



**Interdistrict School for Arts and Communication
BOARD OF DIRECTORS**

October 20, 2021 at 4:00 pm via ZOOM Link Available on Website
New London, CT

*This meeting was held virtually in accordance with Governor Lamont's Executive Order.

Present: R. Muckle, Dr. Fenn, B. Crouch, L. Muller, K. Rollins, M. Paterson, L. Bumgardner, D. Brailey, C. Schiano
Ex-Officio: Dr. Spera
Guests: T. Collins, Architect

MINUTES

4:00 pm

1. WELCOME/CALL TO ORDER

Chairman R.F. Muckle

- 1a. Establishment of Quorum
- 1b. Public Comment - No Public Comment

The Board of Directors welcomes public comment. Due to the nature of the virtual format of the meeting, all comments are to be submitted via email prior to noon on the day of the meeting. Comments may be made on almost any matter related to the operations of ISAAC and will be shared with the Board members in their packet. We shall not read or address any comments at this meeting. However, comments concerning individual students or staff members shall not be permitted.

4:01 pm

2. CONSENT AGENDA

Chairman R.F. Muckle

- Approval of Minutes from September BOD Meeting
- Approval of all Federally mandated Board Policies as written by Shipman and Goodman for series 3000: Food Service, Pesticides; 4000: Use & Disclosure Medical; 5000: Student Records & Confidentiality, Student Progress & Conferences; and 6000: ELL Program, Acceptable Technology Use, Parental and Family Engagement (Title I), Promotion and Retention, Parent-Teacher Communication, Homework, Curricular Exemptions
- Acceptance of the Year to Date Profit/Loss Financial Report for September 2021

Motion: Approve and accept all items on the content agenda

Moved: B. Crouch; L. Muller; Discussion: None; In Favor: All; Opposed: None; Abstentions: None.
The motion carries.

4:02 pm

3. CONFLICT OF INTEREST STATEMENT

- Read by R. Muckle. Dr. Spera will contact each board member for their signatures.

4:02 pm

4. EXECUTIVE DIRECTOR REPORT

Dr. Spera

3a. COVID-19 ReOpening Update

All but 2 staff members are vaccinated. Contact tracing continues. Some updates have been made to the protocols to be followed. Due to the updates, more students are able to join our music program.

3b. CSDE Report Update

The fourth and last bucket in regards to special education billing has been resolved and approved by the State Department of Education. We will continue to be under the probation status and will continue to report to them regularly.

3c. Grant Update

Have not heard from the after-school program grant or the safety and security grant, which hasn't been awarded yet.

The title grants were submitted and approved.

3d. Legislative Update

Busing issue will be discussed with our legislators. Other charter schools are doing the same.

3e. Hiring Update

3f. JCJ Architecture Construction Project Update

Will be hearing from the architects later today.

3g. Food Service Update

Suppliers don't always deliver as scheduled, resulting in changes to the daily menu.



3h. Annual Audit Update

Coming under wraps. We expect to hear from the auditors very soon. E. Robb feels very positive about their visit.

3i. NEASC Accreditation Visit Update - October 20-23, 2024 (Collaborative Conference - Fall 2022)

Principal Dunning is in Waterbury at the Arts Magnet School on an accreditation visit as a member. Mr. Kennedy, Associate Director for the New England Association for School and Colleges has been assigned as our liaison for NEASC. He will be visiting ISAAC on November 2 for our Professional Day. He will be going over what to expect in the accreditation process. This year, we will be doing our self-study for NEASC and the board of directors will be involved in some of this process.

R. Muckle mentioned that, in regards to busing, the company that does Waterford busing is looking into the possibility of making some recommendations about leasing or possibly purchasing a vehicle.

Dr. Fenn discussed student behaviors, which have been escalating across the board. One suggestion he makes is having parents more aggressively involved. They need to know that they are part of the process of their kids learning. C.A.B.E. has a Legal Issues Workshop coming up, which Dr. Fenn considers very informative and suggests that some ISAAC staff members attend. Further discussion followed. C. Schiano mentioned what a positive impact it made having Spanish-speaking staff members who are able to discuss with non-English-speaking parents about the different behaviors.

4:25 pm

5. SUBCOMMITTEE REPORTS

5a. FINANCE

Treasurer L. Muller

- Finance Update - October Minutes

4:30 pm

6. OLD BUSINESS

Chairman R.F. Muckle

6a. Special Education Hourly Billing Cost for All Districts for 2021-2022

Motion: Approve the Special Education Hourly Billing Cost of \$50.89 as presented for the 2021-2022 school year

Moved: L. Muller; 2nd: K. Rollins; Discussion: None; In Favor: All; Opposed: None; Abstentions: None: The motion carries unanimously.

4:30 pm

7. NEW BUSINESS

Chairman R.F. Muckle

7a. Architect Construction Proposal

Bruce Kellogg, JCJ Architecture

The architect shared a video presentation. Discussion followed.

Motion: Approve the timeline, scope, sequence, and architecture costs as proposed by JCJ Architecture

Moved: L. Muller; 2nd: M. Paterson; Discussion: Dr. Spera clarified: Design Regulation \$158,500 and Gitting and Construction \$82,500.00 TOTAL is \$241,000.00; In Favor: All; Opposed: None; Abstentions: None. The motion carries unanimously.

Possible Motion: To create a Building Committee for the new construction project

R. Muckle considers that the make-up of the committee is of utmost importance before establishing the committee. This possible motion has been moved to next month's meeting. Board members interested in serving in the committee should send an email to R. Muckle and cc Dr. Spera.

7b. Board of Directors Annual Goals

Dr. Spera & the ISAAC Leadership Team

Dr. Spera shared a PowerPoint presentation.

Motion: Approve the 2021-2022 BOD District Goals as presented by the Executive Director

Moved: L. Muller; 2nd: B. Crouch; Discussion: None; In Favor: All; Opposed: None; Abstentions: None. The motion carries unanimously.

5:07 pm

8. ADJOURNMENT

Chairman R.F. Muckle

Motion: Adjourn

Moved: B. Crouch; 2nd: L. Muller; In Favor: All; Opposed: None. The motion carries unanimously.