

Total Service Minutes
FY2019

Service Minutes per Week

- Gov. Deal's Education Reform Commission is exploring changes to the QBE funding formulas. The complete report is available at:
<https://gov.georgia.gov/education-reformcommission>

Proposed Method of Reporting Service

- Calculate "Total Service Minutes per Week"
- All special education services a student receives during the school day and for extra-curricular activities, except for transportation*
- Services MUST be in the IEP and in place during the week of the FTE Count (October 2, 2018)

Calculating Minutes per Week

Calculating "Total Service Minutes per Week"

- Convert each service on the student's IEP to minutes per week
 - Minutes per day should be multiplied by 5
 - Minutes per week – no change
 - Minutes per month should be divided by 4
 - Minutes per quarter should be divided by 9
 - Minutes per semester should be divided by 18
 - Minutes per year should be divided by 36

Include...

Special Education Services in the student's IEP:

- Minutes of special education service in any classroom
- Minutes provided by any staff member (special education teacher, para, interpreter, OT, etc.)
- After school or extra-curricular activities (ex.: interpreter for football practice)
- Other services (related services such as OT, PT, nursing, etc.), not transportation unless student has a 1:1 para, bus monitor, nurse for transportation
- 1:1 para

***Do Not Include...**

- Students' service in GNETS

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- Special Needs Preschool
- ISP (Individual Service Plan)
- Students attending one of the 3 State Schools
- For students whose IEP services are not in effect the week of the October FTE count, do not report minutes per week of transportation unless the student has a 1:1 para, bus monitor, or nurse on the bus per the IEP

Examples:

- A student receiving services for math for 1 hour each day would be reported as 300 minutes per week
- A student receiving services for all subjects, Math, Language Arts, Reading, Social Studies and Science for a total of 5 hours a day would be reported as receiving 1500 minutes per week
- A student receiving 1 hour a day of service each for math and reading, 1 hour a week for Speech/Language, 30 minutes a week for OT would be reported as receiving 690 minutes per week

Examples

- A student receiving 1 hour a day of service for all 5 content areas in a co-teaching setting (general education classroom) and a 1:1 para for all 6 classes (content areas plus specials) would be reported as receiving 3,300 minutes per week
- A student in the GNETS program for 3 hours every day, in a co-teaching class (general education) 2 hours a day and a small group special education class 1 hour a day would be reported as receiving 900 minutes per week

Examples

- A student receiving 6 hours a day of service in a special education small group class that has a para assigned to the class would be reported as receiving 1800 minutes per week (no minutes for the para as the para is a program para not assigned to the student)
- A student receiving 5 hours a day of service in a special education classroom and a nurse assigned to the student all day (6 hours) who rides the bus to and from school with the student (45 minute bus ride each way) would be reported as receiving minutes 3750 per week