Public Schools Status Update

June 14th

- Superintendent's Award Recipients
- Recognition of DPS Retirees
- Report on High School College Acceptances and Awards; Profile on High School Class of 2022 and Post High School Plans – or June 28
- Report on Senior Internship Project at Darien High School
- Update on High School Vision of a Graduate
- Discussion of Proposed Dates and Times for High School Professional Learning Communities for 2022-2023 School Year
- Further Discussion and Possible Action on 2023-2024 District School Calendar
- Curriculum Update

June 28th

- Annual Progress Report on 2021-2022 Board Goals and Objectives
- Annual Report on Donations
- Update Master Agenda – February through August 2022 – or July 26
- Discussion on May 2021-22 Financial Report and Possible Action on Proposed Budget Transfers
- Update on District Strategic Plan
- First Reading and Discussion on Proposed Schedule of 2022-2023 Regular Board of Education Meetings and Subcommittee Meetings
- Report on High School College Acceptances and Awards; Profile on High School Class of 2022 and Post High School Plans – or June 14
- Update on High School NEASC Accreditation Process
- Further Discussion and Possible Action on Proposed Dates and Times for High School Professional Learning Communities for 2022-2023 School Year
- Report on DAEG Barbara Harrington Fund Awards
- Discussion and Possible Action on Proposed Athletic Field Trips

July , Special Meeting (date TBD)

- Board Self-Evaluation
- Renewal of Superintendent's Contract
- Success Strategies for Leadership Team Evaluation: Board of Education and Superintendent of Schools

July 26th

- First Reading and Discussion on Proposed District Goals for 2022-2023
- Further Discussion and Action on Proposed Schedule of 2022-2023 Regular Board of Education Meetings and Subcommittee Meetings
- Update on Enrollment for the 2022-23 School Year and Possible Action on Utilization of Budget Control
- Update Master Agenda – February through August 2022 – or June 28
- Discussion on June 2021-22 and Year End Financial Report and Possible Action on Proposed Budget Transfers - or August 23

August 23rd

- Verbal Update on Regular and Special Education Staffing for 2022-2023
- Discussion on June 2021-22 and Year End Financial Report and Possible Action on Proposed Budget Transfers – or July 26
- First Reading of Board Master Agenda for August 2022-January 2023 – or September 13, 2022
- Action on District Goals and Objectives for 2022-2023
- Update on Summer Facilities Projects
- Appointment of an Impartial Hearing Officer for Student Disciplinary Matters for the 2022-2023 School Year, as they arise
- Action Item – to Delegate to its Appointed Hearing Officer Responsibility for Hearing Expulsion Expungement Requests and for Hearing School Accommodations Appeals, including Transportation Appeals as provided by Statute

PERSONNEL ACTION REPORT

December 14, 2021

Item	Name	Action	Replacing/Location/Position	Effective Date		Tenure Area	Certification Class/Step
				From	To		
Appointments							
1	Brett Kassel	Appointment	M Lepre/MMS/Special Education Teacher	11/29/2021	6/30/2022	Teacher	Special Education MA Step 10
2	Blair Stokes	Appointment	J Houlihan/MMS/Science Teacher	11/29/2021	6/30/2022	Teacher	Science 7 - 12 MA + 60 Step 8
3	Sean Kilkelly	Appointment	L Piccolo/DHS/Special Education Paraprofessional	11/30/2021	6/30/2022	NA	NA
Resignations and Retirements							
4	Mattia Tarantino	Retirement	Holmes/Instructional Aide		12/23/2021		
5	Vanessa David	Resignation	Food Services/Elementary Cook/Manager		12/23/2021		