

**Administration**  
Dr. Eddie Ingram  
Interim Superintendent  
  
Rhonda James-Davis  
Chief of Human Resources  
  
Dr. Amy Spencer  
Chief Academic Officer  
  
Rachael Haines  
Chief Finance Officer



**Board of Education**  
Sharon Warden, Chair  
Dr. Shelia Williams, Vice-Chair  
George Archuleta  
Virginia Houston  
Pam Pureza  
Daniel Spence  
Rodney Walton

**Board of Education Agenda**  
**Regular Meeting**  
**December 13, 2021 - 5:00 p.m.**  
***Pasquotank Elementary School ~ 1407 Peartree Road***  
***Livestream at [www.ecpps.k12.nc.us](http://www.ecpps.k12.nc.us)***

1. **Meeting Called to Order by Chair**
2. **Pledge of Allegiance**  
**Moment of Silence**
3. **Roll Call**
4. **Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest**
5. **Approval of Agenda**
6. **Superintendent's Report**
7. **Approval of Minutes**  
MIN-01 November 22, 2021
8. **Public Comment** (*Citizen Comments to the Board*)
9. **Agenda Items**  
**Finance, Business and Technology (FBT)**  
**Sharon Warden, Chair**  
FBT-01 Harris Farm Lease Agreement  
FBT-02 Maintenance Report  
FBT-03 Trane HVAC Service Agreements  
FBT-04 Fundraisers  
FBT-05 Budget Calendar  
FBT-07 Add Professional Development Time for January 2022 Board Meetings -  
Change Meeting Time on January 18th to 6:00 p.m.

**Policy Code (PC)**  
**Virginia Houston, Chair**  
PC-01 4231/5021/7263 Face Coverings

**Closed Session**

**Action:** "Motion for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; as allowed by N.C. General Statute 143-318.11(a)(1) for the purpose of discussing student information that is confidential under federal and state law; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege."

Board will resume open session/livestream following closed session ~

**Excellent Educators (EE)**

**Dr. Shelia Williams, Chair**

EE-01 Superintendent's Report & Recommendations for Personnel

**10. Other**

**11. Adjournment**